



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail: principal.gdcujain@yahoo.co.in; iqac.ujjaingc@gmail.com Phone: 0734-2530866

Internal Quality Assurance Cell

Chairperson **Dr. H.L. Anijwal** **Principal**
Coordinator **Dr. Neeta Tapan**

Members

Dr. Hemant Gahlot
Dr. Anita Manchandia
Dr. Dinesh Chandra Khandelwal
Dr. Nancy Chauhan
Dr. V K Gupta
Dr. Rashmi Bhargava
Dr. Samina Qureshi
Dr. Rekha Sharma
Dr. Nikhat Parveen

External Members

Mrs. Sumina Ligga **Industry Member**
Advocate Kiran Juneja **Alumnus Member**

Student Members

Ms. Trishla Pathak
Ms. Deepali Bhatnagar



Govt. Girls' P.G. College, Ujjain
(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)
Mail:principal.gdcujjain@yahoo.co.in;iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings
2021-22

July 2021

An Online meeting was organized by the IQAC under the chairpersonship of Principal Dr. Anita Manchandia

The first meeting of the Academic Session 2021-22 started with paying condolences to the departed souls in the ongoing Second Wave of COVID 19. Following issues were discussed in the meeting:

1. Since many students have faced losses of life and livelihoods at home so there should be total empathy towards students in case they have taken up some adhoc employment, are unable to attend classes, have been married off, fail to give their submissions on time and report facing of any other adversities. Extra efforts for such students have to be made through taking online classes/tutorials and providing of EContent in some form.
2. Online Counseling for the students and staff should be intensified. All the willing teachers should assist Department of Psychology in *Nidaan*
3. COVID Protocol should be adhered to strictly especially in the Admission process
4. The activities should continue consistently against the backdrop of the redefining of 2020-21 session from 1st June 2020 to 31st December 2021 by the NAAC considering COVID 19 Pandemic (NAAC Notification 14 May 2021)
5. Webinars/Online activities should be continued with themes relevant under Focal Schemes and Cross Cutting Issues
6. Research Committee should review and approve the Micro Research Proposals submitted under the institutional funding with immediate effect.
7. Focus of the activities should be on health, wellness, career, skill development, and environment conservation.
8. Communicate Course Outcomes through Webinars
9. Green Campus initiatives

The meeting ended with a vote of thanks by the IQAC Coordinator.

Action Taken (Meeting Dtd. July 2021)

- ✓ COVID Protocol and Lockdown Activities uploaded on Website under Break the Chain
- ✓ Sanitizer Machine installed at the Entrance and bottles kept in the departments with regular disinfecting
- ✓ Online Counseling under *Nidaan*
- ✓ Webinars/Online Activities on Career Counseling, E-Medical Counseling by invited National Level Doctors on COVID , Mucormycosis etc., 7 Days Wellness Nutrition Workshop, SwachhataPakhwada etc.
- ✓ Designing Subject specific Webinars on Programme and Course Outcomes
- ✓ Micro Research Projects sanctioned after approval by the RDC
- ✓ Massive Plantation Drives with Tree Guards donation by staff



IQAC Coordinator



30/7
प्राचार्य
शा.स. कन्या पी. जी. महावि.
उज्जैन (म.प्र.)

Principal



Govt. Girls' P.G. College, Ujjain
(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)
Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

August 2021

A second meeting of IQAC was organized on 12th August 2021 to welcome the new permanent Principal Dr. H.L. Anijwal as the new IQAC Chairperson and give an outline of the structure, progress, current status and ongoing activities of the IQAC .

