



**Govt. Girls' Post Graduate College, Ujjain (M.P.)**

A Centre for Excellence of GoMP, "A" Graded from NAAC in Two Cycles

# Institutional Strategic/Development Plan (IDP)

## VISION DOCUMENT 2023

Drafted by IQAC

UNDER THE WORLD BANK SUPPORTED

M.P. HIGHER EDUCATION QUALITY IMPROVEMENT PROEJCT



Submitted to

Department of Higher Education,  
Government of Madhya Pradesh

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## Methods and Methodology

- I. Objectives of the IDP:
  - i. Articulation of the Vision and Mission of College.
  - ii. To carry out needs & assessment based on wide consultations with stakeholders to identify the goals, priorities and commitments of College those are aligned with the Vision and Mission.
  - iii. Listing the activities that would help in achieving the goals, clearly highlighting the milestones and timelines for them.
  - iv. Using a Resource Based View, identify resource gaps and action plans to bridge these gaps.
  - v. Develop annual activity plans that would help achieving the goals of institution. The milestones under each activity plan will also serve as a tool for monitoring the implementation of the IDP.
- II. The IDP is prepared for a period of five years, and contains a description of measures that would ensure sustainability up-to the 10<sup>th</sup> year.
- III. The IDP is a living document, evolving as the strategic, plans are implemented and reviewed.
- IV. The indicators and targets, have been agreed upon in an MOU between the Department of Higher Education and College. These can only be amended with consent of the DHE, GoMP.
- V. Data on any variable contained in any part of the IDP have been drawn from the same source when it appears in any other part of the IDP.
- VI. Steps for developing the IDP:
  - i. Identified the Coordinator(s) in charge of developing the IDP and assign responsibilities.
  - ii. Carried out the analysis to identify focus areas. Document the consultations held and the conclusions reached.
  - iii. Based on the above assessment, the goals, priorities and commitments of College were identified.
  - iv. The IDP highlights the focus areas, goals and the milestones with the timelines.

### INSTITUTION PROFILE

<b>Name :</b>	<b>Govt. Girls' P.G. College, Ujjain</b>	
<b>Address :</b>	<b>Dashera Maidan, Ujjain 4560101 (M.P. )</b>	<b>Phone 0734-2530866</b>
<b>Website and E-mail</b>	<b>heggpgcujj@mp.gov.in; principal.gdcujjain@yahoo.co.in</b>	
<b>Status of the Institution</b>	<b>Affiliated College</b>	
<b>Type of Institution</b>	<b>Govt. Girls' College</b>	
<b>Sources of funding</b>	<b>Government, Grants-in-aid, Self-Financing</b>	
<b>Date of establishment of College</b>	<b>1<sup>st</sup> July 1958</b>	
<b>University to which College is affiliated/or which governs College:</b>	<b>Vikram University, Ujjain (M.P.)</b>	

### Facilities available on the campus

- A Students' Activity Centre including NSS Room, NCC Room, Students' Union Room , One Virtual Class Room , Wifi Facility, CCTV Cameras , Labs for Botany, Zoology, Physics, Chemistry, Microbiology, Biotechnology, Pharma , Separate rooms available for IQAC, Career Guidance and Placement Cell, Girls' Common Room, Sports facilities, Computer Lab, An auditorium with a seating capacity of 250, Canteen, Smart Classes, Language Lab, Solar Lights, Electric Panel, Water Coolers , Research Development Cell , Library with e-Library, Hostel – Maitreyi Chhatrawas with an occupancy of about 70 girls.

Details of programmes offered by College	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction
1.	<b>Under-Graduate</b>	B.A./B.Sc./B.H.Sc B.Com.(Self-Financed)	3 Years	10+2 60% for UR 55% for SC, ST, OBC	Hindi/English
2.	<b>Post-Graduate</b>	M.A., M. H.Sc MSc (Self-Financed) M.Com. (Self-Financed)	2 Years	Graduation 60% for UR 55% for SC, ST, OBC	Hindi/English
3.	Any Other (specify and provide details)	<b>Self-Financed Courses</b> Science UG Biotechnology, Microbiology, Pharmaceutical chemistry, Computer Science, Statistics DURATION THREE YEARS  B.Com with Tax Procedure, Plain, Computer Applications DURATION THREE YEARS  M.Com with Management DURATION TWO YEARS  M.Sc.in Pharmaceutical chemistry DURATION TWO YEARS  <b>Doctoral Programme</b> PhD in History, Hindi, Home Science, Drawing and Painting, Music Vocal and Instrumental			

## INSTITUTIONAL DEVELOPMENT PLAN

BASIC INFORMATION OF INSTITUTE					
1	<b>Name of the Institution</b>	Govt. Girls' P.G. College, Ujjain			
2	<b>The regulatory body approving the institution</b>	M.P. Government Higher Education			
3	<b>College Code</b>	1801			
4	<b>Type of Institution(Govt. /Govt. aided/Private unaided /Self-financing/ Any Other)</b>	Government			
5	<b>Status of Institution</b>	Non-Autonomous			
6	<b>Name of Head of the Institution</b>	Dr. Ulka Yadav			
7	<b>Details of M.P. Higher Education Strategic Planning Project Nodal officers</b>				
	<b>Head and Nodal Officer</b>	<b>Name</b>	<b>Phone Number</b>	<b>Mobile Number</b>	<b>E-mail Address</b>
8	<b>Head of the Institution (Full time appointee)</b>	Dr. Ulka Yadav	0734 -	9926071030	ulka.yadav@gmail.com
9	<b>IDP Institutional Coordinator</b>	Dt. V.K Gupta	0734	9425915962	vkg795@gmail.com
10	<b>IDP Institutional Associate Coordinator</b>	Dr. Neeta Tapan	0734	9926573070	iqac.gcujn@gmail.com
11	<b>Coordinator for Academic Activities</b>	Dr. Nancy Chauhan Dr. Leena Lakhani	0734	9406860740	nancychouhan0560@gmail.com
12	<b>Coordinator for Financial aspects</b>	Dr. Nikhil Joshi	0734	9425928000	profnikhil@gmail.com
13	<b>Coordinator for Civil Works including Environment Management</b>	Dr. Ravindra Bhardwaj Dr. Neeta Tiwari	0734 - 2516024	9424038656 9981147814	ravindrabhardwaj@yahoo.co.in neetatiwari1962@gmail.com
14	<b>Coordinator for Procurement</b>	Dr. Rekha Sharma	0734	9826929349	rekhaujjain@yahoo.co.in

15	<b>Coordinator for Equity Assurance Plan Implementation</b>	<b>Dr. Nikhat Parveen</b> <b>Dr. Saroj Ratnakar</b>	- -	9755895952 9074587469	nikhatzameer786@gmail.com svkarare@gmail.com
16	<b>Coordinator for Access</b>	<b>Dr. Anita Manchandia</b> <b>Dr. Pratibha Akhand</b>	-	9009280800 9826810183	manchandiaanita@yahoo.in pratibhaakhand14@gmail.com
17	<b>Coordinator for Excellence/Quality</b>	<b>Dr. Rashmi Bhargava</b> <b>Dr. Abha Laddha</b>	0734 2519456 0734 2531566	9425946447 9425195662	rashmibhargav.rb@gmail.com laddhaabha7@gmail.com
18	<b>Coordinator for Employability</b>	<b>Dr. Bharti Shrivastava</b> <b>Dr. Archana Mehra</b>	- -	8462062030 9424014916	drbhartimam@gmail.com

# Vision

वयं राष्ट्रे जागृयाम पुरोहिताः

The institution visualizes to nurturing the students to play a pivotal role in awakening the women power of the nation. It inculcates consciousness about leadership potential in its students and affirms faith in them that they belong to the ever growing community touching the skies with academic excellence. Not only submitting to the ethos of course requirements and examination system, but to the belief that their empowerment will lead to make a society free from discrimination for the upbuilding of a strong nation.



## MISSION

Empowerment of Women through Education.

- To provide a space for diversity, growth and excellence.
- To develop critical thinking with strong foundation based on current advancements in science and technology.
- To facilitate multifaceted growth of personality through all round skill development endeavors.
- To inculcate a spirit of enterprise and self reliance.
- To shape young girls into high calibre personalities with a human face through holistic education.

## Gap analysis for understanding and aligning with DHE goals

### 1. Access

	Desirable Goals for the state	Present Performance in MP	Institute Present Performance	Gaps
Percentage of female students in College	48%	40.83	1256- 100%	-
Percentage of SC students in College	16	19.08	317 – 25.23%	-
Percentage of ST students in College	20	6.84	36 – 2.86%	17.14%
Percentage of PHI students in College	3	-	02 – 0.07%	-
OBC students in College	14	37.05	339 – 26.99%	-
Other minorities /disadvantaged categories			562 – 44.74%	-

### 2. Enrolment

	Desirable Goals for the state	Present Enrolment in MP	Institute's Present Status	Gap
Under Graduate Increase in strength (enrolment)	Increase enrolment by 50,000 from present strength		2015-16 1150 +	Yes

			7.68% Increase	
Capacity utilization of sanctioned strength	90%	73%	36.94%	53.06%
Post Graduate Increase in strength (enrolment)	Increase enrolment by 10,000		106 No Change	Yes

### 3. Equity

Particulars		Institute Performance	No. of applicants in College	Gaps
<b>Enrolment in First Year</b>	No. of Female students	266	266	Nil
	No. of SC students	249	249	Nil
	No. of ST students	17	17	Nil
	No. of PHI students	NIL	NIL	Nil
	No. of Rural students	94	94	Nil
<b>Hostel capacity – No. of students that can be accommodated in hostels managed by College</b>	No. of Male students	-	-	NA
	No. of Female students	69	69	Nil
	No. of SC students	06	06	Nil
	No. of ST students	03	03	Nil
	No. of PHI students	NIL	NIL	Nil
	No. of Rural students	69	69	Nil
	No. of students having access to Special Remedial Classes (specially organized for	NIL	NIL	Yes

