



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVT. GIRLS' P.G. COLLEGE, UJJAIN
Name of the head of the Institution	In charge Principal Dr. Ulka Yadav (Current Permanent Principal Dr H.L Anijwal)
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07342530866
Mobile no.	9926071030
Registered Email	heggpgcujj@mp.gov.in
Alternate Email	principal@gdcujjain.in
Address	Govt. Girls' P.G. College, Ujjain Dashera Maidan, Ujjain
City/Town	Ujjain
State/UT	Madhya Pradesh



IQAC		
Internal Administrative Audit 2018-19	01-May-2019 1	20
Internal Academic Audit 2018-19	01-Apr-2019 1	37
Feedback collected from students and parents and used for improvements	01-Dec-2018 121	226
Experiential Learning	02-Jul-2018 335	1879
Regular Meetings of IQAC	13-Sep-2018 1	1879
Regular Meetings of IQAC	10-Sep-2018 1	1879
Regular Meetings of IQAC	06-Sep-2018 1	1879
Regular Meetings of IQAC	22-Aug-2018 1	1879
Regular Meetings of IQAC	07-Aug-2018 1	1879
Regular Meetings of IQAC	10-Jul-2018 1	1879
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Infrastructure Grant for Govt. Girls	Rashtriya Uchhatar Shiksha Abhiyaan (RUSA) Phase II, Component 9	Ministry of Human Resource Development, Department of Higher Education	2018 365	10000000
Govt. Girls	Remedial Class under MPHEQIP	Department of Higher Education World Bank Assisted Project Office	2018 365	650000
Govt. Girls	Student Tracking under MPHEQIP	Department of Higher Education World Bank Assisted Project Office	2018 365	245000
Govt. Girls	Conducting Entrance Exam	Institute of Chartered Accountant of India (ICAI)	2018 30	479984

Govt. Girls	Conducting CS Entrance Exam	Institute of Company Secretary of India	2018 30	171780
Govt. Girls	NSS	Vikram University, Ujjain	2018 365	90000
Govt. Girls	Swami Vivekanand Career Guidance Cell Employment Oriented Training	Department of Higher Education, Govt. of MP	2018 21	30000
Govt. Girls	Swami Vivekanand Career Guidance Cell Career Fair	Department of Higher Education, Govt. .of MP	2018 1	45000
Govt. Girls	Scholarship	Department of Higher Education, Govt. .of MP	2018 365	1965360
Govt. Girls	Salary	Department of Higher Education, Govt. .of MP	2018 356	105351938
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	10
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
An MoU was signed with the World Bank for the 11 Crore Project prepared with the help of IQAC under the Institutional Development Plan of the MPHEQIP.	

Planned, conceived and facilitated organizing of Seminars/Workshops, Field visits, and other experiential activities of different departments under Ten S Focal schemes of EQUIP.

An Open Air Stage worth Rs. 10 Lakhs was constructed for large scale events of the college through the MLA's fund provided by Dr. Mohan Yadav Ji (MLA Ujjain South) on IQAC's demand.

IQAC enabled signing of an MoU with the District SVEEP Nodal Officer of District Administration under the SVEEP (Systematic Voters Education and Electoral Participation) for the forthcoming Lok Sabha and Vidhan Sabha Elections and various activities viz., Quiz and Poster Competition, Voter Awareness Rally, Street Plays etc. The College got SVEEP Trophy for Excellent Contribution.

Through the constant motivation of IQAC two Students got First Prize in Cultural and Literary activities on National Level and one student got Second Prize in Cultural activity on National Level. Units of NSS and NCC also gave outstanding performances in the Extension Activities.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Conduct Academic and Administrative Audit	Conducted Academic and Administrative Audit
Conduct Green Audit	Conducted Green Audit under TEN S Focal Scheme
Conduct Gender Audit	Conducted Gender Audit under TEN S Focal Scheme
Collect, Analyse and Take Action on Feedback	Collected, Analysed and Took Action on Feedback
Publish Newsletter, Prospectus, Codes of Conduct	Published Newsletter, Prospectus, Codes of Conduct
Conceive, Prepare and Generate Support System for implementation of Academic Counseling, Experiential Learning, inculcation of Scientific and Logical Thinking, Gender Sensitization, Environmental and Biodiversity conservation, Mentoring and Counseling, Self-Reliance, Value based Education, Holistic Health and Society Connect.	TEN S Focal Schemes implemented under EQUIP designed by IQAC
Conduct Add On and Value Added Courses	Conducted Add On and Value Added Courses
Place demand of an Open Air Stage for the college to the Public Member	Donation worth Rs. 10 Laks was received from MLA Fund and an Open Air Stage was constructed

Play a pivotal role in creating Citizen and Voter Awareness for the forthcoming Lok Sabha and Vidhan Sabha Elections considering the newly added young voters in the institution and community	An MoU was signed with the District Administration, Ujjain under SVEEP and a variety of activities were conducted for Voter awareness and Electoral participation in the coming Lok Sabha and Vidhan Sabha Elections. A Trophy was won by the college students for their outstanding contribution to SVEEP.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Staff Council	18-Nov-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

**MANAGEMENT INFORMATION SYSTEM** the current MIS being followed in the college consists of both Computerized and Manual Information Systems. College has its own customized computerized MIS, which integrates following operational modules. The portals/modules used by the college to enter/import and analyze information are 1. Admission portal of the DHE 2. Examination Portal of Vikram University Ujjain for enrolment of students/ online entry of marks for Internal Examination of Theory and Practical Exams and Project related information 3. Scholarship Portal 4. Establishment link of the DHE for keeping record of sanctioned posts of teaching as well as Nonteaching staff 5. Online Portal of DHE for Guest Faculty appointments against the vacant post. 6. E Service

book portal of DHE for keeping record and extracting information about the service record of individual staff member (Teaching and Non Teaching both)

7. Integrated Financial Management and Information System (IFMIS) for financial data with MP treasury link
8. AGMP for provident fund related information
9. Tally software for accounting
10. RUSA Portal for RUSA Grant Information
11. World Bank related information is extracted from MPHEQIP project portal
11. CM Helpline for Grievance Redresser Mechanism. The manual record maintenance is done under various sections viz. Establishment, Accounts, Exam and University, Inward and Outward, Scholarships, Fees collection and Miscellaneous or General Section. The Service Books and Personal Files of the Gazetted and Non Gazetted employees are maintained in the Establishment Section.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated Government college, Curriculum is provided by the Department of Higher Education(DHE),Govt. of Madhya Pradesh. Curriculum for Undergraduate Courses is designed by Central Board of Studies (CBOS)of the State. Curriculum for Post Graduation Courses is designed by Board of Studies (BoS) of the University. Many senior teachers of different subjects are the Chairpersons/Members of the CBOS and BoS. The feedback of the students and departmental discussions among teachers regarding the content and relevance of the syllabi are communicated to these Board Member Teachers who place their recommendations in these two bodies, which does result in syllabus reforms periodically. Institution ensures the effective curriculum delivery through a well-planned and documented procedure. Academic calendar provided by the Department of Higher Education is uploaded on the college website and to which the college strictly adheres. A detailed timetable is prepared by General Time Table Committee headed by the principal and convened by senior faculty members. Syllabus units are distributed to individual teachers depending upon their specialisation. The program structure and Outcomes, Curriculum Design, Evaluation System are explained to the new entrants in the Zero Classes and the Induction Programme. Curriculum delivery is documented by the teachers in Daily Teacher Diary countersigned by HoD on a weekly basis and signed by Principal on a monthly basis. Monthly meetings and Attendance Register/Diary help to track the progress of curriculum delivery. Remedial classes are organized for weak students. A Uniform time table is prepared for Internal Evaluation Exams and executed by the Examination/Semester Cell. For effective curriculum delivery and enrichment of the curriculum to ensure academic improvement and holistic development of the students, the IQAC also prepares a Synchronized Activity Calendar. Group discussions, presentations, class Seminars, working with NSS,

NCC are a regular feature of the curriculum. The curriculum is further enriched through innovative teaching methods such as use of power point presentations, bio visualizers, assignments, discussions, workshops, etc group projects, industrial visits, study tours, exhibitions, extension lectures and technology-enabled education, apart from regular/conventional teaching methods of lectures and instructional methodology. Interdisciplinary and interdepartmental programs are organized at the college level. Industry personnel are invited to interact with students and provide them inputs in the latest trends in the management, human resources, marketing, operational areas. College also arranges for visits to various research laboratories. Students are motivated to actively participate in National Seminars, Workshops with Exhibitions of Posters/Charts, PPT presentations and group discussions for quality enhancement. There is an established mechanism to implement Curriculum through Experiential learning, collaborative learning, self learning, competition based learning, on site learning, and supportive learning under the Ten-S FOCAL Schemes of EQUIP designed by IQAC of the College. The documentation of all the activities are maintained at the micro level by the departments, Cells, Committees or the organizing units at their level and then the data are collected by the IQAC for processing and documentation. These data are documented in the form of Activity Reports, Photos, videos, Brochure, Press Release etc.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Training Course on Personality Development and Soft Skills.	Nil	11/10/2018	21	Yes	Yes
Add on Course on Herbal Products Preparations	Nil	20/01/2019	17	Yes	Yes
Add on Course on Herbal Products and Holi Colour Preparations	Nil	18/02/2019	19	Yes	Yes
Add on Course on Recent Trends in Molecular Biology	Nil	01/02/2019	15	Yes	Yes
Add on Course on Fitness and Aerobics	Nil	10/09/2019	18	Yes	Yes
Add on	Nil	03/09/2019	17	Yes	Yes



Course on Relaxation through Music						
Add on Course on Hindi Bhasha mein Vartani Sudhaar	Nil	04/09/2019	15	Yes	Yes	
Add on Course on Soft Toy Making	Nil	12/09/2019	15	Yes	Yes	
Add on Course on Natya Prashiskhan	Nil	03/09/2019	17	Yes	Yes	
Add on Course on Outdoor Sketching	Nil	06/09/2019	10	Yes	Yes	
Add on Course on Solar Panel Based Equipment	Nil	07/01/2019	15	Yes	Yes	

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hindi, Eng., Marathi, Sanskrit, Eco., Pol. Sc., Socio., Hist., Psycho., Drawing, Music, Dance	16/05/2018
BSc	Chemistry, Physics, Botany, Zoology, Mathematics, Computer Science, Statistics, Biotechnology, Microbiology, Pharmaceutical Chemistry.	16/05/2018
BCom	Commerce with Computer Application, Commerce with Tax Procedure and Practice, Commerce plain with Economics	16/05/2018