Vote of Thanks was given by the IQAC Coordinator

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

August 2021

Third meeting was organized by the IQAC under the chairpersonship of Principal Dr. H.L. Anijwal. The following issues were discussed in the meeting:

1. Conduct Induction Trainings for staff and students on National Education Policy 2020
2. Open Elective Options to include
 - Physical Education
 - Nursing and Hygiene
 - Public Administration – Theory and Practice
 - Logic and Sets
 - Madhya Pradesh ki Sangeet Viraasat
 - NCC
 - NSS
 - Heritage Management in India
3. Vocational Courses to include Organic Farming; Beauty and Wellness, Nutrition and Dietetics; Personality Development; Finance Service and Insurance
4. Add On /Value Added/Certificate Courses to be designed in a way that can be conducted in blended mode wherever possible.
5. Synchronize NEP 2020 with existing synergistic structure of SDGs and Focal Schemes
6. Curriculum delivery planning as per LOCF considering NEP and COVID protocol
7. Extension Activities should continue as per the Calendar with the available number of students

Vote of Thanks was given by the IQAC Coordinator.

Action Taken (Meeting Dtd. August 2021)

- ✓ Induction Trainings conducted on NEP 2020 for the staff by Senior IQAC member and NEP Nodal Officer Dr. Anita Manchandia
- ✓ Value Added Course on Skill Development in the Drawing Department to be conducted in blended mode with the help of a Tripod
- ✓ NEP 2020 synchronized with existing synergistic structure of SDGs and Focal Schemes
- ✓ Curriculum delivery calendar including Ten "S" Focal Schemes prepared under EQUIP Extension Activities continued as per the Calendar with the available number of

Teetapan

IQAC Coordinator

30/8
प्राचार्य
शांति कन्या पी.जी. महावि.
उज्जैन (म.प्र.)

Principal



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

September 2021

Fourth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

1. Review minutes of Third Meeting and Action Taken
2. Identification of Slow and Fast Learners by Departments
3. Teaching Learning Pedagogy should include more of student centric methods involving ICT
4. Since Educational Tours cannot be conducted amidst the COVID effects therefore Experiential Learning should focus more on Projects in the First Year of Graduation and Final Semester of PG Programmes
5. Formative Assessment can include innovative ICT based methods in the current scenario
6. Awareness programmes on Codes of Conduct
7. Academic and Administrative Audit of 2020-21
8. Strengthen the Industry Academia linkage through online mode
9. Conduct Add On/Value Added/Certificate Courses in blended mode
10. E resources to be increased and disseminated

Vote of Thanks was given by the IQAC Coordinator.

Action Taken

- ✓ Participative Learning explored in blended mode
- ✓ Interface Meetings of Academic Counseling Cell for discussing differentiated T-L pedagogy for Slow and Fast Learners
- ✓ Projects in UG I Year and PG Final Year pursued
- ✓ Google forms, Google Quiz and Webinar reports etc. included in formative assessment methods
- ✓ Online awareness programme on Codes of Conduct for students, Teaching and Non-Teaching staff
- ✓ AAA 2020-21 conducted under the aegis of Higher Education Deptt. GoMP
- ✓ Invited Alumni in Online Industry Academia Interaction
- ✓ Value Added Course conducted in Drawing Department in blended mode
- ✓ E Resources enhanced and a webinar conducted by Library Department and IQAC

Teetapan

IQAC Coordinator

30/9
प्राचार्य
शा.स. कन्या पी.जी. महावि.
उज्जैन (व.प्र.)

Principal



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

October 2021

Fifth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

1. Review minutes of Fourth Meeting and Action Taken
2. With the onset of offline classes as per the Govt. orders the vaccination certificate and consent letter of parents should be mandatory for students coming to college
3. Blended teaching pedagogy should continue and students should be given autonomy to follow their preferred learning mode.
4. Conduct online Induction Programme for students
5. Data collection and documentation for AQAR 2020-21 should continue with ongoing activities
6. SSR preparation should be as per the Revised Manual updated in March 2021
7. Brainstorming on the new data templates and SOP

Vote of Thanks was given by the IQAC Coordinator.