	SC, ST, Rural)			
	No. of students having access to Special orientation sessions for SC/ST ,Rural	NIL	NIL	Yes
	No. of students having access to Special Mentoring	Teacher Guardian Scheme	All	Nil
	No. of students having access Special Counselling	All	All	Nil
	No. of students having access to Book Banks	SC/ST Free Stationery and Books	266	NIL

## 4. Excellence

- For General Category Students

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG	50%	38%	74.7%	NIL
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr UG	60%	38%	81.3%	NIL
On time graduation PG			78.6%	-
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr PG			81.6%	-

- For OBC Students -

	Desirable Goals	Present Performance in	Institute	Gaps
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	<b>for the state</b>	<b>MP</b>	<b>Performance</b>	
On time graduation UG			80.2%	-
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr UG			81%	-
On time graduation PG			66.6%	-
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr PG			70.8%	-

- **For SC Students -**

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
On time graduation UG	40%	26%	74.3%	No Gap
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr UG	45%	21%	74.3%	No Gap
On time graduation PG			93.5%	-
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr PG			93.5%	-

- **For ST Students -**

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
On time graduation UG	35%	19%	63.6%	No Gap
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr UG	25%	10%	100%	No Gap
On time graduation PG			71.4%	-
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr PG			71.4%	-

- **For Other Minority Students -**

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
On time graduation UG			90%	—
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr UG			72%	—
On time graduation PG			70%	—
Transition rate from 1 <sup>st</sup> yr to 2 <sup>nd</sup> yr PG			92%	—

- **Other Parameters -**

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
Accreditation by NAAC	Preferably all colleges	Highest score in MP in II Cycle Reaccreditation	“A” Grade 3.19 CGP	-----
Autonomous status		Nil	Nil	----
Training programme for faculty and principals	All colleges should arrange for the same	Noronha Administration Academy, Bhopal	Yes	Nil
Existence of IQAC	All colleges to establish the same		Yes established	Nil

## 5. Employability

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
Existence of a system for tracking students for six months after completion of their education.	Available in all colleges		Available to some extent yes	Yes
Placement facilities on campus UG	Available in all colleges		Yes	Nil
Placement facilities on campus PG	Available in all colleges		No	Nil
Counselling of students desirous of pursuing Higher Education UG to PG	Available in all colleges		Yes	Nil

## 6. Governance Systems

	<b>Desirable Goals for the state</b>	<b>Present Performance in MP</b>	<b>Institute Performance</b>	<b>Gaps</b>
Publishing annual report in prescribed format	All colleges should be compliant		Yes-	Nil-
Satisfaction Survey conducted for 1. Students 2. Faculty 3. Other employees	All colleges should conduct survey for all the stakeholders	-	-Yes No Yes	Nil Yes

Satisfaction scores of the Survey conducted				
1. Students	80%	-	85%	Nil-
2. Faculty	80%		95%	
3. Other employees	80%		95%	
Accounting software (common) with uniform chart of accounts	Should be present in all colleges		No	Yes
All accounting positions to be filled with qualified persons	All colleges should be complaint		No	Yes
Responding to all audit objections	All colleges should be complaint		Yes	Nil
Monitoring and Evaluation of Infrastructure	Should be present in all colleges		Yes	Nil
IT portal	Present in all colleges		Yes	Nil
Full time staff in PD	Present in all colleges		Yes	No
Providing complete AISHE data	All colleges should provide complete data		Yes	Nil



# Self-Assessment for Need Analysis

## 1. Curriculum Excellence

Sl. No.	Description	
1	When the curriculum was updated last?	Year: 2017-18
2	How frequently (time duration) the updating is done?	Updated annually by Central Board of Studies, Department of Higher Education, M.P. Govt.
3	<p>Does the curriculum include</p> <p>A. Skill development</p> <p>B. Enhancing Employability</p> <p>C. Generating interest among students for learning higher courses</p> <p>D. Any other, Please Specify.</p>	<p>At UG level the syllabus includes a compulsory paper of Entrepreneurship Development which helps in skill development.</p> <p>College has a Vivekanand Career Counselling Cell which conducts monthly activities to generate interest and awareness about career goals. It conducts a free of cost 21 days employment or skill oriented training course for the students.</p> <p>An Open Career Fair is organized on annual basis.</p> <p>College has a Placement Cell which conducts Placement Drives and Workshops on Soft Skills, PD and GDPI, Mock Interviews and lectures of Alumni.</p> <p>Educational Tours and Industrial Visits are organized for awareness generation.</p>
4	<p>Placement (2015-16)</p> <p>I. Percentage of students employed after completion of course</p> <p>II. Percentage of Students progressing to Higher Studies</p>	<p>Employment of students after PG is approximately 80% and for the students of UG is 50%.</p> <p>Progression of students to higher studies 40%.</p>

5	Ratio of student enrolment for each programme with the total enrolment.	UG 92 % PG 8 %
6	Mention the top five programmes opted by the students	<b>UG</b> 1. B.A. 2. B.Com. Computer Application 3. B.Sc. Maths Plain 4. B.Sc. Computer Science 5. B.Com Plain <b>PG</b> 1. M.A. English 2. M.Com. 3. M.A. Economics 4. M.A. Hindi 5. M.A. Political Science

## 2. Pedagogical Excellence

S.No.	Description	
1	What are the teaching-learning systems currently followed in the institution? (for example, IT enabled learning, traditional method, Experiential method, Team Problem solving, etc)	The teaching-learning system comprises traditional methods, IT enabled learning, participatory learning and Experiential Methods.
2	Whether practical orientation in relation to teaching- learning system is given to students?	Yes  Educational Tours/Field Visits are organized.  Group Discussions , Seminars and Class Room Teaching by Fast Learners are organised in the classes on the topics especially at P.G. level.  Outdoor sketching, Vocal and Instrumental Presentations in the University Programmes
3	What are the pedagogical tools (Presentation, Demonstration, Field	Continuous Comprehensive Exams are held for all students which include

	<p>study, Survey, Role Play, Case Study, and Simulations etc.) used for teaching students?</p>	<p>different modes including Assignments cum Presentation, Chart and Graph Making, Role Play, Bibliography writing, Biography writing etc.</p> <p>Field Projects at UG and PG Final Semesters</p> <p>Case Analysis in Psychology and other subjects</p> <p>Demonstrations are given by teachers as well as invited experts for the students of Home Science, Science, Drawing and Music and Science.</p> <p>Field Study/Educational Tours are conducted by all the Departments.</p> <p>Plays or short Films are screened for the students of literature.</p> <p>Survey project is conducted by the students of Physics, Chemistry, Pharmaceutical Chemistry, Zoology, Bio Technology, Sociology, History, and Economics</p>
4	<p>Does the institution conduct regular industry-academia interface? If yes, Mention the number during 2015-16</p>	<p>Yes</p> <p>An MoU has been signed between College and BOCHEM Healthcare Private Ltd.</p> <p>The Industry members in IQAC and Janbhagidari Committee are invited for meetings.</p> <p>In 2015-16, four meetings were conducted by IQAC and two by Janbhagidari.</p>
5	<p>What are the innovative teaching practices (like- smart classroom, conferencing, etc) are adopted in the institutes?</p>	<p>The Institution has Three smart class rooms with Interactive Boards and Electric Lecterns, one Seminar cum Lecture hall. There is also a Virtual Classroom where the classes are held as</p>

		<p>per the time table of the MP HE Deptt.</p> <p>There is also a Language Lab in English Department.</p> <p>There is an E Library for online learning.</p> <p>IT Software Training of Mumbai IIT is being imparted to the staff and students.</p>
6	<p>a. Does the Institute have the practice of collecting feedback from students?</p> <p>b. Does the institute implement the suggestions from students' feedback for improving pedagogy?</p>	<p>Yes.</p> <p>A structured Questionnaire (using scaling method also) is administered for collection of feedback from students. The Analysis (Graphs and Tables) were incorporated in the SSR of NAAC and also the AQARs.</p> <p><i>A Chhatra Sunwai Samiti</i> conducts meetings for oral feedback.</p> <p>Grievance Redressal Cell and a Complaint Box along with anonymous mails are also invited to collect feedback.</p> <p>Yes.</p>

### 3. Academic Administration

S.No.	Description	
1	Does the institute have academic calendar for the year?	Yes
2	Does it follow academic calendar strictly?	Yes

3	<p>Does the institute have following systems:</p> <ul style="list-style-type: none"> <li>a. Mentoring system</li> <li>b. Proctorial system</li> <li>c. Tutorial system</li> <li>d. Counseling system</li> </ul>	<ul style="list-style-type: none"> <li>a. College has Teacher – Guardian Scheme where the Teacher Guardian Does Mentoring of the students allotted to her/him.</li> <li>b. There is a Discipline Committee in College which has made College a Zero Indiscipline Zone.</li> <li>c. There are Tutorials at the Post Graduate Level.</li> <li>d. Psychology Department has a Counselling Cell NIDAAN which conducts socio-psychological Counselling sessions in College as well as the hostel on a regular basis. Apart from all the teachers, Vivekanand Career Counselling and Placement Cells give Career Counselling.</li> </ul>
4	Whether detailed lesson plans are given to students?	Yes/No      Yes
5	If yes, Is the lesson plan followed strictly?	Yes/No      Yes and mentioned in the Teachers’ Daily Diary.
6	What type of monitoring system is followed for completing course within set timeframe?	<p>Monthly meetings of the Department under the chairpersonship of the Head of the Department and General Monthly Meetings under the chairpersonship of the Principal incorporate an agenda on the feedback on course completion.</p> <p>Teachers’ Daily diary is signed by the HoDs and he Principal on a weekly basis.</p>
7	What type (monthly, quarterly, biannually, annually) of attendance management system is followed in the institute?	Monthly system is followed.
8	What type of feedback system is used for appraising the performance of faculty	Students’ feedback

	members? a. 360 degree b. Students' feedback c. Self-appraisal d. CCR	Self -Appraisal.
9	Is the rating communicated to teachers for improvement?	Yes/No      Yes

#### 4. Examination Reforms

S.No.	Description	
1	What type of examination pattern followed in the institution? a. Annual b. Semester c. Any other, Please specify	Annual- at UG I year Semester- at UG II & III year & PG level As prescribed by The HE Deptt., M.P.
2	What is the question pattern followed for examinations? a. Objective b. Subjective c. Any other, Please specify	Objective as well as subjective. Very Short, Short and Long Answer Questions with prescribed space for answers.
3	Whether practical examinations are integrated with the examination system?	Yes
4	Whether Case study/ presentation are part of the examination system?	Assignment with Presentation Mode, Oral Presentations, PPT Presentations etc. in Continuous Comprehensive Evaluation (Internal Exams). Not in Summative Semester or Annual Exam
5	What types of reforms are required in the present examination system?	Although it is a prerogative of Department of Higher Education, Govt. of Madhya Pradesh, but CBCS system should be adopted to keep pace with the national parameters. Online exams should be conducted for compulsory papers.