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Abstract Art, Visual Art and Portrait Making by Drawing and Painting Department	04/07/2018	25
Photography by Drawing and Painting Department	04/07/2018	10
Rakhi Making by Drawing and Painting Department	17/07/2018	25
Art of Mehandi making by Drawing	09/08/2018	12
Swami Vivekanand Career Guidance Cell, (SVCGC) GGPGC, Ujjain in collaboration with Human Welfare Society (HWS) organized a 21 Days Training Workshop on Personality Development and Soft Skills.	11/10/2018	99
Basic Yoga and Pranayam by Sports Department	06/12/2018	120
Descriptive Statistics in Social Science Research by Economics	24/08/2018	12
Cultural Heritage and Tourism by History through Art Gallery	10/01/2019	25
Cloud Computing and Its use By Physics Computer Science	16/02/2019	24
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Hindi, English, Sanskrit, Psychology, History, Music Vocal, Music Instrument, Drawing & Painting, Sociology, Economics, Political Science	104
BSc	Chemistry	42

BSc	Biotechnology	30
BSc	Pharmaceutical Chemistry	20
BCom	Plain, Computer Application, Tax	62
MA	Economics	7
MSc	Pharmaceutical Chemistry	2
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Student 1. Sample and Tools :- Data were collected through questionnaires on the basis of stratified random sampling method. The outgoing students of the last semester of UG and PG classes were selected from each faculty of Arts, Science, Commerce, and Home Science and a sample of students was then selected randomly to administer Questionnaires. 2. Methodology:- The scoring was done on 10 point scale and for 6 parameters viz. Academic content, Placement, Teachers' Support, Interaction with faculty, Library facilities, and computer facilities. The range of score from 1 to 3 was rated as very poor, from 4 to 7 as Average and from 8 to 10 as Very Good. According to the total respondents falling in a particular range the assessment is done faculty wise for different parameters. Tools :- Two feedback questionnaires were used for the analysis. First(1) Curriculum assessment Questionnaire Second(2) Over all rating of programme by students. 3. Analysis and interpretation of the data:- The data analysis done through the evaluation of feedback scale questionnaire was then interpreted on the basis of scoring table. The Performa for obtaining the feedback on teaching and curriculum was distributed through randomly selected students from every stratum of faculty. The responses were then analyzed and communicated to the IQAC Cell. Besides, class interaction and Chhatra Sunwai were held periodically that provided platform for students to discuss all academic issues. Problems expressed by enrolled students were communicated to the teaching faculty, or other stakeholders and communicated to the university through teacher members in the Board of Studies, if required. Alumni: The alumni of the college also give a feedback about the contribution of the institution in their career in a structured schedule. The alumni also give practical suggestions to the students regarding the current trends of the job market. This is done in the Alumni Meet organized once or twice a year. Parents: College conducts parents' meet in every semester/year under Teacher-Guardian scheme. Suggestions from parents are duly noted on interview basis, invited speech and also a short structured schedule. The responses are analysed and discussed with the committee. Academia: The College is visited by various eminent scholars from different parts of the country who give their valuable suggestions and comments. Employers: The interactions of the Placement Officer with various</p>

recruiters/employers generate an idea about the current employment/career requirements which are incorporated in the curriculum to make the students employable. The feedback obtained from all the stakeholders are then communicated to the college teachers who are members in the BoS and CBoS to carry them forward in the curriculum restructuring meetings. Since it is a government institution, college does not have freedom to frame its own curriculum. For introducing new program the College prepares plan through joint discussion with Principal, HoDs, senior faculty members, students' representatives from the Students' Union Council. Then the plan is sent to the Department of Higher Education (DHE) for approval.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Plain	275	275	275
BSc	PCM,BCZ, Computer Science, Microbiology, Biotechnology, Pharmaceutical Chemistry, Statistics	300	278	278
BCom	Economics, CA, Tax	143	136	136
MA	English, Political Science, Psychology, Economics, Drawing & Painting, Music (Vocal, Instrumental), Hindi, History, Sanskrit, Sociology	550	66	66
MSc	Pharmaceutical Chemistry	30	11	11
MCom	Marketing and Management	30	26	26

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2018	1710	169	21	0	45

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	33	9	9	3	9
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College follows a Multi Level Mentoring Programme under the aegis of IQAC. There is a Post Graduate Department of Psychology in the college which officially gives counselling and mentoring to the students in the college and hostel on individual or group basis. A day in a week and time are fixed for this session and the willing students seek help to overcome their internal or external roadblocks. Teacher-Guardian Scheme (TGS) is followed in the college for last many years. In the session 2018-19 nineteen teachers on Undergraduate level and 12 teachers on Post Graduate level were the Teacher-Guardians (TG) and 30 students per teacher were allotted on the undergraduate level and the PG students were assigned to the Heads of Department. The TGs maintained the complete records of their personal profile, family background, academic results, ECA, hobbies and problems of their mentees in the registers who remained in close contact with their mentors. Psycho-social and academic counselling and personality development mentoring are now and then provided by the teachers to their students during chamber contact hours. Career Guidance is given by teachers individually and by Swami Vivekanand Career Guidance Cell and Placement Cell of the college. Experts from outside are invited for mentoring lectures or seminar sessions to help students strengthen their academic and non academic skills. The Fast learners with good communication skills are asked to engage in general or individual peer mentoring. The Alumni are invited for Mentoring Sessions. • Academic Counseling is provided by Academic Counseling Cell under Academic Counselling Focal Scheme • Teacher Guardian scheme is sincerely followed by the college. The students can interact and discuss their problems with their Teacher Guardians under Mentoring Focal Scheme • Record is maintained for every student's hobbies, attendance, extracurricular activities and their problems. • Parent teacher meeting is organized by the college every year for direct interaction with parents. • Teachers act as mentors and advisors and try their best to solve the problems of every student and provide counseling to the students regarding their studies in the Tutorials specified in the time table of some Departments. • Guest Faculty members also do counselling to the students about the latest trends in the subject and in job market as they themselves are currently updated about the employment scenario of their subject. • Swami Vivekananda Career Guidance Cell and Placement Cells guide counsel the students about their subject choices and career. • Department of Psychology has a Counselling Cell which counsels students regarding their socio- psychological problems under Focal Scheme • College has NSS, NCC, Personality Development cell, Red Cross, Students' Union etc. various activities and camps are organized which help students for their multi dimensional development. • There are chamber contact hours set apart in the time table of each department for the students to consult their subject teachers for academic and non academic help. • Fast Learners engage in group or specific mentoring • Alumni and other Experts are invited for mentoring sessions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1879	67	1 : 28

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	39	5	30	49

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Varsha Agrawal	Professor	Woman of the Year State and Zonal Winner Govt of Rajasthan Cash Rs. 51000/-
2018	Dr. Varsha Agrawal	Professor	Invited to play Santoor in TansenSamaroh Vishwa Sangeet Samagam
2018	Dr. Varsha Agrawal	Professor	Invited to play Santoor in Akashvani Sangeet Sammelan, Agartala organized by Prasar Bharti (India's Public Service Broadcsaster)
2018	Dr. Varsha Agrawal	Professor	Invited to play Santoor in 10thFoundation day Festival by Raja Man Singh Tomar Sangeet evam Kala University Gwalior and Directorate of Culture Govt. of M.P.
2018	Dr. Ranjana Sharma	Professor	Won Trophy for -----Winner in Table Tennis (Women) Madhya Pradesh Higher Education Department State Level Teachers' Sports Competition
2018	Dr. Ranjana Sharma	Professor	Won Trophy for Winner in Chess (Women) Madhya Pradesh Higher Education Department State Level Teachers' Sports Competition
2018	Dr. Priyanka Vaidya	Lecturer	Vikramaditya Alankaran In Vikramotsav for

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	C031	IV semester	25/06/2019	24/09/2019
MSc	C053	IV semester	24/06/2019	12/10/2019
MA	C004, C026, C006, C018, C020, C005, C016, C015, C008, C009, C022	IV semester	25/06/2019	20/09/2019
BCom	C032, C198, C226	VI semester	09/05/2019	02/06/2019
BSc	C137, C085, C116, C067, C187, C138, C092, C080	VI semester	29/05/2019	20/06/2019
BA	C028	VI semester	14/05/2019	14/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Comprehensive Evaluation (CCE) implemented as the Internal Evaluation System in the institution incorporates a systematic, rigorous, and meticulous application of scientific methods to assess the design, implementation, improvement, or learning outcomes of a Program and a Course. Of the total marks, CCE accounts for 15 marks on UG level and 10 marks on the PG level. Continuous Internal Evaluation of the students is conducted regularly throughout the year in the form of Surprise Tests, Quizzes, Oral Presentations. Proficiency Tests are taken for selecting the slow learners for Remedial Classes. Remedial Tests are also taken. For UG Classes Modes like Assignment, Chart, Objective Test, Semi-Surprise Test, Mock Test, Short Answer type Questions, Library Reading, Poster, Questionnaire, Role play, PPT are used. Whereas for the PG classes Modes like Book Review/ Bibliography, Report writing, PPT, Research Paper Writing, Field Projects, Auto Biography, Class Room Teaching, Open Book System test. Assignment, Chart, Objective Test, Semi Surprise Test, Mock Test, Short Answer type Questions, Library Reading, Poster. College prepares a Comprehensive calendar For CCE and sticks to that. Different CCE modes are adopted for different courses during the complete tenure of the program. Modes are chosen to help student improve Scholastic and Co-scholastic aspect thereby enhancing the overall personality of the student. The performance and the results of the CCE are disclosed and discussed with the students and grievances addressed, if any. The performance of the students in the CCE is one of the significant measures to classify the students as slow and fast learners. Subject specific reforms like paintings on walls of college or live sketching on different Ragas of music, enactment of Play, vocal, instrumental and dance performances on stage in different programmes, nutritious dishes fair, participation in exhibitions/workshops/Seminars reports



on educational tours/seminars/extension lectures/films etc. are also used as assessment methods during internal exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar for all the Govt. Colleges for a particular session is prepared by the Higher Education Department, Govt. of Madhya Pradesh and released prior to the commencement of the session.. The calendar specifies the duration of admissions, commencement of classes, dates of internal exams, dates of Youth Festival, dates of Students' Union Formation, Students' Activities, and date of Annual/End Semester Exams, durations of Diwali Vacations, Semester Break and Winter and Summer Vacations. The college strictly adheres to the time schedule. The subject wise curriculum is discussed and planned on the departmental level and teaching plans are prepared by the teachers and announced to the students and recorded in the Teachers Diary. IQAC releases an Activity Calendar in synchronization with the Academic Calendar. The exams are planned and organized by the Affiliating Vikram University for the whole University jurisdiction area, and the college once again has to follow the respective schedules of Semester exams, Annual Exam and Supplementary exams. The notification of timeline for the online entry of theory and practical marks of CCE issued by the University is also followed by the college. The final Results of Summative Exams are declared by the University. The college teachers contribute to this programme by setting question papers, evaluating answer sheets and conducting exams on their centers. There are Admission Cell, Academic Counseling Cell, Examination/Semester Cell Cultural Committee, Students Union Committee, Sports Committee in the college which take care of the implementation of Academic Calendar and University Timelines in the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/ujjain>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C031	MCom	Commerce	16	16	100
C053	MSc	MSc. (Pharmaceutical Chemistry)	2	2	100
C004 C026 C022 C020 C018 C015 C016 C006 C005 C008 C009	MA	MA Drawing and Painting MA Sociology MA Sanskrit MA Psychology MA Political Science MA Music Instrument MA Music Vocal MA	48	48	100