Action Taken

- ✓ Offline classes with parents' consent and Vaccination Certificate
- ✓ Blended Mode of teaching continued
- ✓ Conducted online Induction Programme for students with POs, COs and reiterating Code of Ethics
- ✓ Documentation for AQAR 2020-21 ongoing
- ✓ SSR data templates considered

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail:principal.gdcujain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

November 2021

Sixth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

1. Review minutes of Fifth Meeting and Action Taken
2. With the situations improving and vaccination drive catching pace Experiential Learning to restart/intensify with educational tours, Exhibitions, Surveys, ongoing extension activities following COVID protocol
3. Ensure involvement of alumni in Short Term Courses
4. CCE Modes discussed
5. Participate in NIRF
6. UseLMS
7. Training on Professional Ethics
8. EContent creation

Action Taken

- ✓ Educational tours planned
- ✓ Exhibition conducted,
- ✓ COVID Surveys conducted,
- ✓ CCE modes to incorporate online assessment methods in existing structure
- ✓ Ongoing extension activities intensified with inclusion of COVID/vaccination sensitization
- ✓ Organized Value Added Course in Drawing with Alumni as Resource Persons
- ✓ Participated in NIRF
- ✓ Used E-Shiksha LMS
- ✓ Webinar conducted on Professional Ethics with invited Expert
- ✓ Lecture Videos prepared by faculty members

Teetapan

IQAC Coordinator

30/11
प्राचार्य
शा.कन्या पी.जी.महावि.
उज्जैन (व.प्र.)

Principal



Govt. Girls' P.G. College, Ujjain

A Centre for Excellence, "A" Graded by NAAC (In Two Cycles)

Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

December 2021

Seventh Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

1. Review minutes of Sixth Meeting and Action Taken
2. Prioritize organizing important events to be included in the session 2021 for AQAR before 31st December 2021
3. Website Updating
4. Social Media Platforms updating
5. Green Audit
6. Intensify Alumni Registration process

Action Taken

- ✓ Webinars and events conducted on Research Methods
- ✓ Internal Green Audit conducted
- ✓ Website and social media platforms updated
- ✓ Alumni Association registered

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain

A Centre for Excellence, "A" Graded by NAAC (In Two Cycles)

Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

January 2022

Eighth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

Interface Meetings with Departments for documentation sharing.
E-Governance in documentation sharing by IQAC
SWOC Analysis
Intensify documentation criteria wise by the Criteria Conveners

Action Taken

- ✓ Interface Meetings conducted with Departments for documentation sharing.
- ✓ Adopted Choice Boards Google Drive for information and Data sharing and updating
- ✓ SWOC Analysis conducted
- ✓ Criteria wise documentation intensified

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain
(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)
Mail: principal.gdcujain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell
Meetings
2021-22

February 2022

Ninth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

CCE Modes discussed
Conduct Alumni Meet

Action Taken

- ✓ CCE Modes finalized by Departments for UG and PG classes
- ✓ Alumni Meet organized and registrations intensified

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain

(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)

Mail: principal.gdcujain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell

Meetings

2021-22

March 2022

Tenth Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

Feedback to be collected by teachers on NEP 2020

Feedback to be collected by all stakeholders

Action Taken

- ✓ Feedback collected online by all the stakeholders and the points for correction communicated to the concerned persons/departments post analysis.

IQAC Coordinator

Principal



Govt. Girls' P.G. College, Ujjain
(A Centre for Excellence, "A" Graded by NAAC in Two Cycles)
Mail: principal.gdcujjain@yahoo.co.in; iqac.ujjaingc@gmail.com

Internal Quality Assurance Cell
Meetings
2021-22

May 2022

Eleventh Meeting of IQAC was organized by the IQAC under the Chairpersonship of Principal Dr. H.L. Anijwal. Following issues were discussed:

Document Best Practices
Criteria wise review of documents and data

Action Taken

- ✓ Best Practices documented for all the departments by IQAC
- ✓ Criteria wise gaps identified in documentation for data collection and notifications

IQAC Coordinator

Principal