6.	Is the examination system a continuous one? If yes, Please mention in detail	Yes  The final result is not calculated through annual or semester exams only rather it also includes the weightage of CCE.  Only at UG level the system is being shifted from semester to annual. Annual System has been reintroduced in 1 <sup>st</sup> Semester at UG Level from 2017-18.
7.	Is the evaluation system computerised?	Yes/No      No
8.	What is the days' gap between completion of examination and publication of result?	Nearly two months.
9.	Should the gap be reduced?	Yes/No      No
10.	If Yes, Please suggest how?	Affiliating Vikram University is a large University with many affiliated colleges. Proper evaluation and correct results require two months of time with sequential disclosure of results within this duration.

## 5. Infrastructural Development & Maintenance

S.No.	Description	
1	What type of expansion work is required for existing infrastructure?	Extension in class rooms, Extension in Humanities Block, , Drawing Studio cum Lab. Computer Lab, Bank Extension Counter, PG and Research Hostel, Conference Hall, Security Cabin.
2	What type of modernisation/renovation	Lab upgradation for Physics, Home

	works are needed for existing infrastructure? (viz. Laboratories, Library, Networking, Smart classrooms)	Science, Psychology, Music and Drawing, Language Lab. Lab Extension for Chemistry, Physics, Botany, Zoology. Extension of Library. Upgradation of IT Cell All the Classes need to be made Smart Classes, except three existing Smart Classes. Modernisation and upgradation of Administrative Infrastructure (Principal's Chamber, Staff Room, and Office Section)
3	Whether creation of a laboratory / centralized computing / instrumentation facility is required?	Yes
4	What type of sophisticated equipment's relevant to growth of different specializations are required by the institution?	PH meter , soil testing apparatus, Pollution level apparatus, Thermal Cyclor (PCR Machine), Laminar Air Flow (Horizontal and Vertical Both, UV Visible Spectrophotometer, BOD Incubator, Deep G-Freezer, Cooling Centrifuge, Monocular Microscope (Light), Colony Counter, Colorimeter, Microchip Eletrophoresis System, Distillation Unit, Sterilizers, Digital Chemical Balance
5	What type of infrastructural development work required for non-academic area for the institution (hostels, parks, residence, sports complex, gym, dispensaries, toilets, cycle stand, girls' common room, etc.)	Modernisation and Extension of Toilets. Hostel for PG and Research Students. Upgradation of Girls' Common Room. Gymnasium cum Yoga cum Meditation Centre. Extension of Cycle Stand. Parking Zone for Two Wheelers and Four Wheelers. Sports Complex with Renovation of Basket Ball Court, Badminton Court. Development of Gardens A dispensary/Health cum Counselling



		Centre. Upgradation of the Auditorium Cafeteria The following facilities are available in the institution- I-Garden II- A small Canteen Shop III- Cycle stand IV- Girls common room  V- Toilets
6	What type of infrastructural development work is needed for making them accessible for differently-abled students?	More Ramps are needed for differently-abled students on the connectivity points of the whole college. A few Wheel Chairs can be kept in the store.
7	Does the institute maintain the academic and non-academic infrastructure areas?	Yes
8	What are the monitoring mechanisms followed for maintenances?	Different committees are constituted for monitoring mechanism followed for maintenance.

## 6. Collaboration / Partnering with Knowledge and Skill Hubs

S. No.	Description	
1	What steps have been taken by the institute to enrich the intellectual Capitals	The Professors are allowed to attend seminars & conferences with research papers. Expert Invited Lectures are organized by the departments.
2	What steps have been taken to acquire best and improved administrative and technical acumen for the institution?	The posts are filled in by the Govt. or by the procedure announced by the govt. Technical acumen are appointed through the Janbhagidari Samiti at college level.
3	What type of institutional/departmental collaborations the institution has with others?	The teaching faculty members have 30 Linkages. There are Four MoUs

4	Does the institution have Faculty Exchange Programme (National & International)?	Nil
5	Does the institution have student exchange programme (National & International)?	Nil

## 7. Effective Institutional Governance

S.No.	Description	
1	<p>Does the institution have duly constituted governing body?</p> <p>a. If yes, has it been approved?</p> <p>b. How frequently the Governing body meets?</p> <p><input type="checkbox"/> Yearly</p> <p><input type="checkbox"/> Biannually</p> <p><input type="checkbox"/> As and when required</p>	<p>The Institution is under the control of Govt. of Higher Education Bhopal (M.P.) and all the activities are carried out under the guidance of Principal &amp; different committees. There is a Staff Council. The institution also has a Janbhagidari Samiti approved by government for the participatory development. The Staff Council meets before admissions and Examinations or for other emergency calls. Departmental and General Staff meetings are organized on a monthly basis preferably in the first week of every month. The other meetings are organized as and whenever required.</p>
2	Does the institution have E-Governance project (ERP & MIS) implemented?	<p>E-Governance project is utilized for sending and receiving information from government &amp; all other agencies. It is also used for procurement purposes. There is an IT Nodal Officer and an IT Cell. Online Admissions are also facilitated through Online Admission Committee and IT Cell. All the departments are equipped with Intercom Facility. Smart phones are used to communicate information, notices through WhatsApp Groups of College Office.</p>
3	How record keeping and data management is done in the institute?	<p>Record keeping is done through e-filing and manual filing. The data are stored in files, computers, pen drives and CDs.</p>

4	What type of library management system is there in the institute?	There is a Library Committee of Professors to monitor and manage the library system. E-library Management system exists in College. Automation of the data in the library is under process under LMS of SOUL 2.0.
5	What type of financial management and accounting system is followed in the institute?	As per the norms of HE Deptt. An Annual Local Audit is done by the CA A Central Audit is done on a three/five yearly basis.
6	Does the institute have its own active website?	Yes/No                      Yes

## 8. Stakeholders Involvement

Sl. No.	Description	
1	Does the institute have any mechanism of participatory management in academic, administrative and financial affairs by involving teachers and staff?	The teachers identify the slow and fast learners in the classes through CCE, Class Performance and Result Analysis. These lists are then handed over to the Academic Counselling Cell of IQAC which then works out developmental ways for both the categories. There are around 57 committees formed by the Principal for Academic, Administrative and financial affairs in which the teachers and the office staff are fully involved as Conveners or members of the committees. The whole governance system is totally decentralised. Janbhagidari Samiti is the Local Governance System with a public member nominated by State Govt. or

		District Collector as the Chairperson and College Principal as the Secretary. This Samiti runs the self-financed courses and appoints faculty members for the same. It governs the development of college through fees collected in these self-financed courses. This samiti also includes community members, Industrialist and other representatives. It is a successful example of parallel participatory model of academic management and governance.
2	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Parents?	The Teacher Guardian Scheme involves allotment of about 30 students to each teacher who acts as a mentor of those students and arranges parents' meetings as and when required to discuss the progress of the students. Teacher-Parent Meetings are organized generally bi annually to get the feedback of the parents. Feedback is collected from parents through feedback form.
3	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Alumni?	The institution has an alumni association. Besides arranging meetings with the alumni, lectures, workshops etc. are conducted involving alumni.
4	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Students?	IQAC Magazine AF Committee Accounts Committee Students Union Hostel Committee Organizing members of Seminars/Workshops etc. have student representatives Chhatra Sunwai is done to get direct oral suggestions Samwad is a scheme to build a dialogue network for enhancing participation of students.

		<p>Class Room Teaching is also conducted by involving the fast learners.</p> <p>There is a suggestion box in the institution for getting suggestions.</p>
5	Does the institute have any plan for enhancing participatory management in academic, administrative and financial affairs by involving local authorities?	Members from local administration are invited to take part in some activities of the institution. Currently the chairperson of JBS is a Public Member. Otherwise District Collector is the Chairperson of the Janbhagidari Samiti for participatory management.