		English MA Economics MA Hindi MA History			
C032, C198, C226	BCom	Plain (Economics, Computer Application, Tax Procedure	123	123	100
C137, C085, C116, C067, C187, C138, C092, C080	BSc	Computer Science, Palin Bio, Plain PCM, B iotechnology , Statistics, Computer Sci ence+Statist ics, Pharmac eutical Chemistry, Microbiology	197	197	100
C028	BA	Plain	103	103	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mphighereducation.nic.in/ujjain>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
International Projects	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0

Interdisciplinary Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Major Projects	0	Nil	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Training Workshop on Copyrights and Plagiarism	IQAC	16/10/2018
Workshop on Disaster Management	Chemistry Department of college and College Janbhagidari Committee with Disaster Management Institute Housing and Environment Dept., Govt. of M. P, Bhopal	20/02/2019
Graphology based Peak Performance Awareness Programme	Chemistry Deptt in collaboration with Kautilya Academy, Indore	21/02/2019
Seminar on Eclipse and Movements of Planets	Physics Department with Jeevaji Observatory, Ujjain	30/11/2018
Workshop and Exhibition on Numismatics	Post Graduate Department of History, GGPGC, Ujjain, in collaboration with Ashwini Research Centre, Mahidpur.	04/02/2019
Seminar on "Wild life Conservation Career Opportunities" Subject Expert - Shri Shamsher Singh Tomar, Sub Divisional Forest Officer and Shri Vivek Pagare, Wild Life Expert.	Zoology and Biotechnology Department and College Janbhagidari Committee	05/10/2018
Seminar Lecture on "Save Creatures and Save Planets". Resource Person was Mr. Nilesh Sethi, of Jeevadhikar Agency, Ujjain.	Science Committee in collaboration with Jeevadhikar Agency	11/02/2019
Seminar, Quiz and Exhibition on Awareness for Cancer. Resource Person Dr. Mohammed Aqil, Oncosurgeon and Dr. Anand, Senior Professor	Zoology and Biotechnology Departments and College Janbhagidari Committee	13/02/2019

in School of Life Sciences, D.A. University, Indore		
Workshop on "Cloud Computing and E-Governance". Shri Vidit Mathur, Senior Developer, Fairline Company and Ku, Bindu Dodiya, Alumnus.	IQAC with Physics and Computer Departments in collaboration with Fairline Company	16/02/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	01	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Music (RC)	3
Sanskrit	1
Home science (RC)	1
History (RC)	1
Hindi (RC)	0
Economics	1
Zoology	2

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	0
National	History	2	0
International	Home Science	1	4.9
International	Sociology	1	1.21
International	Zoology	2	2.74
International	History	1	3.9
International	Chemistry	1	0.72
International	Botany	3	5.76

International	Physics	1	1.54
International	Botany	1	5.12
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Economics	1
Economics	1
Zoology	1
Zoology	1
Physics	1
Chemistry	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"Ultrasound-assisted synthesis of 1, 8-dioxodecahydroacridine derivatives in presence of Ag doped CdS nanocatalyst"	Dr. Divya Verma	Journal of Dispersion Science and Technology	2019	42	School of Studies in Chemistry and Bio Chemistry, Vikram University, Ujjain	42
Nutrition Knowledge Diet: Exploring the Influence of Social and Information factors in an Indian Adult Population	Dr. Pyagya Dubey	American Journal of Health Education	2018	10	Dr. Harisingh Gour University, Sagar, M.P	10
<a href="#">View File</a>						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
"Influence of surfactant, particle size and dispersion medium on surface plasmon resonance of silver nanoparticles"	Vikash Sharma, Divya Verma, Gunadhor Singh Okram	Journal of Physics: Condensed Matter	2019	4	42	Laboratory of Heterocycles and Nanomaterials, School of Studies in Chemistry Biochemistry, Vikram University, Ujjain, Madhya Pradesh
"Ultrasound-assisted synthesis of 1, 8-dioxodecahydroacridine derivatives in presence of Ag doped CdS nanocatalyst"	Divya Verma, Vikash Sharma, Shubha Jain and Gunadhor Singh Okram	Journal of Dispersion Science and Technology	2019	4	0	Laboratory of Heterocycles and Nanomaterials, School of Studies in Chemistry Biochemistry, Vikram University, Ujjain, Madhya Pradesh
TTE Properties Of Natural Huge Rarity Manilkara Huxendra (Roxb.) Used By Tribes Of Jhabua District (M.P.) India A Review	Manoj Kumar Sisodiya	International Journal of Recent Trends in Science and Technology	2018	0	0	Student, Faculty of Life Sciences, Pacific Academy of Higher Education and Research University, Udaipur, Rajasthan, India.
Traditional Therapeutic Ethno Botanical Plant used	Manoj Kumar Sisodiya	The International Research Journal of social Science	2018	0	0	Research Scholar, Faculty of Life Sciences, Pacific

By Autochthon of Jhabua District in Madhya Pradesh India In Snake Biting Therapy A Normal Identity		and Humanities				Academy of Higher Education and Research University, Udaipur
Biodiversity of traditional Therapeutic Ethno Botanical Plants of Jhabua District of Madhya Pradesh, India An Interpretative Revelation	Manoj Kumar Sisodiya	The International Research Journal of social Science and Humanities	2018	0	0	Research Scholar, Faculty of Life Sciences, Pacific Academy of Higher Education and Research University, Udaipur
Preliminary Phytoc hemical screening of a medicinal plant Ceropogia bulbosa Roxb.	P.S. Baghel	International Journal of Botany Studies.	2018	0	0	Department of Botany, Govt. M.G. College Jawad District- Neemuch, MP, India
Role of Education in National Development .	Dr. Leena Lakhani	Indian Research Communication Vol.12 (I). International Peer Reviewed and Indexed Journal.	2018	0	0	Department of Zoology, Govt. Girls P.G. College, Ujjain M.P.
Impact of pollution on Human health	Dr. Leena Lakhani	Environment conservation Journal	2018	0	0	Department of Zoology, Govt. Girls P.G. College, Ujjain

						M.P.
Theodan stress on brain neurosecretory cells of the earthworm <i>Eudichogaster kinneari</i> A histological	Dr. Leena Lakhani	Environment conservation Journal	2018	0	0	Department of Zoology, Govt. Girls P.G. College, Ujjain M.P.
Nutrition Knowledge Diet: Exploring the Influence of Social and Information factors in an Indian Adult Population	Dr. Pyagya Dubey	American Journal of Health Education	2018	6	10	Dr Hari Singh Gour University, Sagar, MP
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	41	7	110
Presented papers	5	15	1	1
Resource persons	1	4	1	1
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakhwada	NSS and community	2	70
Sadbhavna Oath	NSS and community	2	185
Demo of EVM and VVPAT	NSS and District Election Commission	2	150
Street Play by students for Voter	NSS and District Election	2	150

Awareness	Commission		
Organizing Elocution, Slogan, Essay Competitions on Voter Awareness	NSS and District Election Commission	2	40
Orientation Programme	NSS and District Election Commission	2	70
NSS Day and Women Empowerment Programme Extension Lecture	NSS and District Election Commission	2	55
NSS organized NSS Day and Women Empowerment Programme Extension Lecture and Street Play on "Beti Bacho Beti Padhao	NSS and District Election Commission	2	55
Street Play by students on Voter Awareness	NSS and District Election Commission	2	120
Training Workshop for students on Different Exams and Physical Training at District Homeguard Ground under Sashakt Vahini	NSS and District Home Guard	2	85
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
1.Social Service	1.Rs. 11000/- and a Letter of Commendation for Excellent Contribution in Social Service and Nation Building	1.Madhya Pradesh Govt. Higher Education Department, State Level NSS	1
2.District Youth Parliament Competition	First Prize	2. Yuva kiyalay and Sports Ministry, Govt. of India	1
3. Drawing Competition	First Prize	3. District Collector and Election Officer	1
4. Street Play, Rally, Cultural and Literary activities, Workshops for Voter	4.Memento Trophy for Outstanding Contribution to SVEEP	4. District Election Committee, Ujjain	300



Awareness under  
SVEEP MoU with  
District Election  
Committee, Ujjain

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SVEEP	.NSS with District Administration, Ujjain	Demonstration of EVM and VVPAT	2	150
Voter Awareness Campaign	NSS with District Administration, Ujjain	Organizing Students' Rally, Street Play, Election Baton Race, Election Song, Different Competitions	2	40
Career Orientation	District Home Guard, Ujjain	Awareness Workshop on different examinations and Physical Training	2	85
Free Health Check Up	NSS, NCC, Red Cross, Wellness Centre SANJEEVANI in collaboration with District Civil Hospital Ujjain	Free check up of weight, height, haemoglobin level of students	12	42
National Nutrition Month	.Home Science Department in collaboration with Women and Child Development Department, Ujjain	(a)Orientation Programme on Health and Nutrition, Quiz, (b) Nutritious Dishes Competition	7	110
Northern Coalfields Ltd. Vigilance Awareness Week Competitions	Hindi Department, College in collaboration with Northern Coalfields Ltd., Singrauli	Essay and Speech Competitions on Corruption	7	9
"Make India	Department of	Awareness	15	38

Thyroid Free".	Chemistry and Pharmaceutical Chemistry	Programme and Health Check up "Make India Thyroid Free". Resource Person was Dr. Batul Kanchwala (MBBS)		
"Disaster Management"	Chemistry Department of college in collaboration with Disaster Management Institute, Housing and Environment Deptt., Govt. of M. P, Bhopal.	Workshop on "Disaster Management" Resource Person was Dr. Samit Patra, Asst. Director Disaster Management Institute, Bhopal	30	103
Pink Driving License Camp.	NSS Units	NSS Units organized Pink Driving License Camp.	2	65
World AIDS Day.	NSS Units	NSS Units organized Symposium and Quiz on World AIDS Day.	2	40
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Zoology and Biotech Department Students Visit to UGC-DAE Consortium for Scientific Research, University Campus, Indore for studying different advanced equipments.	32 Students and 2 Teachers	Janbhagidari Committee, College	01
Workshop on "Disaster Management" organized by Chemistry Department of college in collaboration with Disaster Management Institute, Housing and Environment	103 Students and 30 Teachers	Janbhagidari Committee, College	01