## 9. Creating Institutional Brand Image

S.No.	Description	
1	What steps taken by the institute for building brand image?	<p>The faculty members of all the departments make efforts to groom their students and give them guidance to engage in extensive activities on academic and extra-curricular levels for building a brand image of College. Organizing Seminars/Workshops including Exhibitions is a way to build and establish a brand image.</p> <p>The Institute has signed an MoU with Municipal Corporation, Ujjain and has become the <b><i>Cleanliness Brand Ambassador</i></b> of the City.</p> <p>Personal Facebook Accounts of teachers, students and other social media platforms are used to boost the image of college through posting college events.</p> <p>Regular news of College events in the Print Media help to develop a brand image.</p>

2	Has the institute adopted any innovative practices to build the institutional brand image?	<p>The Drawing and Painting Department conducts several workshops under Earn with Learn Scheme wherein the students make Paintings, Karve for <i>Karva Chauth</i>, Decorative Articles, Diyas and Lanterns for Diwali, Mehndi designs and Wall Paintings in College as well as in the town.</p> <p>The District administration engaged the students of this department for Drawing <i>Mandana</i> and Paintings on the selected walls in the city during All India Level fair of <i>Simhastha</i></p> <p>The Music Department is well known for vocal and Instrumental recitals in College in all the noted programmes and also large scale prestigious programmes in the University. The Students of this department lent their voice in the latest <i>Swachchata</i> Song of the UMC.</p> <p>They also participate in the All India <i>Kalidas Samaroh</i>.</p> <p>Home Science Department of College is well known for its craft and Food Workshops and Exhibitions.</p> <p>The students of NCC and NSS gave perform various social services in adopted villages and during <i>Simhastha</i>. They also participate in such drives as per the conditions of the MoU.</p> <p>Botany and Chemistry Departments were trained and assigned the task of Soil Testing by the District Administration.</p>
3	Does the institute have any centre of excellence?	<p>The Institute has been conferred upon the status of Centre for Excellence by the Department of Higher Education, Govt. of M.P. since 2001 for which a specific grant is disbursed by the MP govt on annual basis.</p> <p>The entry point cut off percentage for</p>

		General category students in College is 60% and for the SC, ST, OBC students, it is 55%.
4	What steps are adopted for promoting the institute as Centre of Excellence?	The academic, research, extra-Curricular and extension activities are pursued intensively to promote the institute as a Centre for Excellence. IQAC takes innovative steps and continuous measures for sustenance of quality and excellence in the institute.
5	Whether multi-disciplinary approach is followed to build and nurture effective brand image?	Yes

## 10. Research & Development

S.No.	Description	
1	What are the research initiatives taken by the institute?	College has a research committee to monitor the issues pertaining to research. It has a Research Development Cell. The e library facilitates research. The IT infrastructure is helpful in research initiatives. There are 17 Research Guides in College. There are Research Centres in five subjects in College viz. Hindi, Music, Drawing, History and Home Science. Research Journals and Magazines are subscribed in the Library. Lectures, Course Work Sessions of PhD and Research Methodology Papers in the Curricula of PG Programmes help to foster research culture.
2	Have the institute identified the thrust areas for research work in the institutes? If yes, Please mention the areas	Modern period and Journalism, Poetry in medieval period, Poetry in modern period, Afro American and Australian literature Philosophy

		Micro finance& Self Help groups and Gender & unorganized labour Ancient, Medieval and Modern Indian History Vocal Instrumental Music and Dance Solid state Physics Immunology, Ichyology and Endocrinology etc. are some of the thrust areas.
3	How does the institute facilitate the project funding, from sources like: (UGC/AICTE/ICSSR/CSIR/DBT/DST etc.)	From UGC and Indian Council of Social Science Research By submission of Research Proposal, timely disbursal of grants and timely audit.
4	Has the institute handled Inter disciplinary project?	Yes
5	Has the institute worked on student research project?	A Mini Survey Project work is done by the final year students of UG & PG. Minute research projects are also done by the students
6	Has the institute measured the growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs? If yes, give details.	Yes Teachers attend Seminars/Conferences/Workshops/Courses on Curricula to remain updated with the latest research trends and are granted Duty Leave for the same.  The institute measured the growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposia, Workshops while conducting academic audit for preparing AQARs
7	What type of facilities and incentives are provided to faculty members to manage the research work after getting the funding?	IT infrastructure and e library are available for faculty members.

## 11. Social Outreach Programmes

S.No.	Description
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1	What are the social outreach activities the institute is involved with? Provide details.	<p>NSS, NCC, Red Cross Cell, Red Ribbon Club, Departments of Sociology, Economics and Psychology are engaged in Social Outreach Programmes.</p> <p>NSS organizes a Ten Days camp in an adopted village where it creates awareness rallies for cleanliness, AIDS, Anti liquor campaigns, Drives for literacy, hygiene, nutrition, Child Rights, voter awareness, and gender and empowerment.</p> <p>NCC conducts Street Plays for awareness generation on various social issues.</p> <p>Visits are paid to <i>Manovikas Kendra, Ujjain</i> (A Centre for the physically and mentally challenged persons) by the Psychology Department.</p> <p>Sociology Department pays visits to the <i>Sevadham, Ujjain</i> (A centre for the Destitute, lonely, sick and/or old persons).</p> <p>Economics Department organizes an Orientation Programme for the Economically Backward Women members of Self Help Groups.</p>
2	Is there any community/peripheral development programme organised by the institute? If yes, mention details.	<p>Yes.</p> <p>The students actively participate in the programmes of cleanliness. The Plantation Programme is also implemented.</p> <p>During Simhastha-2016 all NCC cadets actively participated in social service programmes and helped in traffic and crowd management and helped visitors belonging to different parts of country and abroad.</p> <p>College teachers were deputed in <i>Simhastha</i> at help desks for pilgrims.</p> <p>The NSS students adopt villages</p>

		<p>(<i>Lalpur and Panwasa</i>) to carry on community development activities.</p> <p>The students of Pharmaceutical Chemistry organize a short play in college, schools, community and villages on Social Awareness against Superstitions depicting the practical science behind superstitious beliefs and myths</p>
3	Do the students participate in sports activities (State/National/International)? Provide details.	<p>College is a Lead college of Sports in the District.</p> <p>The students participate in activities of sports at different levels in accordance with a decided schedule. Football 03 selection – Division Level, Chess 02- Division Level, Volley ball 04 Selection- Division Level, Kho Kho 02 selection Division Level, Hockey 02 Selection State Level, Cross Country 01 selection National level</p>
4	Are the students involved with organisations like NSS/NCC/Red Cross?	Yes, very actively involved.
5	Are the students given training on self-defence, Yoga & Meditation to augment their physical and mental fitness?	<p>Yes</p> <p>An MoU has been signed with Heartfulness Meditation which organizes three days meditation programme for staff and students. Self Defence and Yoga are conducted by the Sports Department</p>

## 12. Monitoring and Evaluation

S.No.	Description	
1	Does the present administration, academic and financial system need monitoring and	Yes we have an internal monitoring system.

	development for flawless implementation?	
2	Does the institute have IQAC cell? If yes, State the major functions of the cell.	<p>Yes</p> <p>I- Meetings are organised to get opinions from the members and communicate the of IQAC.</p> <p>II- Activities pertaining to the development of Excellence are carried out under the aegis of IQAC</p> <p>III IQAC has an Academic Cell for Academic Excellence</p> <p>IV IQAC does the documentation and publishes an Annual Newsletter</p> <p>V IQAC prepares a synchronized calendar with DHE Academic Calendar for effective and enriched curriculum delivery.</p> <p>VI. IQAC conceives, plans and supports Seminars/Workshops and extension activities.</p>
3	Give details of number of meetings held by IQAC for last 3 years.	<p>2014-15 8 Meetings</p> <p>2015-16 Fifteen Meetings</p> <p>2016-17 9 Meetings</p>
4	<p>Does the institute conduct the followings:</p> <p>a. Academic Audit</p> <p>b. Energy Audit</p> <p>c. Green Audit</p> <p>d. Financial Audit</p> <p>e. Administrative Audit</p>	<p>a- Yes</p> <p>b- No</p> <p>c- Yes</p> <p>d- Yes</p> <p>e- yes</p>
5	Mention the audits last done:	<p>Central Audit done till January 2017 in February 2017 by AGMP, Bhopal</p> <p>Local Audit done by CA in March 2017-</p> <p>Monthly DFC Checking and internal Finance Committee Audits</p>
6	What type of decision mechanism adopted by the institute (Centralised/Decentralised)	Decentralized
7	Does the present system have clarity of control mechanism of the system?	Yes

### 13. Employment

S.No.	Description	
1	What are the most important industries in the geographical area of the institute?	Packaging Industry, Ujjain Sanchi Dugdhd Sahakari Sangh, Pharmaceutical Industries, Powerloom Industry, Bhairavgarh Printing Industry, Plastic Industry and several Small Scale Industries in the Industrial Area.
2	Which industries employ the most college graduates?	Pharmaceutical Industry
3	Which industries provide the best jobs?	Hospitals and IT Centres
4	<p>Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors)</p> <p>a. Currently, what jobs are most available in the area?</p> <p>b. What skills do these jobs require?</p> <p>c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors)</p>	<p>a. Service- Sector –Banks, Schools, Colleges</p> <p>b. Knowledge of English, Computer, Commerce, Economics, Maths &amp; Accountancy and all other subjects</p> <p>c. Some students are self-employed in their own coaching classes, garment making, tailoring, Fine Arts Classes and Sales, etc.</p>
5	<p>a. What jobs are seeing growth in the area?</p> <p>b. What will be the jobs of the future?</p> <p>c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors)</p>	<p>a. Jobs pertaining to Computer &amp; Accounts.</p> <p>b. With onset of GST - Accounts and IT Sector.</p> <p>Hospitality Industry and Tourism will see growth in future with Ujjain gaining importance as a Religious place due to <i>Mahakaleshwar</i> and other renowned temples. Event Management &amp; self-employment will gain importance considering the future trends.</p> <p>c. Agriculture - Organic Farming and Food Processing.</p>

		Service Sector will see a growth in the fields of Fashion Designing, Cosmetology, Naturopathy, Journalism, Coaching Institutes, Advertising and Music.
6	<p>a. What specific skills or attributes are local employers seeking in their employees?</p> <p>b. What skills do they need, but do not get in local hire?</p> <p>c. For self-employment, besides skills, what are the other constraints that youth may face?</p> <p>d. What kind of support do they need?</p>	<p>a. Computer &amp; Accounting and spoken English.</p> <p>b. Knowledge of English language (spoken and written) &amp; knowledge of computer.</p> <p>c. Financial problems and Marketing/Distribution Problems.</p> <p>d. Backward and Forward Linkages.</p>