Deptt., Govt. of M. P, Bhopal. Resource Person was Dr. Samit Patra, Asst. Director Disaster M			
Exhibition of Ancient Currencies organized by Post Graduate Department and Research Centre in History in collaboration with Ashwini Research Centre, Mahidpur for the study of Numismatics	230	Janbhagidari Committee, College	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic and Research	Fellow Member	International Council for Health and Environment, India	01/04/2018	31/03/2019	Dr. Ulka Yadav and Dr. Leena Lakhani
Academic and Research	Fellow Member	Action for Sustainable Efficacious Development and Awareness, Rishikesh	01/04/2018	31/03/2019	Dr. Ulka Yadav and Dr. Leena Lakhani
Academic and Research	Fellow Member	Vishwa shanti Multipurpose Society, Nagpur	01/04/2018	31/03/2019	Dr. Ulka Yadav and Dr. Leena Lakhani
Academic and Research	Fellow Member	International Science Congress Association, Indore	01/04/2018	31/03/2019	Dr. Ulka Yadav and Dr. Leena Lakhani
Cultural	Invited Guest	Doordarshan	01/04/2018	31/03/2019	Dr. Varsha Agrawal
Academic	Resource Person	All India Radio	01/04/2018	31/03/2019	Dr. Varsha Agrawal

Research	Research Supervisor	Vikram University, Ujjain	01/04/2018	31/03/2019	Dr. Nirmala Gupta
Academic	Resource Person	Maharishi Ved Vidya Pr atishthan, Ujjain, An Autonomous Institute of MHRD, GoI	01/04/2018	31/03/2019	Dr. Nirmala Gupta
Research	Research Supervisor	Vikram University, Ujjain	01/04/2018	31/03/2019	Dr. Neeta Tapan
Academic	Visiting Faculty	Madhya Pradesh Insititute of Social Science Research, Ujjain (An Autonomous Institute of ICSSR, New Delhi, MHRD, GoI and MP Govt.	01/04/2018	31/03/2019	Dr. Neeta Tapan

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
District Administration Ujjain	11/09/2018	Systematic Voters' Education and Electoral Participation program of 2009,( SVEEP), is the flagship program of the Election Commission of India for voter education, spreading voter awareness and promoting voter literacy in India. In the backdrop of th	476
Azure Power Rooftop Five Pvt. Ltd.	29/09/2018	A Power Purchase Agreement was signed for installing Solar Panel in the	2

		college. This PPA was signed with Azure Power Rooftop Five Pvt. Ltd. At RCVN Noronha Academy, Bhopal	
State Project Directorate, RUSA Department of Higher Education, Govt. of Madhya Pradesh	13/06/2018	Memorandum of Understanding was signed between State Project Directorate, RUSA Department of Higher Education, Govt. of Madhya Pradesh and Govt. Girls' P.G. College, Ujjain for the implementation of Institutional Development Plan (IDP) under MPHEQIP	2
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4390000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

SOUL	Partially	SOUL 2.0	2016
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	54094	610000	0	0	54094
Reference Books	2588	35000	0	0	2588	35000
Journals	2	7600	0	0	2	7600
Digital Database	33574	0	3442	0	37016	0
CD & Video	308	25000	126	10000	434	35000
e-Books	4167	5900	400	0	4567	5900
e-Journals	85	5900	7	0	92	5900
Library Automation	1	15000	0	0	1	15000
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	1	20631	0	0	1	20631

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	1	6	28	3	3	22	0	0
Added	21	0	1	0	0	0	0	100	0
Total	105	1	7	28	3	3	22	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Govt. Girls PG College, Ujjain	<a href="https://youtu.be/V419fALoQZ4">https://youtu.be/V419fALoQZ4</a>
Govt. Girls PG College, Ujjain	<a href="https://youtu.be/HZjyCcXmwGO">https://youtu.be/HZjyCcXmwGO</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
380000	251749	135000	79833

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Different departments make proposals to maintain and upgrade their respective departments and put up before the College Committee for scrutiny. The final proposals are passed by the College Janbhagidari Samiti and the funds are sanctioned in the annual budget after the approval from the Janbhagidari Chairperson (District Collector in present case). Laboratory Maintenance: Repairing and maintenance of sophisticated lab equipment of Physics, Chemistry, Botany, Microbiology, Biotechnology, Home Science, Music, Drawing and Psychology Departments are done possibly by the technicians of related owner enterprises or by outsourcing otherwise. There is a Lab assistant who regularly cleans and maintains the equipment while the lab Technician operates the equipment and maintains the stock of chemicals and class material and the stock register of the same under the guidance of the Senior Professor. Computer Maintenance: Central Computer Laboratory is developed and maintained by Departments of Computer Science and Computer Application. Regular maintenance of Computer Laboratory, E Library and IT related equipment in the departments and the college is done by Lab Technicians headed by the faculty In Charge. IT resources are managed and updated periodically by computer skilled personnel of the College. Wherever required, outsourcing is done for maintenance and repairing of IT infrastructure. Sports: An amount of Rs.110/- is collected from each student in the fees for Sports, which is clubbed with the AF amount of Rs.12/- per student and spent on ground maintenance, sports equipment, event organizing, meetings, TA and DA for team and team managers, Track Suits plus giving Rs.400/- Kit to the players on every level of sports event till the State level. The Grounds are maintained periodically and upkept before the Sports Events by outsourcing under Janbhagidari funding. Library: The Post Graduate Departments of the colleges have a stock of texts and references in their departmental libraries which are maintained at the departmental level. The Central Library too is maintained from Janbhagidari fund by the Library and the Library Committee. To ensure return of books, 'No Dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are chalked out/resolved by the Librarian. Annual Stock Verification is ensured before 31st March through Faculty involvement with the help of library staff. Classrooms and Premises: Maintenance of the classrooms is done under the Janbhagidari Funding. Cleaning of the Classrooms and the premises in general are done by the support staff and periodically by NCC and NSS students. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. The fans and electrical appliances are checked and the purchase committee makes appraisal of the requirements wherever necessary. Regular cleaning of water tanks, proper garbage disposal and maintenance of lawns is done by the

concerned Employees of the institute. Maintenance of the water cooler and water purifier is done regularly under the Annual Maintenance Contract of the Service Provider. Hostel: Upkeep of all facilities is done and cleanliness of environment in Maitreyi hostel is maintained through the fees of the resident students

<http://www.mphighereducation.nic.in/ujjain>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1) Post Matric Scholarship	751	5403739
Financial Support from Other Sources			
a) National	Central Sector scholarship	33	320000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
21 Days Training Workshop on Personality Development and Soft Skills	11/10/2018	93	Swami Vivekanand Career Guidance Cell, (SVC GC) GPGC, Ujjain in collaboration with Human Welfare Society(HWS), Ujjain
Seminar on Importance of Career planning	11/07/2018	69	SVC GC, GPGC, Ujjain HWS, Ujjain
Workshop on Making CV	21/08/2018	123	SVC GC, GPGC, Ujjain
Lecture on Common Skills	13/09/2018	109	SVC GC, GPGC, Ujjain
Seminar on Preparation of Interview	15/10/2018	71	SVC GC, GPGC, Ujjain
Seminar on Annual and competitive exam preparation	26/11/2018	72	SVC GC, GPGC, Ujjain HWS, Ujjain
Wild Life Conservation and Career Opportunities	15/10/2018	33	Zoology and Biotech Department, and Janbhagidari Committee, GPGC, Ujjain with DA University, Indore



Seminar, Quiz and Exhibition on Awareness on Cancer on International Oral Cancer Day to to develop EQ and communication skills. make students Health Ambassadors for society	13/02/2019	200	Zoology and Biotech Department, and Janbhagidari Committee, GGPGC, Ujjain
Capability Enhancement through experiential learning of Zoology students by visit to the Zoo, Indore	28/02/2019	33	Zoology and Biotech Department, and Janbhagidari Committee, GGPGC, Ujjain with kamala nehru zoo
Rakhi Making Workshop and Sale of these Rakhis and Mehndi Making under Earn With Learn Scheme	03/08/2018	18	Drawing Painting Department, GGPGC, Ujjain
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Swami Vivekanand Career Guidance Scheme Monthly Activities	143	394	0	18
2018	Free Coaching for Competitive Exams	75	0	1	0
2018	Placement Cell Counselling	0	174	0	0
2018	Teacher Guardian Scheme	0	1879	0	0
2018	Psychology Department Counselling	0	20	0	0
2018	Swami	0	69	0	0

	Vivekanand Career Guidance Cell, (SVCGC) GGPGC, Ujjain in collaboration with Human Welfare Society(HWS),Ujjain organized a Seminar on Importance of Career planning				
2018	Swami Vivekanand Career Guidance Cell, (SVCGC) GGPGC, Ujjain organized a Lecture on "Communication Skills"	0	109	0	0
2018	Swami Vivekanand Career Guidance Cell, (SVCGC) GGPGC, Ujjain in collaboration with Human Welfare Society(HWS) organized a 21 Days Training Workshop on "Personality Development and Soft Skills".	0	990	0	0
2018	Group Counselling done by Psychology Department	0	66	0	0
2018	Swami Vivekanand	72	0	0	0

Career Guidance Cell, (SVCGC) GGPGC, Ujjain organized a Seminar on Annual and competitive exam preparation

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Kashida, Ujjain	11	10	Innovative High secondary School, Dewas.	1	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	B.Com.	Commerce	Madhav Arts and Commerce, Ujjain M.P.	M.Com
2018	2	B.Com.	Commerce	Govt. Girls' P.G. College Ujjain	M.A.
2018	28	B.Com.	Commerce	Govt. Girls' P.G. College Ujjain	M.Com.
2018	4	B.Sc.	Mathematics	Govt. Madhav Science	M.Sc. Mathematics

				College Ujjain	
2018	1	B.Sc.	Indore Management Institute	Indore Management Institute	PGDM
2018	12	B.Sc.	B.Sc. Pharmaceutical Chemistry	Govt. Girls' P.G. College Ujjain	M.Sc. Pharmaceutical Chemistry
2018	4	B.Sc.	Microbiology	Govt. Madhav Science College Ujjain	M.Sc. Microbiology
2018	1	B.Sc.	Microbiology	School of studies in Chemistry, Vikram University, Ujjain	M.Sc. Chemistry
2018	3	B.Sc	Plain Bio	Govt. Madhav Science College Ujjain	M.Sc. Botany
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	5
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Music solo Music light	Institutional level and later District level	15
Cricket	Institutional level and later District level	2

Athletics	Institutional level and later District level	10
Chess	Institutional level and later District level	3
Volleyball	Institutional level and later District level	3
Kabaddi	Institutional level and later District level	10
Badminton	Institutional level and later District level	2
Football	Institutional level and later District level	1
Basketball	Institutional level and later District level	2
Kho-Kho	Institutional level and later District level	9
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Basketball	National	1	Nil	V15R1660 10147	Chitra Sahu
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is the main student representative body present on the Higher Education campuses with a purpose to represent fellow students. Many times students unions usually focus on providing students with facilities, support, and services. The Union also acts as a connecting link between the college administration and students. Generally it is an elected body consisting of President, Vice President, Secretary, Joint Secretary, Executive Members and Class Representatives thereby ensuring representation of almost all the students. The electoral process in Colleges and Universities was universally franchised on the basis of recommendations of the Lyngdoh Committee since 2006 as per the order of the Supreme Court of India. But after 2006 Elections, this procedure came to a halt for a decade in Madhya Pradesh and was resumed in 2017-18 on the orders of GoMP to stop once again after the end of the term of these office bearers for one year. Therefore there was no Students Union in 2018-19. However, students are always members of important Committees and Cells in the college as stakeholders to participate in decision making processes. Students have their say in the financial decisions also as 2 students are the members of Amalgamated fund committee. Two students are members of IQAC also. Other committees also have student representations. Students are in the steering seat for organization of Annual Function and youth festival. Every committee has a teacher coordinator as well student coordinator. Students are also in the Editorial board of the 'Prerna' the college Magazine. Committees with active participation of students are 1. Amalgamated Fund 2. Internal Quality Assurance Cell 3. Sports 4. Cultural and Literature club and Committees

5.Prerna College Magazine Editorial Board 6.Science Association 7. Annual Function and Youth festival 8.Anti-Ragging 9.Discipline Committee and 10. Hostel Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

- Meeting of Alumni
- Training on Cloud Computing and e governance given to staff by alumnus Ms. Bindu Dodia, E- governance officer
- Lectures in Add On Courses by Alumni
- Lectures in Value Added Courses by Alumni
- Alumni Meet
- Lectures by Alumni in Vikramotsav Workshop on Women Empowerment

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal is the sole authority of the institution. She is the DDO (Drawing Disbursing Officer), duly authorized by the Department of Higher Education, Govt. of Madhya Pradesh, to draw salary from the Treasury. But the Decentralized and Participative structure of governance ensures that all the staff members play a significant role in decision making process at different levels. Senior members of staff are assigned with the responsibilities of Administrative Officer, IQAC Coordinator, Accounts Bursar, and Conveners of various Committees. Heads of Departments take academic and other departmental decisions. There are Academic, Administrative, Sports, Extension and Co-Curricular Committees headed by Coordinators or HoDs who are respectively responsible to call meetings and have full power to take decision and action under the Chairpersonship of the Principal. Important Committees like RUSA, Janbhagidari and IDP (World Bank, MPHEQIP) have Nodal Officers/Conveners with other members to participate in the decision making and administrative procedures. The two practices of decentralization and participative management which involve almost the whole staff from Principal, to teachers and the office staff are Admission and Scholarship Disbursal. The Admission Process for the First Year/Semester of UG and PG is a standard example of Decentralization and Participative management. Principal is the Head of the Process under whom the IT Nodal Officer facilitates the Online Admission Process. There are four Faculty Wise Convener Professors of Arts, Science, Home Science and Commerce who have class wise committees of teachers under them for document checking. There are also teachers who are Verification Officers under IT Nodal Officer for online verification of documents. After the final admission and online fee payment, the students submit hard copies of the forms to the committees which hand over them to the office staff. Committee counsels prospective candidates for admission in the online admission process. It involves almost all members of the staff who work at different levels of Subject Counseling, Registration and Verification for the choice of subject and institution. Scholarship disbursal is one of the most cumbersome tasks which involve financial

allocation, timelines and transparency on the part of the college administration. Almost 90 percent of the college students avail Scholarships/Freeships, Benefits, Awards or some kind of benefits under one or the other welfare schemes like Scholarships for SC, ST, OBC, Post Matric, Central Sector, Gaon ki Beti Yojana, Pratibha Kiran Yojana, (Mukhyamantri Jan (Labour) Kalyan Yojana or Karmkaar Mandal Yojana, MukhyamantriMedhavi Vidyarathi Yojan (MMVY), Awaas Yojana, Awagaman Yojana, Aggregated Scheme etc. A Nodal Officer is appointed for Scholarship Helpdesk under whom different Committees are formed for College Level Scholarships and Private Colleges Scholarships.

The members of these committees headed by Conveners are assigned different scholarships class wise. Once the Online Portal of the scholarships opens, the Notifications on the date and documents are displayed on six major spots of the college for dissemination. The eligible students apply online and get the form and documents checked by the respective committees and submit hard copies to the computer operator after getting them approved from the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum of the traditional course designed by the Higher Education Department, MP Govt and that of Self Financed Courses designed by the University are adopted by the affiliated colleges. But the colleges have senior faculty members who are members of Board of Studies or Central Board of Studies where they give their inputs in the meetings for review of the syllabus. The feedback attained from the students, or the discrepancies faced by the teachers in the course content or unit wise distribution are communicated to such faculty members who represent these issues in the Board meetings. The syllabi reforms have been incorporated some recommendations time and again. Curriculum is implemented imbibing a variety of methodologies. Regular classes are supplemented with Bridge Courses, tutorials, remedial classes and Experiential Methods. Academic Mentoring is done by the teachers. Delivery and enrichment of Explicit, Implicit, Null and Extra Curricula are ensured at the college level.
Teaching and Learning	Teacher Centred approach of teaching methodology is adopted using lectures, Direct Instructions followed by QA Session or taking oral feedback from the students in theory classes or engaging students in problem solving in

subjects involving quantitative approach. Group Discussions, Oral Presentations, Assignments, Quizzes are periodically conducted in these classes for student participation. This conventional classroom teaching is supplemented with ICT based teaching in the Smart Classes as well in other classes with the help of BioVisualisers, OHP, Power Point Presentations. Student centric learning methods are extensively used in the college through organizing Extension Lectures, Field Visits, Seminars, Workshops, Conferences, Exhibitions, Poster/Charts and PPT Competitions on a regular basis. Virtual Classroom lectures, Language Lab sessions and Experiential Learning methods are also a regular feature of the teaching learning methodology. Experiential Learning followed as a best practice under Focal Scheme of EQUIP enables Crossover learning, Incidental learning, Computational Learning, Environmental Approach to teaching, Joint Productive Activity, Contextualization as natural by products of teaching learning pedagogy.

**Examination and Evaluation**

Summative Assessment involves End Semester exams, Annual exams, and Supplementary exams organized by the University and conducted by the college. These Examinations are conducted in faculty wise shifts as decided by the university. A team having senior professors is appointed to conduct examination. The examination protocol is as follows Centre Superintendent, Shift Superintendents, Assistant Shift Superintendent one @ 300 students Permanent Invigilator @ shift Invigilator one @ 25 students Formative Assessment includes the Internal Exams - Continuous Comprehensive Evaluation (CCE) are organized and conducted by the college. All year round evaluation through class tests, tutorials, student seminars/presentations, Open Book System, Assignments, Group Discussions, Quizzes help the teachers to identify the slow and fast learners and their respective progress. Innovative subject specific unique assessment techniques are used by Drawing, Music, Home Science, Economics, History, Science faculty, Commerce and other subjects.



Proficiency Tests are organized for Remedial Classes and periodical tests are organized during the Remedial Classes. The college teachers are involved in the evaluation process of all kinds of assessment procedures, though selectively in case of University Exams. Examination forms are filled online, enrolment process is also online, CCE as well as practical examination marks entered online and sent to university for further processing.

**Research and Development**

The College has 5 Research Centres in Hindi, History, Home Science, Music and Drawing Departments. There are total 10 Research Guides in the College and about 86 of the teachers hold a degree of PhD and one teacher has completed Post Doctoral Research.. Conducting of Course Work Classes of Research Methodology, Invited Talks, Paper Presentations and student activities of poster/chart exhibitions and PPT Competitions in the National Seminars and Workshops help to inculcate and develop research acumen among the students and faculty. The faculty members present papers in International and National Seminars/Conferences/Workshops. They have quality linkages and deliver lectures and/or Key Note Address as Resource Persons and/or preside over technical sessions in National and International Seminars/Conf/Workshops. There is a Research Development Cell in the college and e library for pursuing research.

**Library, ICT and Physical Infrastructure / Instrumentation**

Post Graduate Departments have Departmental Libraries for reference and issuing to PG students. College has a rich Central library with more than 50,000 books. It has SOUL 2.0 Software and automated cataloguing. College has NLIST membership and teachers can use NLIST. The library has 19 computers for the students to access E-library and Reprographic Services. There is one reading room, one book section and there are cubicles for the research scholars to study. There are newspapers, journals, magazines, periodicals etc. It remains open from 10.30 am to 5.30 pm. One more library has been approved in the World Bank IDP Project. There are in all 105 computers

in the college and one computer lab. There are 35 classrooms, 22 laboratories,, one language lab, One Auditorium, One Virtual Classroom, 4 Seminar Halls with LCD facilities, 28 browsing centres and 22 departments have computer, printer, and UPS. There are 9 classrooms with LCD facilities. All the classes have been approved to be made smart classes under World Bank IDP Project.

Human Resource Management

The appointments of permanent faculty members are done by Department of Higher Education, GoMP through VYAPAM/PSC under the UGC Guidelines. The Guest Faculty are posted against the vacant posts by the DHE though an online Chartered Mechanism. Faculty in the Self Financed Courses are appointed through advertisement as per the process prescribed by the DHE. The faculty members are deputed to participate and deliver in international/national/ state level seminars, conferences, workshops, Sports Events or training programmes conducted by different institutions and universities. They are relieved on duty leave to attend the Orientation and Refresher Courses at UGC Academic Staff College/Human Resource Development Centres and also to attend administrative, Financial Management and other such technical trainings at Administrative Academy, Bhopal. In House Trainings are also organized for the Teaching and Non Teaching Staff by the IQAC. The performance appraisal of the faculty members are done through self appraisal, appraisal by the Principal and IQAC and forwarded to higher authorities as per norms. Students are motivated and supported to participate in academic, sports, cultural activities, Youth Festival at all levels. The extraordinary accomplishments of members from Teaching, Non Teaching staff and students are felicitated.