#### Were conducted to arrive at these needs

- Surveys of students: Yes
- Surveys of local industry: Yes
- Consultation with industry: Yes
- Consultation with students: Yes
- Consultation with other stakeholders (specify): Yes – Parents and Alumni
- Workshop on IDP: Yes

### 14. Supporting Students from Disadvantaged Backgrounds

Sl. No.	Describe the particular needs of your female, and Scheduled Caste/Tribe/Other Backward Caste students by answering the following questions:	
1	<p>a. What academic programs are female students currently enrolling in?</p> <p>b. What academic programs are</p>	BA, BSc., B.Com, BHSc, M.A., M.Sc. (Pharmaceutical Chemistry), MHSc, M.Com., Ph.D.

	seeing growth in female enrolment?	BA, BSc, BCom, MA, MCom, PhD
2	What are the employment outcomes for female students after passing out of the institution?	Teaching in schools, Banks, Insurance, jobs through Competitive exams, Private College Teaching, Sales Representatives, Lab Technicians, self-employment, Pathologists
3	What is the academic/skill training support that female students may need for improving employability?	They need more trainings on Soft Skills, Tally, Computer Applications, Spoken English.
4	<p>a. What academic programs are Scheduled Caste/Tribe students currently enrolling in?</p> <p>b. What academic programs are seeing growth in Scheduled Caste/Tribe enrolment?</p>	<p>In all programs run by College</p> <p>B.A., B.Com., B.Sc., M.Com</p>
5	What are the employment outcomes for Scheduled Caste/Tribe after passing out of the institution?	They are getting jobs on the basis of reservation 16% and 14 % in competitive examinations. Overall outcome for College is 40% self - employment , 40% Higher Studies
6	What is the academic/skill training support that SC/ST students may need for improving employability?	They need Career Counselling & trainings for Personality Development.
7	<p>c. What academic programs are differently-abled students currently enrolling in?</p> <p>d. What academic programs are differently-abled students seeing growth in enrolment?</p>	<p>All the programs run by College are open to them. There is no enrolment</p> <p>No Specific Course</p>
8	What are the employment outcomes for differently-abled students after passing out of the institution?	Such students have special reservation in competitive examinations.
9	What is the academic/skill training support that differently-abled students may need for improving employability?	Communication Skills & knowledge of Computer.

## Financial Reports

**A. Total Income**

S.No.	Category/Head	FY 2016/2017	FY2015/2016	FY2014/2015
		<b>budgeted</b>	<b>Actual</b>	<b>actual</b>

**Grants: National**

1	UGC			13,94,400
2	Distance Education Council	Nil	Nil	Nil
3	Other Central Govt. Departments	Nil	Nil	Nil

**Other Grants**

4	Grants received from state government	10,17,19,893	10,52,55,658	9,87,43,373
5	Grants received from local bodies	Nil	Nil	Nil
6	Donation	Nil	Nil	Nil
7	Tuition fees	4604338	4646920	4341737
8	Other fees	301002	277576	265200
9	Interests	Added in above	Added in above	Added in above
10	Sale of application forms	NIL	NIL	NIL
11	Other	92000	83900	712390

**B. Total Expenditure**

S.No.	Category/Head	FY 2016/2017	FY2015/2016	FY2014/15
		<b>budgeted</b>	<b>actual</b>	<b>actual</b>
1	Salary, Allowance and Retirement benefits	98323737	102644231	98743373
2	Buildings(Construction and Maintenance)	NIL	NIL	NIL

3	Library and Laboratory	-	179522	1548965
4	Scholarship	14249701	830750	654415
5	Grants to College	NIL	NIL	NIL
6	R&D	21480	15800	22996
7	Sports	-	71763	41975
8	Other Expenses	1971186	1529392	815329
9	Accounts (Audit) Status, whether audited? (Yes/No) If yes, by Local Fund/CA	Yes by CA	Yes by CA	Yes by CA



## Goals for the next 5 years

- Access – To Increase Enrolment
- Enhance Quality and Excellence
- Student Support and Enrichment
- Institutional Reforms
- Employability

## Detailed Description of Goals

### Milestone

1. To increase Enrolment rate by 1%
2. To increase On Time Graduation Rate in UG by 2%
3. To increase On Time Graduation Rate in PG by 2%

### Activities

Advertising

- **SMS**
- **Mobile Application**
- **Media Marketing**
- **Website Updating**

#### **Branding**

- **Students' Activities (Cultural Programmes, Street Plays, Drawing & Craft Exhibitions, Food Stalls etc.)**
- **Innovations and Best Practices**

#### **Start New Courses**

- **MSc Physics**
- **MSc Zoology**
- **MSc Computer Science**
- **BA with Computer Applications**
- **PG Diploma in Yoga**

#### **Publications**

- **Brochure/Prospectus**
- **Magazine**
- **Newsletter**

**Furniture Enhancement including Computer Furniture**

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**Why do you think this goal is achievable ?**

This Goal is achievable because:

1. We have an active website
2. Social Media can be extensively used to popularise the brand image of the college.
3. The departments of Music (Vocal and Instrumental) and Dance nurture the students for excellent cultural activities. Excellent vocal, dance or instrumental recitals can be uploaded on Social Media sites to create a global brand image of the College.
4. The Drawing and Home Science Departments conduct activities which involve Earn with Learn activities in which students make excellent items of drawing, craft and food and organize small scale exhibitions. Funding will help in arranging professional trainings which will improve the quality of their products and can lead to branding.
5. Brochures, Flex and Exhibitions of Science, Social Science, Arts and College Activities can result in an increase in the enrolment rate of the college.
6. Arranging of such Exhibitions and programmes for the larger audience will publicise the internal strengths of the college and lead to enrolment increase.
7. Many students aspire to pursue post graduation in Science Subjects and students of Arts wish to do graduation in computer applications, therefore opening of new courses will increase the enrolment rate.
8. The College has good number of best practices and innovations being pursued already therefore further funding will enhance these and create a brand image of the college.
9. Annual Magazine of college is published and newsletter & Prospectus are uploaded on the website, so a regular source of funding can lead to publication of all these. Quantity and Quality of these publications can be improved and circulated widely for college publicity.
10. Considering the limitations of furniture, enhancement is essential in these so that the increase in enrolment can be accommodated.
11. Finally, this goal is achievable as new UG/PG courses can be run by the existing departments. Moreover our college is multi faculty so these sub goals can be achieved.
12. The students taking admission have 60% as cut off. So the fast learners can be given students' Enrichment support and the slow learners can be given extra help.

## Goal 2 Enhance Quality and Excellence

### Milestones

- i. Improve communication and Computer skills of Students and Faculty
- ii. Make teaching, learning, evaluation and administration tech friendly and user friendly
- iii. Increase the quality and quantity of Research Output
- iv. Increase the Books Section, Reading Space, Racks, Books, Journals in the Library

### Activities

- Students' Development Programmes
- Faculty Development Programmes
- Lab Up-Gradation and Extension
- Humanities Block Extension for PG & Research Departments
- IT Infrastructure Enhancement
- Research and Development
- Library and Learning Resources, Books & Journals –
  - Library Up-gradation
  - Library Extension

### Students' Development Programmes

Guest/Invited Lectures, Educational Tours/Field or Industry Visits, Exhibitions/Posters and PPT Presentations, Seminars/Conferences, Trainings on Self Defense, yoga and stress management.

### Faculty Development Programmes

Training workshops on Communication Skills, Refresher Workshops on Subjects, Training Courses on Research Methodology, Training Courses on Computer Applications/IT,

## Trainings on Documentation and Management

### Why do you think this goal is achievable ?

The NAAC has strongly recommended Development programmes for students and faculty members.

The college has been organizing Extension Lectures, Educational visits , Seminars, exhibitions occasionally under Pratibha Bank Scheme, or UGC XII<sup>th</sup> Plan Grant, or State UGC, MPCST funding. But availability of substantial amounts of funds will enable organizing quality level of activities on a regular basis to yield positive outcome.

1. Economics, Sociology, Political Science, History, Psychology Departments have very small spaces (average 10\*15 ft each) at their disposal which restricts conducting of contact hours with Post Graduate and Research Students and also self study time of the faculty members. Therefore larger rooms including faculty chambers with glass partition and Furniture in the form of extension in Humanities Block are essential to improve the quality of Teaching, learning and Evaluation.
2. Language Lab is in a very infant stage and needs upgradation for the students of English, Hindi and Sanskrit.
3. There is a temporary Psychology Lab which needs up-gradation for experiments and counselling in required Humanities Block.
4. There are State of Art Laboratories for Physics, Chemistry, Zoology and Botany at present but Physics and Botany Departments have single labs. Therefore, considering the future strength of students, extension of these labs is required.
5. We aspire to develop a Centre for Art, Craft and Culture in this college so the departments with potential for excellence (Drawing & Painting, Music, Home Science and History Departments) have to be up-graded and extended. For this Drawing Department has been identified as a USP of this college by NAAC and needs extension as a studio cum lab. Music Lab needs up-gradation with Cabinets for Instruments, Small and Medium sized Dais, conventional and latest electronic instruments. Dance Department needs up-gradation and renovation. Home Science Department needs a Well Equipped Workshop for Textile and Fashion Designing. There is a heritage gallery of History Department in the college created through UGC XII<sup>th</sup> Plan Grant. The college needs funds for elevating it to an Art and Culture Gallery.