Industry Interaction / Collaboration

The Placement Cell conducts the Placement Warm Ups and Drives. There is an MoU of Chemistry Department and Pharmaceutical Chemistry of the College with Bochem Industry Pvt. Ltd., which facilitates educational visits of the students to the Industry. A Power Purchase Agreement was signed by the

college for installing Solar Panel in the college with Azure Power Rooftop Five Pvt. Ltd. Zoology and Biotech Department of the College in collaboration with UGC-Department of Atomic Energy Consortium for Scientific Research, University Campus, Indore enabled a Students' Visit to the consortium for the study of advanced equipments. Physics Department of the college conducts a Workshop in collaboration with Jiwaji Observatory, Ujjain. Economics Department and Home Science Department conducted visits to Bhairavgarh Industry of Batik Printing, Ujjain Swami Vivekanand Career Guidance Cell conducted a students' visit to Sanchi Dugdh Sangh, Ujjain The Cell also conducted a Career Fair in which 22 industries/organizations visited the Campus. IQAC meetings having due participation of industry Member

**Admission of Students**

Student Admissions are done online in the college as per the procedure and time schedule prescribed by the Department of Higher Education, Govt. of Madhya Pradesh. The subject group combinations and seats are laid down for Arts Faculty, Science, and Commerce Faculty. Self Financed Courses like Commerce, Pharmaceutical Chemistry, Biotechnology, Micro Biology, Statistics, Computer Science declare their seats and prescribed fees. Till the year 2018-19 the cut off percentage for General Category to get admission in all the subjects except Home Science in this college was 60 due to the Centre for Excellence Status of the College. This criterion was relaxed by the Govt. for all the streams of subjects by the end of admission process during 2018-19 which enhanced the GER. The Committees and teachers also sit in interface meetings and meet parents and students prior to and during admission to counsel for choice of subjects.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	The IQAC, Planning Board of the College, RUSA Committee, UGC Committee and IDP Committee do majority of the work of planning and development of college electronically. Proposals under different development schemes are

invited online by the DHE through email id and after an assessment Grants are sanctioned to the College. The Utilization Certificate of such Development Grants and other required documents are submitted online to DHE by the institution. The College has its website hosted on NIC.

Administration

ER sheets of the employees are available online and updated by the IT Cell when asked by HE Deptt., Bhopal. All the data required by the HE Deptt or AD office, or the Lead College, UGC, RUSA Cell, Bhopal, MHRD or any other agency are sent online. The Student database is created and maintained online. College Website is maintained and updated. Scholarships, a part of Examination and Results procedure are done online. Different Committees are constituted and displayed on the website. IQAC does major part of the communication with the teachers and receives documents from them through Emails.

Finance and Accounts

The Payroll, Arrears, Pension and employee records are managed online through Integrated Financial Management Information System (IFMIS) with MP Treasury. Salary Component and other treasury-related issues are facilitated through SWAN connectivity.

Student Admission and Support

Admission of students is done through Online Admission Portal hosted by the MP govt, Higher Education Department. The students get registered on Higher Education Portal from any online help centre wherein 9 choices of college and subjects have to be filled in besides other requirements. The student gets a Secret Key Password on registration with the help of which she/he gets the Document and Verification process is done from a Govt. College. The student can download the Admission letter once the name appears in the Admission List when uploaded on HE Portal. If the student does not get the preferred college and/or subject group she/he can go in for Rechoice Filling in the second round of admission. Then after the reappearance of name in the next admission list the student has to go the allotted college where as per the availability of seats and merit order of the student the documents are physically verified in the college and

thereafter fees can be paid online for final admission in the college. Scholarships are also taken care of through on line Scholarship portal. Welfare schemes are also communicated to students through DHE website and College Website E library facilities are available.

**Examination**

The exams are organized by the University and conducted by the college as a centre for regular and private students. The Semester system was gradually being phased off on the undergraduate level so in the year 2018-19 only Vith Semester existed on UG level whereas the IstandIInd Years of UG classes followed Annual System. Semester System continued on Post Graduate level. Thus, the exams were conducted accordingly. Online enrolment procedure, Online Exam form submission, Online Exam fees submission are done for the University Exams. Internal exams continued on both UG and PG levels in the form of Continuous Comprehensive Evaluation (CCE) the marks of which are submitted online on University Portal for both Theory and Practical..

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Systematic Voters' Education and Electoral Participat	Systematic Voters' Education and Electoral Participat	07/09/2018	07/09/2018	42	4

	ion Programme	ion Programme				
2018	Faculty SWOC Analysis for Professional Development	Nil	19/09/2018	Nil	28	Nil
2018	Smart Class Training	Smart Class Training	10/10/2018	10/10/2018	31	3
2018	Nil	One day Training Workshop organized by IQAC on IFMIS Training for Fixation, Arrears	Nil	06/10/2018	Nil	7
2019	.IQAC with Physics and Computer D departments organized a Training Workshop on "Cloud Computing and e Governance". Shri Vidit Mathur, Senior Developer, Fairline Company, Ujjain gave a lecture on Cloud Computing and Ku, Bindu Dodiya, Alumnus, gave a PPT	.IQAC with Physics and Computer D departments organized a Training Workshop on "Cloud Computing and e Governance". Shri Vidit Mathur, Senior Developer, Fairline Company, Ujjain gave a lecture on Cloud Computing and Ku, Bindu Dodiya, Alumnus, gave a PPT	16/02/2019	16/02/2019	35	4
2018	Heartfulness	Heartfulness Meditation	18/09/2018	18/09/2018	43	6
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Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course from Human Resource Development Centre	1	09/07/2018	28/07/2018	19
RCVP Noronha, Bhopal Training on Writing of Study Material for Syllabus	2	23/04/2018	27/04/2018	05
Refresher Course on "Challenges of Content and Delivery in Higher Education in the 21st century".	1	18/06/2018	07/07/2018	21
Use of ICT in Developing Effectiveness of Teaching Skills for Teachers in Higher Education	1	23/07/2018	30/07/2018	08
RUSA Phase 2 Component 9 One Day Orientation Programme	1	02/08/2018	02/08/2018	01
Remedial Class Workshop at RCVP Noronha Academy, Bhopal	1	15/12/2018	15/12/2018	01
NAAC Facilitator Workshop at RCVP Noronha Academy, Bhopal	1	17/12/2018	17/12/2018	01
Institutional Development Plan (IDP) World Bank, Workshop at AD Office, Indore.	1	14/02/2019	14/02/2019	01
Refresher course in "Biological	1	05/09/2018	25/09/2018	21

Science".

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	14	0	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1.Retirement Benefits Duty Leave to attend Seminars, Conferences etc., Sabbatical Leave, Free Medical Check up 2.Group Insurance Medical Reimbursement, Group Insurance, Leave Encashment, Loans from GPF,</p>	<p>Group Insurance under Beema Sah Bachat Yojana Medical Reimbursement Loans from GPF Leave Encashment Retirement Benefits Free medical Checkup in the College Camp</p>	<p>1. Scholarships to eligible students 2. Mukhyamantri Medhavi Vidyarthi Yojana (MMVY) 3. Mukhyamantri Jan Kalyan (Sambal) Yojana 4. Inspire Scholarship 5. Career Oriented Fair 6. Remedial Classes for UG students 7. Talented students to go abroad for PG/PhD on govt expenses 8. Maulana Azad Fellowship For Minority Class Students for MPhil/ PhD 9. Free Stationery distribution to SC/ST students. 10. Gaon ki Beti Yojana 11. Awaas Yojana 12. Personality Development Cell to conduct workshops, extension lectures etc. 13. NCC Students are given Uniforms, Washing Allowance of Rs.40/- Month 14. Each cadet is given Rs.36/- for refreshment after Parade two days in a week. 15. Cadets are given TA and DA for Camping Activity 16. Cadet Welfare Society Selection Batallion Level gives Rs.6000/- to the selected Cadet once in three years. 17. The students pay Rs.110/- for sports from which the teams selected to represent the college are given track suits and TADA and a Kit of Rs.400/- is provide at every level to the players till State level.</p>



## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College receives grant from the Madhya Pradesh Govt. and also receives Global Budget. The amount of fees collected from the students forms the income under the heads of Hostel fund, Library, Sports, Amalgamated Fund, Personal Deposit, Janbhagidari Samiti. Funds are also received from Vikram University for NSS. Health Department gives funds to Red Ribbon. Grants were received from UGC (till XIIth Plan). The amount for Scholarships is received from Scheduled Caste Welfare Department. Amount of Rs.2 crores sanctioned under RUSA and Rs. 11 Crores under IDP, Word Bank, MPHEQIP gets disbursed from time to time in instalments for Construction, Renovation, Equipment, Remedial Classes, Student Tracking etc. The College conducts CA Entrance Exam for which it receives fund from The Institute of Chartered Accountants of India (ICAI). It also conducts CS Entrance Exam for which it receives fund from Institute of Company Secretaries of India (ICSI). The amount received from these two institutes for Room Rent is not used by the college and is deposited in the Treasury as the funds generated by the college. The institution receives funds from State Government for Travelling Allowance and also for Career Fair/Employment Training under Swami Vivekanand Career Guidance Cell. Internal audit is conducted regularly by a Bursar who is a Professor of college and his/her committee. Local External Audit is conducted annually on a regular basis by a professionally hired Chartered Accountant appointed on behest of the Janabhagidari Samiti and he submits an Audit Report to the college. Central External Audit is conducted by the Accountant General Madhya Pradesh Office, Gwalior.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation from Dr. Mohan Yadav, MLA, Ujjain South	1000000	To construct an Open Air Stage
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### 6.4.3 – Total corpus fund generated

8650502

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meet 2. Oral Feedback in the Meeting 3. Feedback in the structured format

### 6.5.3 – Development programmes for support staff (at least three)

1. Training Programmes 2. Meditation and Stress Management Workshop 3. SWOC Analysis

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Preparation of RUSA DPR of 2 Crore for college development 2. Preparation of World Bank Institutional Development Plan IDP Project of MPHEQIP and approval of the proposal of 11Crore. 3.IT Infrastructure Enhancement 4. Signing of MoUs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized Vikramotsav on Women Empowerment Workshop involving a Lady Doctor, A female Corporator, A Historian, A female Litterateur and a Student	15/04/2018	15/04/2018	18/04/2018	75
2018	Meditation and Stress Management Workshop for Teaching Staff, Students and Non Teaching Staff	18/09/2018	18/09/2018	20/09/2018	23
2018	Conducted SWOC Analysis of Teaching and Non Teaching Staff	08/10/2018	08/10/2018	09/10/2018	28
2018	Conducted a training Workshop on Smart Class Room Teaching and Use of Interactive Board	10/10/2018	10/10/2018	11/10/2018	31
2019	Conducted a Training Workshop on	16/02/2019	16/02/2019	16/02/2019	45

	E-Governance				
2018	IFMIS Training for Fixation	06/10/2018	06/10/2018	06/10/2018	7
2019	Published Newsletter 2018-19	31/05/2019	31/05/2019	31/05/2019	0
2018	Conducted a Training Workshop on Copyrights and Plagiarism under IPR organized for the Teaching staff by IQAC	16/10/2018	16/10/2018	16/10/2018	18
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Red Cross, Wellness Centre SANJEEVANI, NSS Units and NCC Unit of college in collaboration with RD Gardi Medical College organized a Two Day Health Check Up camp	02/11/2018	03/11/2018	205	0
NCC Unit of college organized a "Section Battle Drill" with 10 MP BN.	25/01/2019	25/01/2019	141	0
NSS Units organized Pink Driving License Camp.	09/02/2019	09/02/2019	67	0
Department of Chemistry and Pharmaceutical	28/02/2019	28/02/2019	43	0

Chemistry organized an Awareness Programme and Health Check up "Make India Thyroid Free" in association with Emcure, Thyrocare. Resource Person was Dr. Batul Kanchwala (MBBS)				
Poster Competition organized on Female Hygiene	05/09/2018	05/09/2018	27	0
Women Empowerment Cell in collaboration with IQAC organized an Orientation Workshop on "Gender Sensitization" under Focal Scheme on Gender under EQUIP	20/09/2018	20/09/2018	95	0
Home Science Department organized an Orientation Programme, Quiz Competition and Nutritious dishes under National Nutrition Month in collaboration with Women and Child Development Department, Ujjain.	26/09/2018	26/09/2018	99	0
NSS units organized Street Play by students on Voter Awareness	27/09/2018	27/09/2018	122	0
Street Play on Beti Bachao	24/09/2018	24/09/2018	55	0

Beti Padhao				
Symposium on "Role of Women in Different Sectors" on International Women's Day	08/03/2019	08/03/2019	50	0
Home Guard Mahila Sashakt Vahini Karyakram	29/09/2018	29/09/2018	85	0
Vikramotsav Women Empowerment Workshop conducted by IQAC	15/04/2018	15/04/2018	60	0
Symposium organized on "Swachh Raho Swasth Raho" for female hygiene	05/09/2018	05/09/2018	42	0
NSS units organized Training Workshop for students on Different Exams and Physical Training at District Homeguard Ground under Sashakt Vahini in collaboration with District Home Guard, Ujjain	29/09/2018	29/09/2018	87	0
Political Science Department organized "Legal Awareness for Women" Workshop for students in collaboration with Legal Help cell, Ujjain.	10/10/2018	10/10/2018	85	0
"Lecture on Role of "Women in Communal Harmony""	24/11/2018	24/11/2018	46	0

organized by IQAC. Resource Person was Dr. Nikhat Parveen under Qaumi Ekta Saprakh "

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• Percentage of power requirement of the College met by the renewable energy sources • There are four Solar Lights in the College premises and two Solar Lights in the Hostel premises. • About 37 of the power requirement is met by energy efficient sources like CFL bulbs and tubes. • Power Purchase Agreement (PPA) was signed between Govt. Girls' P.G. College, Ujjain and M/S Azure Power Rooftop Five Pvt. Ltd. for procurement of 20 KWp Solar Power on long term basis (under RESCO Model) to be installed in College and Hostel • Energy Audit done by IQAC • Energy Saving Signposts are hanged in different places of the college and hostel. • Green Audit conducted by IQAC in association with Department of Botany and Microbiology. • Teachers, students and their parents took oath to conserve environment on World Environment Day • NSS organized SwachhataPakhwada • Tulsi Plant distribution on Sanskrit SaptahSamapan. • Personality Development Cell organized Poster Competition on the theme "SwachchRahoSwasthRaho". • NCC Unit of College inaugurated "SwachhataPakhwada". Oath ceremony took place in the College Auditorium. • NCC cadets made the students aware about "Clean my City and Surrounding" • NCC Unit of College organized "Cleanliness rally". • NCC Unit of College organized One day seminar on "Clean India". • NCC Unit of College organized a Street Play on "Cleanliness". • NCC and Red Cross Cell of College organized Slogan and poster making competition on "Clean My City".. • Red Cross Cell and NCC unit of college organized a "Swachhata Rally". • NCC unit of College, University and other Colleges in collaboration with Forest Department conducted Plantation Drive in University Campus and cleaned Basketball ground. • Zoology and Biotechnology Department organized One Day Seminar on "Wild life Conservation Career Opportunities" Subject Expert - Shri Shamsher Singh Tomar, Sub Divisional Forest Officer and Shri Pagare, Wild Life Expert. • Personality Development Cell organized a Lecture on Environmental Consciousness by Prof. D.M. Kumavat, Prof and Head Environment Science Department, Vikram University, Ujjain. • NSS units organized Cleanliness Drive in College Campus. • Department of Chemistry and Pharmaceutical Chemistry organized a Lecture on "Save Creatures and Save Planets". Resource Person was of Mr. Nilesh Sethi, of Jeevadhikar Agency, Ujjain. • Department of Chemistry and Pharmaceutical Chemistry put up a stall of herbal products made by the students in the Career Fair under Earn while learn Scheme. • Workshop on "Disaster Management" organized by Chemistry Department of college in collaboration with Disaster Management Institute, Housing and Environment Deptt., Govt. of M. P, Bhopal. Resource Person was Dr. Samit Patra, Asst. Director Disaster Management Institute, Bhopal • Botany and Microbiology Departments organized a Workshop on "Wonderful World of Forest". Resource Persons were Shri Krishna Sharma and Shri K.K. Panwar. • Students of Department

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille	No	0

Software/facilities		
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	22/09/2018	1	NCC Unit of College organized a Street Play on "Cleanliness"	Cleanliness	96
2018	Nil	1	24/09/2018	1	NSS organized NSS Day and Women Empowerment Programme Extension Lecture and Street Play on "Beti Bacho Beti Padhao"	Gender Equality in Education	57
2018	Nil	1	29/09/2018	1	Swachhata Rally" by Red cross and NCC	Cleanliness	27
2018	Nil	1	29/09/2018	1	"Polythene free Environment" Rally by NCC	Eco friendly practices	53
2018	1	Nil	29/09/2018	1	NSS		87

			018		units organized Training Workshop for students on Different Exams and Physical Training at District Homeguard Ground under Sashakt Vahini in collaboration with District Home Guard, Ujjain..	Entrance Exams and Physical Training Orientation	
2018	Nill	1	08/05/2018	1	Red Cross and Matrachha ya Distributed Milk Powder Tins on Red Cross Day in an Orphanage for kids	Joy of Giving	15
2018	Nill	1	31/05/2018	1	NCC Cadets performed a Street play on Kothi Road on the occasion of World No Tobacco Day and discussed the harmful effects of tobacco with public.	Harmful Effects of Tobacco	12



					Event covered by News Channels		
2018	Nil	1	29/08/2018	1	Voter Awareness	Voter Awareness	152
2018	1	Nil	07/09/2018	1	Zoology and Biotechnology Departments and Women Empowerment Cell organized Young Voters Awareness Programme for New Young Voters in collaboration with the District Administration, Ujjain Chief Guest Mr. Sandeep G.R., SVEEP Nodal Officer Smt. Kirti	Voters awareness Pink booths Sensitization of Female Newly added Voters	317
2018	Nil	1	18/09/2018	1	Cleanliness Awareness Rally by Red Cross and NCC	Cleanliness	27

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus/College Brochure	16/05/2018	Prospectus or the college brochure is a reflection of the college in an attractive form with the details like Vision and Mission, Courses, Admission details, Department and

		Faculty Profiles, Hostel etc. meant to give an overview of the college and attract admissions. It is printed in limited copies and available in Eformat.
Code of Conduct for Students	01/07/2018	Code of Conduct for Students is like a Students charter which contains prescriptions for dos and don'ts in the college campus and it guides students how to evolve through campus life. The charter provides an explanation about all the activities on campus. It covers activities from admissions to graduation. It is published in house in print and e formats. The Code of Conduct is followed well in the college as it has a history of smooth conducting of Admissions, Classes and Transparent and Fair Exams. The College Premises and the Hostel are a No Ragging Zone and there have been no incidences of Sexual Harassment or other such major grievances ever.
Code of Conduct for Teachers	01/07/2018	Code of Conduct for Teachers is a Compendium published in print and E-formats which gives a set of guidelines detailing the set of recognized ethical norms and professional standards of conduct to which all members of teaching staff of the college must adhere to.
Code of Conduct for Non Teaching Staff	01/07/2018	Code of Conduct for Non Teaching Staff is a Compendium which includes the set of practices that outlines the general norms, rules and responsibilities of the members of Non Teaching Staff of the College

Synchronized Activity calendar	01/07/2018	IQAC prepares and floats a Calendar of Activities of TEN-S Focal Schemes under EQUIP. This Calendar is synchronized with the Academic Calendar, Calendars for NSS, Swami Vivekanand Career Guidance Cell and University Calendar of Examinations. This document is a clear guideline giving the Dos for all the cells, committees and departments.
Newsletter	01/07/2018	Newsletter gives the Vision and Mission and a chronology of all the events of the college conducted in a year. It helps in documenting and disseminating the activity profile of the institution and this consolidated chronology helps in primary self-assessment and providing a roadmap for designing plan of action for future. It is printed in limited copies and available in Eformat. This Newsletter gives a hidden Code of Conduct prescribing the kinds of constructive activities the students and staff should engage in to take the institution ahead.
Annual Magazine Prerna	31/03/2018	This Annual Magazine of college gives the Vision and Mission of the college, creative and literary contributions of the students and staff, and faculty profiles. Prerna gives a platform to the students for their creative outlet and is a practical Code of Conduct channelising the energy of the students in a positive direction.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Guruve Namah Programme organized to felicitate teachers and celebrate the glory of Guru	27/07/2018	27/07/2018	93
Hindi Department organized Premchand Jayanti - Chief Guest -Dr. Jeevan Singh Thakur, Director of Premchand Srijan Peeth. The students narrated Premchand's stories to inculcate ethical values	31/07/2018	31/07/2018	30
Oath taking on National Unity Day	31/10/2018	31/10/2018	100
Patriotic Songs Competition under Zara Yaad karo Qurbani to cultivate Values of Nationalism	14/08/2018	14/08/2018	41
NCC Unit of College Celebrated "Rashtriya Sadbhavna Diwas".	20/08/2018	20/08/2018	120
Tulsi Plant distribution on Sanskrit Saptah Samapan	29/08/2018	29/08/2018	26
NSS organized Sadbhavna Oath	29/08/2018	29/08/2018	187
Personality Development Cell organized Symposium on Ethical Values and Education	15/09/2018	15/09/2018	25
Screening of a Short Film Vande Guru Paramparam depicting the significance of Teacher-Student Relationship	05/05/2018	05/05/2018	40
Political Science Department organized Legal Awareness for Women Rights Workshop for students in	10/10/2018	10/10/2018	85

collaboration with  
Legal Help Cell,  
Ujjain.