6. The college has a reasonably good IT Infrastructure and three smart class rooms. But many of the computers are out of date and all the classes need to be made smart. Virtual Class Room, Language Lab, Online Cell need to be upgraded with IT Infrastructure.
7. The College has five Research Centres. There are 11 Research Guides in the college with around 25 students registered under them. Moreover they attend Seminars/Conferences regularly and have publications to their credit. One faculty has UGC Research Award of 2009-11 in Economics. After the clause of no provision for funding for research projects from UGC, the seed money is needed for institutional funding of quality research proposals of faculty members. Research support and Library Support are thus essential to enhance the quantity and quality of research.
8. Research Development Cell needs up-gradation to conduct Classes of PhD Course Work and viva voce of PhD and D.Litt.
9. Apparatus and Equipment of Science are also required to pursue research.
10. Library up-gradation and extension have been strongly recommended by NAAC with special reference to Reading Room with mid height cabins, Books Section, Periodicals Section, Furniture, Book Racks, Reading Light Arrangement, Magazine/Newspaper Racks, Trolleys, Ladder, Exhaust fans and Fans and Extension One Multistory Library are urgently required.
11. All this is achievable because the constructed area of college is quite less as compared to the available college area hence there is plenty of vacant area available for extension.

## Goal 3 Student Support and Enrichment

### Milestones

- i. Increase the rate of achievements in Sports activities by 1% every year starting from year 2.
- ii. Facilitate useful Videos, Films, Plays, Music Recitals in Girls' Common Room to prepare a Music Band of College and improve the quality of leisure time by increasing the productive usage of GCR.
- iii. Enhance Society Connect through extension activities by 1% every year

### Activities

#### Development of Support Structure

- Sports Equipment
- Gymnasium Equipment
- Walking/Jogging Tracks
- Girls' Common Room
- Auditorium Up-gradation

#### Enable value Based Development

- Extension Activities for Community Development
  - I. NCC, NSS, Red Cross, Red Ribbon and ECA

**Why do you think this goal is achievable ?**

This Goal is achievable because the college has a good record of sports activities. The students of NCC and Sports need Jogging Tracks for regular practice. NAAC recommended a well equipped Gymnasium for girls therefore, Gymnasium needs to be made better equipped.. A good number of cultural, academic and literary activities are organized in the present Auditorium of the college. However, sitting arrangement, LCD projector arrangement, Sound System and Light arrangements are to be done on a rental basis. Therefore considering the stature of the activities the auditorium needs modernisation and up-gradation.

There is a Girls Common Room with attached wash room. It needs up-gradation with IT Package, Furniture, Magazine Racks, Karoke for College Band, Water Cooler, Lockers in order to improve the quality of leisure time of the students.

The college has an excellent record of extension activities for society-connect. Availability of funds will enable regular organizing of quality extension and extra-curricular activities and also conduct associated innovations and best practices. This will ensure value based development of the students.

## Goal 4 Institutional Reforms

### Milestones

1. Start and improve Green Audit



2. Create 5S, 6 Sigma system of administration
3. Ensure safety and basic amenities of water, washrooms and food for all, including the disabled.
4. Raise the ground water level of College premises and get rid of water scarcity.
5. Improve documentation in published form
6. Regular Feedback Mechanism for all Stakeholders
7. Start publication of a Journal

## **Activities**

### **Eco Friendly Campus**

- Gardens
- Roof Water Harvesting
- Energy
- Pollution Parameters Testing Lab

### **Administrative Development**

- Administrative Trainings
- Administrative Infrastructure Up-gradation  
Principal's Chamber, Staff Room, Office Section, Store Up-gradation  
Examination Control Room Up-gradation

### **User Friendly Campus**

- Ramps and Wheel Chair
- Washrooms Up-gradation and Extension
- Cafeteria
- Fire Extinguishers
- RO Plants and Aqua Guards

### **Water Resource Management**

- Tabs and Pipelines
- Adequate Drainage System

### **Documentation**

- Publication of AQAR, Annual Report, SSR, Audit Report and Journal

Why do you think this goal is achievable ?

This goal is achievable as it pertains to basic reforms that will lead to upgrade and strengthen the capabilities of the institution. There are four gardens in the college which can be developed as sources of revenue. Chemistry Department can develop one garden as Pharmaceutical Garden, Botany Department can develop one garden as Botanical Garden with nomenclature, Home Science Department can develop one garden as Kitchen Garden and the fourth garden can be developed as Green Window where the products of these gardens can be kept for sale.

Trainings for administrative section like Training on Office Management, Training Courses on Computer Applications , Office Software handling , Accounts Software handling , Soft Skills Trainings, Yoga, Meditation and Stress Management Workshops can be organized to enhance the skills of the office and technical staff. The Principal Chamber, Staff Room, Examination Control Room (Semester, Annual, CA, CS, Vyapam Exams) and Office are in a need of up-gradation to improve the quality and efficiency of the staff.

A user friendly campus can be created through constructing more ramps on all connectivity points, procuring wheel chairs, modernizing and up-grading the existing washrooms and extension due to inadequacy of these. The abandoned drainage system simultaneously needs to be reconstructed. A small canteen shop exists in the college, but considering the long stay hours of teachers as well as students in the college, a cafeteria is urgently needed in the premises. Besides the existing few Aqua Guards and water coolers, more of these and RO plant are essential for clean and hygienic drinking water availability. Fire Extinguishers are a must to sufficiently cover the whole premises. There is severe water scarcity in the college therefore the taps and pipelines need to be enhanced and the abandoned Roof Water Harvesting needs to be replaced by new system.

There are solar lights, generators, inverters in the college. More of these and energy saving electrification are needed in the college.

The Institutional Reforms are also possible through vigorous documentation and publishing of AQAR, SSR, Audit Report, and Annual Report. These reports are prepared already but can be brought in print form. An Multidisciplinary Journal can also be started which can sustain on the basis of subscription and processing fees to some extent.

## **Goal 5**

### **Employability**

**Milestones**

1. Create a tracking system to track students for at least six months after graduation to check their employment status.
2. Start /Improve campus placement cell to increase the percentage of students who are placed on campus by 1% every year from year 2.
3. Strengthen the career counselling cell to increase the number of students successfully being employed or getting admitted to PG /Higher education within one year of graduation by 2% every year from year 2.

**Activities**

- Tracking System App/SMS
- Strengthening Vivekanand Career Counseling Cell
- Strengthening of Placement Cell
- Linkages and MOUs
- Skill Development Programmes/Career Orientation Programmes

**(Coaching for Competitive Examination, Skill Development and COPs, Training Workshops on Soft Skills and PD, Coaching for Computer Applications, Coaching for Communication Skills )**

Why do you think this goal is achievable?

This goal is achievable because Vivekanand Career Counseling Cell and a Placement Cell exist in the college. The VCCC conducts routine activities and a 21 days govt. supported training course and a career fair on annual basis. The strengthening of these Cells will improve the placement or employability rate. An informal system of tracking through personal contacts exists which will be strengthened through some App or SMS. College has four MoUs and teachers have 31 Linkages at present. So formal collaborations, Industry-Institute Linkages can be formally developed.

The Skill Development and Career Orientation Programmes can be successfully conducted by inviting professional experts through VCCC and Placement Cell.

Why do you think this goal is achievable ?

**Goal 1 Access – To Increase Enrolment**

## Milestone

- To increase Enrolment rate by 1%
- To increase On Time Graduation Rate in UG by 2%
- To increase On Time Graduation Rate in PG by 2%

## Activities

### 1.1 Advertising

- SMS
- Mobile Application
- Media Marketing
- Website Updating
- Branding

1.2.1 Students' Activities (Cultural Programmes, Street Plays, Drawing & Craft Exhibitions, Food Stalls etc.)

- Innovations and Best Practices

### 1.3 Start New Courses

- MSc Physics
- MSc Zoology
- MSc Computer Science
- BA with Computer Applications
  - i. PG Diploma in Yoga

### 1.6 Publications

- Brochure/Prospectus
- Magazine
- Newsletter

### Infrastructure – Enhancement and Maintenance

- Class Rooms Extension
- Minor Repairs and Maintenance

### 1.9 Furniture Enhancement including Computer Furniture

## 1.1 Advertising, & 1.2 Branding,

1. SMS, 2 Mobile Apps, 3. Media Marketing 4. Website Updating (0.0500 crore)

<b>5. Student Activities (0.0500 crore), 6. Innovation and Best Practices (0.0400 crore)</b>			
<b>Year</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
<b>2018-19</b>	Processing of paper for procurement of Software , IT Services , Designing & Printing of advertising material, equipment etc. as per requirement	April 2018	October 2018
	Placing orders and procurement of the material and equipment.	November 2018	March 2019
	Identifying the students, training and rehearsals of cultural programs, street plays, Drawing & Craft Exhibitions, Food Stalls etc.	April 2018	October 2018
	Organising the Activities and displaying the advertisement material	November 2018	
	To establish innovation centre		
<b>Recourses Required 0.14 crore</b>			
<b>Persons responsible for conducting each activity</b>			
<b>Incharge : 1. Dr. Rekha Sharma, 2. Dr. Archana Parmar 3. Dr. Leena Croreani</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)</b>			

### **1.3 Starting of New Courses**

- BA with Computer Applications, 2. MSc Physics, 3. MSc Computer Science, 4. MSc Zoology, (four Courses @ 2,00,000/- = 8,00,000/- per year \*4Years= 0.32crore )
- 5. PG Diploma in Yoga (0.0150 crore)

Year	Description	Estimated Cost	Start Date	End Date
2018-19	Paper procedures for seeking permission from Govt.	24,00,000/- +2,00,000/-	April 2018	April 2019
	Paper procedure for seeking permission from the University		December 2018	January 2019
	Processing paper for procurement of furniture, equipment, and/or requisites		January 2019	June 2019
Recourses Required 0.3350 crore				
Persons responsible for conducting each activity				
Incharge : 1. Dr. Anita Manchandia, 2. Dr. V.K. Gupta 3. Dr. Abha Dixit				
Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)				

#### 1.4 Publications

Publication of Brochure, Prospectus, Newsletter, Magazine.			
Year	Description	Start Date	End Date
2018-19	Compilation of data and Draft Finalisation	April 2018 April 2019 April 2020 April 2021 April 2022 April 2023	
	Processing of paper for Job Work and Printing	April 2018 April 2019 April 2020 April 2021 April 2022 April 2023	April 2018 April 2019 April 2020 April 2021 April 2022 April 2023
	Printing and Publishing	May 2019 May 2020 May 2021 May 2022 May 2023	June 2019 June 2020 June 2021 June 2022 June 2023
Recourses Required 0.1000 crore			
Persons responsible for conducting each activity			
Incharge : 1. Dr. Uma Bajpai, 2. Dr. V.K. Gupta 3. Dr. Neeta Tapan			

## 1.5 Furniture Enhancement

- Furniture (0.35 Crore) including 2. Computer Furniture (0.35 crore)

Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of furniture (in addition to what is available).	April 2018	October 2018
	Placing orders and procurement of the furniture	November 2018	March 2019
Recourses Required 0.7000 crore			
Persons responsible for conducting each activity			
Incharge : 1. Dr. Vandana Tripathi, 2. Dr. Namita jain			
Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)			

**Goal 2 Enhance Quality and Excellence**



## Milestones

- v. Improve communication and Computer skills of Students and Faculty
- vi. Make teaching, learning, evaluation and administration tech friendly and user friendly
- vii. Increase the quality and quantity of Research Output
- viii. Increase the Books Section, Reading Space, Racks, Books, Journals in the Library

## Activities

- Students' Development Programmes
- Faculty Development Programmes
- Humanities Block Extension for PG & Research Departments
- Lab Up-Gradation and Extension
- IT Infrastructure Enhancement
- Research and Development
- Library and Learning Resources, Books & Journals – Up-gradation and Extension

### 2.1 Students' Development Programmes

S.No.	Description	Estimated Cost
2.1.1	Guest/Invited Lectures	5,00,000
2.1.2	Educational Tours/Field or Industry Visits	18,00,000
2.1.3	Exhibitions/Posters and PPT Presentations	5,00,000
2.1.4	Seminars/Conferences	5,00,000
2.1.5	Trainings on Self Defense, yoga and stress management, Practical Subject related Trainings	10,00,000

#### 2.1.1 Extension/Invited Lectures

<b>1. Extension/Invited Lectures by experts (0.0500 crore)</b>			
<b>Year</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
2018-19	Planning and Decisions regarding Names of Experts, Topics of Experts and Time Schedule of Lecture Series	April 2018	July 2018
	Organizing Lectures	August 2018	March 2019
2019-20	Planning and Decisions regarding Names of Experts, Topics of Experts and Time Schedule of Lecture Series	April 2019	July 2019
	Organizing Lectures	August 2019	March 2020
2020-21	Planning and Decisions regarding Names of Experts, Topics of Experts and Time Schedule of Lecture Series	April 2020	July 2020
	Organizing Lectures	August 2020	March 2021
2021-22	Planning and Decisions regarding Names of Experts, Topics of Experts and Time Schedule of Lecture Series	April 2021	July 2021
	Organizing Lectures	August 2021	March 2022
2022-23	Planning and Decisions regarding Names of Experts, Topics of Experts and Time Schedule of Lecture Series	April 2022	July 2022
	Organizing Lectures	August 2022	March 2023
<b>Recourses Required: Rs. 0.0500 crore</b>			
<b>Persons responsible for monitoring each activity &amp; its timely completion</b>			
<b>Incharge : 1. Dr. Nirmala Gupta, 2. Dr. Abha Laddha</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)</b>			

### 2.1.2 Educational Visit/ Tours

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**Educational Visit/ Tours/ Visit to Industry / Excursions (0.18 crores)**

<b>Year</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
<b>2018-19</b>	<b>Planning for the visits &amp; securing permissions</b>	<b>April 2018</b>	<b>July 2018</b>
	<b>Conducting the visits, tours etc.</b>	<b>August 2018</b>	<b>March 2019</b>
<b>2019-20</b>	<b>Planning for the visits &amp; securing permissions</b>	<b>April 2019</b>	<b>July 2019</b>
	<b>Conducting the visits, tours etc.</b>	<b>August 2019</b>	<b>March 2020</b>
<b>2020-21</b>	<b>Planning for the visits &amp; securing permissions</b>	<b>April 2020</b>	<b>July 2020</b>
	<b>Conducting the visits, tours etc.</b>	<b>August 2020</b>	<b>March 2021</b>
<b>2021-22</b>	<b>Planning for the visits &amp; securing permissions</b>	<b>April 2021</b>	<b>July 2021</b>
	<b>Conducting the visits, tours etc.</b>	<b>August 2021</b>	<b>March 2022</b>
<b>2022-23</b>	<b>Planning for the visits &amp; securing permissions</b>	<b>April 2022</b>	<b>July 2022</b>
	<b>Conducting the visits, tours etc.</b>	<b>August 2022</b>	<b>March 2023</b>

**Recourses Required 0.018 crores**

**Persons responsible for monitoring each activity& its timely completion**

**Incharge : 1. Dr. Nirmala Gupta, 2. Dr. Abha Laddha**

**Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)**

**2.1.3 Exhibitions/Posters and PPT Presentations**



**4. Exhibitions/Posters and PPT Presentations (0.05 crores)**

<b>Year</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
2018-19	Concept/Theme/Topic Decision, Explanation and Identification of the students	July 2018	September 2018
	Guidance, Preparation, Planning of Schedule, Contacting the Judges	October 2018	December 2018
	Organizing Exhibitions/Poster & PPT Presentations	January 2019	March 2019
2019-20	Concept/Theme/Topic Explanation and Identification of the students	July 2019	September 2019
	Guidance, Preparation, Planning of Schedule, Contacting the Judges	October 2019	December 2019
	Organizing Exhibitions/Poster & PPT Presentations	January 2020	March 2020
2020-21	Concept/Theme/Topic Explanation and Identification of the students	July 2020	Sept 2020
	Guidance, Preparation, Planning of Schedule, Contacting the Judges	October 2020	December 2020
	Organizing Exhibitions/Poster & PPT Presentations.	January 2021	March 2021
2021-22	Concept/Theme/Topic Explanation and Identification of the students	July 2021	Sept 2021
	Guidance, Preparation, Planning of Schedule, Contacting the Judges	October 2021	December 2021
	Organizing Exhibitions/Poster & PPT Presentations	January 2022	

			March 2022
2022-23	Concept/Theme/Topic Explanation and Identification of the students	July 2022	Sept 2022
	Guidance, Preparation, Planning of Schedule, Contacting the Judges	October 2022	December 2022
	Organizing Exhibitions/Poster & PPT Presentations	January 2023	March 2023
Recourses Required 0.05 crores			
Persons responsible for monitoring each activity& its timely completion			

**Incharge : Heads of Departments**

**Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)**



	<p>posts/mails/website.</p> <p>Organizing Seminar/Conference</p> <p>Report submission and Proceedings Publication</p>	<p>October 2019</p> <p>January 2020</p>	<p>December 2019</p> <p>March 2020</p>
2020-21	<p>Processing of paper for procurement of required material and hospitality</p> <p>Planning regarding Concept Note, Theme/Sub Themes/Topics; Guests, Speakers, Brochures and Decisions regarding Schedule of Technical Sessions</p> <p>Designing of Flex, Brochures and placing orders for procurement of required material and services. Dissemination through posts/mails/website.</p> <p>Organizing Seminar/Conference</p> <p>Report submission and Proceedings Publication</p>	<p>April 2020</p> <p>July 2020</p> <p>October 2020</p> <p>January 2021</p>	<p>June 2020</p> <p>September 2020</p> <p>December 2020</p> <p>March 2021</p>
2021-22	<p>Processing of paper for procurement of required material and hospitality</p> <p>Planning regarding Concept Note, Theme/Sub Themes/Topics; Guests, Speakers, Brochures and Decisions regarding Schedule of Technical Sessions</p> <p>Designing of Flex, Brochures and placing orders for procurement of required material and services. Dissemination through posts/mails/website.</p>	<p>April 2021</p> <p>July 2021</p> <p>October 2021</p>	<p>June 2021</p> <p>September 2021</p> <p>December</p>

	Organizing Seminar/Conference Report submission and Proceedings Publication	January 2022	2021  March 2022
2022-23	Processing of paper for procurement of required material and hospitality  Planning regarding Concept Note, Theme/Sub Themes/Topics; Guests, Speakers, Brochures and Decisions regarding Schedule of Technical Sessions  Designing of Flex, Brochures and placing orders for procurement of required material and services. Dissemination through posts/mails/website.  Organizing Seminar/Conference  Report submission and Proceedings Publication	April 2022  July 2022  October 2022  January 2023	June 2022  September 2022  December 2022  March 2023

Recourses Required: Rs. 0.05 crores

Four Faculties viz. Arts, Social Science, Science and Home Science will be allotted 2,05,000/- each per year to organize the event accordingly.