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Green Audit conducted by IQAC

2) Mega Cleanliness Drive was organized under Swacchata Pakhwada by 70 students of NSS from 1.8.18 to 15.8.18.

3) Eco Friendly Ganesh Idol Making and Sale on 7 and 8 August 2018.

4) Cleanliness Campaign in Gardens of College campus by 25 NSS students.

5) Oath taking by Principal, staff and students to protect and conserve environment on World Environment Day.

6) Cleanliness Awareness Rally in the city by NCC students.

7) First day of every month was kept as No Vehicle Zone in the campus.

8) Short Play enacted by NSS students on Use of Cycle.

9) Extension Lecture on Save Creature Save Planet .

10) Invited Lecture on Environmental Awareness under Ek Bharat Shreshth Bharat (EBSB).

11.) Expansion of green cover through regular plantation during rainy season and regular care for conservation of green cover.

12.) Decreasing the carbon footprints through regular servicing and maintenance of electrical equipment.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. **Experiential Learning:** The First Best Practice followed in the college includes experiential learning which extends the learning in classroom to hands on experience in real world and make the students reflect. This approach of teaching learning pedagogy is being followed in the college for more than a decade. Most of the departments follow experiential learning to make their curriculum more field oriented in the form of development of scientific temper, Painting on walls, organizing craft and food fairs, innovative experiments, preparing herbal products, eco-friendly practices, earn with learn scheme, establishing society connect etc. Visits to Observatory, Planetarium and Workshops on Eclipse and Astrological Science and also on Science of Magic organized by Physics Department help in creating scientific temper among the students. The Anti Superstition workshops against Myths conducted by Chemistry Department in villages and schools help spread scientific awareness. The craft and food fairs conducted by Drawing and Home Science Departments develop skills in the students. Workshops on Innovative Experiments help develop an innovative approach among the students. The Pharmaceutical Chemistry Department prepares herbal lip balm, pain relieving oil, sanitizer, Charcoal Soap, Pain relieving Balm, herbal Holi colours etc. Zoology, Botany and Chemistry Departments and the Extension activity profiles include widespread environmental awareness and conservation initiatives. Publication of Arthayaam by Economics Department and organizing of Workshops on Union Budget give a better understanding to the students of current affairs and complex issues. The On Site Trainings through visits to labs, industries and other organizations expose the students to wider horizons. Visits to old age homes, Institutes for special education, Orphanages and the like by Sociology, Psychology Department and other Cells develop sensitivity among students and help the deprived. The teaching of curriculum of

History through its Art Gallery and Workshops on Ancient Culture and Currencies is a unique feature of learning pedagogy. Counseling by Psychology Department is a regular feature of connecting with the students and staff on need basis. Basantotsav celebration in the college garden by Music and Drawing Departments by Live sketching on the Ragas on the themes of Vocal and Instrumental recitals is another unique feature of Experiential Learning. Enactment of Sanskrit Plays by Sanskrit Department Students, Innovative Workshops on Wild Life and Environment Conservation by Zoology and Biotechnology Department Workshops on Tax and Budget by Commerce Department, Activities to promote Hindi Bhasha by Hindi Department, Vedic Maths teaching by Maths Department, Communication Skills Workshops by English Department etc. All these are some examples of Experiential Learning which have evolved as Best Practices at various points of time for different disciplines of study.

2. Green and Clean Environment: This Second Best practice of the college under the Ten -S Focal Scheme of EQUIP designed by IQAC emphasizes on the development of Green Skills and fostering Cleanliness Mission. 'Green skills' refer to those that contribute to preserve and restore environment and create a sustainable future. Hence, the programme focuses on developing skills among the youth in the environment and Biodiversity sector. Science Committee, Zoology and Biotechnology Chemistry and Pharmaceutical Chemistry Botany and Micro Biology Departments specifically and other departments NSS and NCC pursue year-round activities for environmental awareness and conservation and follow eco-friendly practices and take measures for eco restoration. In House Symposia, Discussions and Seminars on Reduction of Carbon Footprint, Ozone Layer Protection, Solid Waste Management, Linking of Kshipra with Narmada, Periodic Table and Green Elements, Industrial Waste Management, Rain Water Harvesting, Vermicomposting, treatment or safe disposal of hazardous Laboratory wastes, Plantation and Conservation, and Eco Restoration etc. are organized intermittently. Extension Lectures on Saving Planet. Saving Creatures, Biodiversity and Environmental Conservation, Collaborative programmes with Forest Department, Ujjain and Disaster Management Institute, Bhopal like Workshops on World of Forest, Disaster Management, Cleanliness and Plantation Drives are organized by the College on a regular basis in the form of a Best Practice. Preparation of Herbal Products by Pharmaceutical Chemistry Department for medical and cosmetic purposes and Herbal colours for Holi festival, Eco Ganesh making workshops by Departments of Drawing, Home Science, Zoology and Biotechnology and Science Committee and selling of these herbal products and Eco Ganesh idols under Earn with Learn Scheme creates a widespread environmental consciousness among students and neighboring community. Paper bag making Workshops and distribution of paper and Cloth bags, ban on plastic in the premises, Vehicle Free Zone on two days of a month, recycling of paper, safe disposal of hazardous Laboratory Wastes, Use of Energy saving devices, Electricity Saving habits, Swachhata Pakhwada, Cleanliness Drives on and off campus, Rally and Street Plays on Cleanliness on and off campus, Sensitization Drive on Cleanliness in Hospital, Poster Exhibitions, Cultural and Literary Activities on Environmental Conservation, Shramdaan for cleaning River Kshipra spreading awareness among villagers on issues of harms of open defecation, health, hygiene, Cleanliness, harmful effects of Fertilizers in farms, safe water, proper sanitation etc. during Residential Camps in the adopted village Chintaman Jawasia are in integral part of the Focal Scheme of the College. The MoU with Municipal Corporation in 2017-18 and the branding of College as the Swachhata Ambassador by UMC led to direct involvement of students in the Cleanliness Drives, Awareness Campaigns for Cleanliness Survey and composition of Swachhata Song which created a strong impact on the ranking of the city in the Swachhata Sarvekshan and also cast an overall social impact. Green Audit was conducted by IQAC in association with Department of Botany and Microbiology.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://www.mphighereducation.nic.in/ujjain>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is distinctive in its nature of being a Centre for Excellence and a premier institute for Girls' Education established since 1958. It is a multi-faculty college having Humanities, Science, Commerce and Home Science Faculties. The institute has a tradition of academic excellence, regular classes, disciplined students, strong Society Connect, and experiential learning. The College is distinct in the sense that it follows TEN-'S' FOCAL SCHEMES under EQUIP addressing various important issues. Society Connect: The Vision, Mission and Objectives of the College aim at holistic women empowerment through education and leadership building for community with a human face. In the process of striving to achieve this Vision and Mission, the Institute has got an edge as a distinctive institute. The institute initially aims at making the students their own friends to realise their full potential primarily for academic excellence under Academic Counseling Cell. The students are further introduced to the society under the extension activities pursued by NSS, NCC, Red Cross, Red Ribbon and different Departments with an objective of participating in the society with empathy and information. This navigation of students from the Academic Labs to Social Labs as friends of the community under the programme of Society Connect casts a two-way impact on both the student ambassadors as well as in the Society. The Extension activities train the students beyond the classrooms for personality development, human approach, community concerns, ethical values, human rights, leadership skills, event management and good citizenship form the distinctive feature of the Institution. The Village adopted by NSS units has been on the path of transformation through regular residential camps and periodical interventions. The NCC Unit has been directly making interventions in the society in the areas of Environmental Conservation, Cleanliness Drives, AIDS Awareness, National Integration, Clean India, Alcohol Ban, Gender Equality, Entrepreneurship, Ban of Chinese Goods etc. The rallies, pamphlets, workshops, street plays, personal contact, and door to door meetings, visits, donations, goodies distribution, etc. create the necessary social impact in the field of intervention for the target group. Educational and Philanthropic Visits to Old Age Homes, Orphanages, Institutes for Divyangjans, Deprived and the Destitute by NSS, NCC, Red Cross, Red Ribbon, Psychology, Sociology and other Departments develop higher order learning skills and empathy among the students and create a connect between them and the target groups. The MoU with Municipal Corporation in 2017-18 and the branding of College as the Swachhata Ambassador by UMC led to direct involvement of students in the Cleanliness Drives, Awareness Campaigns for Cleanliness Survey and composition of Swachhata Song which created a strong impact on the ranking of the city in the Swachhata Sarvekshan and also cast an overall social impact. The MoU with District Administration under SVEEP brought a trophy to the students for Voter Awareness Campaigns and collaborative efforts for Electoral Education. The involvement of teachers at every step has made this journey from Classroom to Community creative, consistent and continuous and has helped it to evolve as a best practice.

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/ujjain>

### 8. Future Plans of Actions for Next Academic Year

Future Plan of Action 1. Improve Gross Enrolment Rate 2. Improve Transition rate 3. Improve IT infrastructure 4. Increase use of renewable energy source 5.



Conduct Add On Courses, Certificate Courses, Training Workshops, Symposia and Seminars. 6. Strengthen Experiential Learning Pedagogy 7. Increase use of ICT. 8. Conduct AAA 9. Strengthen Ten-S Focal Schemes under EQUIP 10. Organize Trainings for Teaching and Non-Teaching Staff 11. Strengthen Collaborative Networking 12. Celebrate 150th Birth Anniversary of Mahatma Gandhi 13. Consolidate 'Ek Bharat Shreshth Bharat' for cultural and student Exchange 14. Initiate RUSA Renovation and Construction Activities 15. Celebrate International Year of Periodic Table 16. Conduct National Seminars on ICT and Sustainable Development 17. Formalise E-Waste Management system 18. Sign MoUs