Persons responsible for monitoring each activity & its timely completion

Dr. Leena Croreani, Dr. Rekha Sharma, Dr. Abha Laddha, Dr. Ravindra Bhardwaj

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

### 2.1.5 Training Workshops for Students

• Trainings on Self Defence, 2. Yoga and Stress Management (0.10 crores)			
Year	Description	Start Date	End Date
2018-19	Motivation Session & Identification	July 2018	August 2018



	of the interested students Planning of schedule, contacting the expert & conducting of the classes	September 2018	March 2019
2019-20	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2019 September 2019	August 2019 March 2020
2020-21	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2020 September 2020	August 2020 March 2021
2021-22	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2021 September 2021	August 2021 March 2022
2022-23	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2022 September 2022	August 2022 March 2023

Recourses Required: Rs. 0.010 crores

Persons responsible for monitoring each activity& its timely completion

Incharge : 1. Dr. Nirmala Gupta, 2. Dr. Abha Laddha

Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)

## 2.2 Faculty Development Programmes

Milestone (Sub-goal)
Faculty Development Programmes

### 2.2 Faculty Development Training Workshops

1.Training workshops on Communication Skills (0.0125 crores) 2.Refresher Workshops on Subjects(0.05 crores), 3.Training Courses on Research Methodology (0.0250 crores) 4.Training Courses on Computer Applications/IT (0.01 crores), 5.Trainings on Documentation and Management (0.01crores)

Year	Description	Start Date	End Date
2018-19	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2019-20	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2020-21	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2021-22	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2022-23	Planning and Decisions regarding Names of Experts/Resou	April 2018	July 2018
	rce Persons, Topics of Experts and	August 2018	March 2019

	<b>Time Schedule of Training/Workshop Programme</b>		
	<b>Organizing Training Workshops</b>		
<b>Recourses Required 0.1075 crore</b>			
<b>Persons responsible for conducting each activity</b>			
<b>Incharge : Dr. Nancy Chouhan, Dr. Nikhat Parveen, Dr. Neeta Tapan, Dr. Rekha Sharma, HoDs</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)</b>			

**2.3 to 2.4 Humanities Block Extension and Expansion of Labs for PG Research Departments**

1. Extension of Humanities Block (0.40 crores) 2. Expansion of Two Labs viz. Physics, Chemistry, Botany and Zoology (0.30 crores)

Year	Description	Start Date	End Date
2018-19	Getting Drawings from PWD and start of Extension of Labs of Physics, Chemistry, Botany and Zoology, Maths Department and Drawing Studio cum Laboratory.	April 2018	Oct 2019
	Start of civil works by PWD.		
	Processing of paper for procurement of furniture, equipment, for the as per requirement	Nov 2018	March 2019
	Placing orders and procurement of the furniture and equipment.	April 2018	April 2019
2019-20	Continuation of the civil works and Completion of civil works.	April 2019	March 2020
	Issuing purchase orders and completion of procurement of equipment and furniture.	Oct 2019	March 2020
Resources Required Rs. 0.70 crores			
Persons responsible for conducting each activity			
Incharge : 1. Dr. V.K. Gupta, Dr. Anita Manchandia			
Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)			

## 2.5 and 2.6 Up-gradation of Departments with Potential for Excellence

<b>1. Lab Up-gradation (Music,Drawing, Home Science, Psychology) (0.45 crore) 2. Art and Culture Gallery (0.0050 crore),</b>			
<b>Year</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
<b>2018-19</b>	<b>Processing paper for procurement of furniture, equipment, and/or requisites for Music, Dance, Home Science Departments, and History Department's Heritage Gallery</b>	<b>April 2018</b>	<b>June 2018</b>
	<b>Placing orders and procurement of the furniture and equipment etc.</b>	<b>July 2018</b>	<b>March 2019</b>
<b>Recourses Required 0.4550 crores</b>			
<b>Persons responsible for monitoring each activity&amp; its timely completion</b>			
<b>Incharge : 1. Dr. Ravindra Bhardwaj , Dr. Ranjana Wankhede, Dr. Chandrakanta Saraf</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)</b>			

## **2.7 Enhancement of IT Infrastructure**

### **Creation of Smart Class Rooms**

1 Computers, 2. Printers, 3. UPS, 4. Photocopiers, 5. Digital Display Boards, 6. LCD Screens,7. Visualizers, 8. Interactive Boards, 9. Electric Lecterns, 10. Multimedia Projectors, 11. CCTV Camera, 12. Creation of Smart Class Rooms, 13. Big LCDs, 14. Laptops (1.0340crores)

Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of equipment and furniture for the college, smart class rooms, IT Cell, Language Lab, office and Auditorium.	April 2018	October 2018
	Placing orders and procurement of the furniture and equipment	November 2018	March 2019

Recourses Required 1.0340 crores

Persons responsible for monitoring each activity& its timely completion

Incharge : 1. Dr. Rekha Sharma, Dr. Nikhil Joshi

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

## 2.8 Research & Development

**Sub Goals**

- Research Support
- Faculty Support
- Library Support
- Research Infrastructure
- Apparatus and Equipment Upgradation

Seed Money for Institutional Research Projects (0.05 crores), 2. Support for Faculty participation in Seminars/conferences (0.025 crores), 3. Books and Journals (0.10 crores ), 4. Research Development Cell Up-gradation(0.10 crores)

	Description	Start Date	End Date
1	Seed Money for Institutional Research Projects	Notification of Invitation of Project Proposal in March 2018. Proposals to be put in with a deadline of June 2018 Review by a Committee and Recommendations till August 2018 Funds disbursement and Commencement of Project from October 2018	Project to commenced in October 2018 to be completed by October 2020. Year wise Accounts Settlement and Audit in March 2019 and finally in March 2020
Projects will be invited in the Month of March of every year and Two proposals will be approved and sanctioned every year which will have to be completed in two years			
2	Support for Faculty participation in Seminars/conferences	Rs. 50,000/- per annum will be available for the faculty. Will be disbursed on the recommendations of a Review Committee to the individual(s) subject to the status of the Organizing Institute, Level of Event, status of paper presentation	
3	More Reference Books on thrust areas Quality Journals for all Faculties	Every Year the list of Reference Books and Journals will be invited in the month of July. Processing of paper for	

		procurement of required Books and Journals from August to November. Placing of order for procurement of these in December	
3	Research Development Cell  Upgradation	Processing of paper for procurement of furniture and equipment for the RDC from April to October 2018. Placing orders and procurement of the furniture and equipment from November 2018	March 2019

Recourses Required 0.2750 crores

Persons responsible for monitoring each activity& its timely completion

Incharge : 1. Dr. Sandhya Mahajan, Dr. Uma Vajpai

Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)

## 2.11 Apparatus and Equipment



1 Spray pyrolysis technic apparatus, 2. Conductivity apparatus, 3 Thermal Cyclor (PCR Machine), 4. Laminer Air Flow (Horizontal and Vertical Both, 5. UV Visible Spectrophotometer, 6. BOD Incubator, Deep Freezer, 7 Cooling Centrifuge, 8. Monocular Microscope (Light), 9.Colony Counter, 10. Colorimeter, 11. Microchip Eletrophoresis System, 12.Distillation Unit, 13. Sterilizers, 14.Digital Chemical Balance and other Apparatus for Botany, Chemistry (0.23 crores)

Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of equipment and Apparatus for Physics, Zoology, Chemistry, Botany Lab.	April 2018	October 2018
	Placing orders and procurement of the furniture and equipment	November 2018	March 2019
23 crore			

Recourses Required (0.23 crores)

Persons responsible for monitoring each activity& its timely completion

Incharge : 1. Dr. V.K. Gupta, 2. Dr. G.D. Agrwal, 3. Dr. Pratibha Akhand

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

## 2.12 Extension and Up-gradation of Library & Library facilities

1. Extension of Library (0.90 crores) 2. Up-gradation of Library & Library facilities (0.50

crores)			
Year	Description	Start Date	End Date
2018-19	Processing paper for procurement of furniture, equipment, computers for library	April 2018	June 2018
	Placing orders and procurement of the furniture and equipment etc.	July 2018	March 2019
	Getting Drawings from PWD and start of Extension of Library.	April 2018	June 2018
	Start of civil works by PWD.	November 2018	March 2019
	Processing of paper for procurement of furniture and equipment and book & journals for the Library.	November 2018	March 2019
2019-20	Continuation of the civil works and Completion of civil works.	April 2019	March 2020
	Issuing purchase orders and completion of procurement of equipment and furniture.	October 2019	March 2020
<b>Recourses Required 1.40 crore</b>			
Incharge : 1. Dr. Archana Parmar, Dr. Bharti Jain			
Persons responsible for monitoring each activity & its timely completion			
Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)			

### Goal 3 Student Support and Enrichment

## Milestones

- iv. Milestone (Sub-goal) Increase the rate of achievements in Sports activities by 1% every year from
- v. year 2
- vi. Improve the physical and mental fitness of the students
- vii. Facilitate useful Videos, Films, Plays, Music Recitals in Girls' Common Room to prepare a Music Band of College and improve the quality of leisure time by increasing the productive usage of GCR.
- viii. Enhance Society Connect through extension activities by 1% every year

## Activities

### Development Support Structure

- Sports
- Girls' Common Room
- Health Cum Counseling Center
- Auditorium Up-gradation
- Walking/Jogging Tracks
- Gymnasium

### Enable value Based Development

- Extension Activities for Community Development (5 Crore)
  - I. NCC, NSS, Red Cross, Red Ribbon and ECA

## 3.1 to 3.4 Student Support and Enrichment

1. Sports (0.30 crores), 2. Girls' Common Room up-gradation (0.09 crores), 3. Auditorium Up-gradation(0.50 crores), 5. Walking/Jogging Tracks (0.09 crores)

Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of furniture/equipment, for the Girls' common Room up-gradation, Health cum Counseling Centre, Auditorium up-gradation, Gymnasium as per requirement, Courts of Basket Ball, Table Tennis and Badminton	April 2018	October 2018
	Placing orders and procurement of the furniture and equipment.	November 2018	March 2019
	Procurements and Establishment of Latest Sports Equipments	April 2018	October 2018
	Getting Drawings from PWD for Health cum Counseling Centre, Gymnasium, Courts for Sports activities and Jogging Tracks	November 2018	
	Start of civil works by PWD.	November 2018	
2019-20	Continuation of the civil works and Completion of civil works.	April 2019	March 2020
	Issuing purchase orders and completion of procurement of equipment and furniture.		

		October 2019	March 2020
<b>Persons responsible for conducting each activity</b>			
<b>Recourses Required 0.92 crores</b>			
<b>Incharge : 1. Dr. Ravindra Bhardwaj    2. Dr. Anita Manchandia    3. Shri R.K. Kaurav</b>			
<b>Persons responsible for monitoring each activity&amp; its timely completion</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)</b>			

### 3.5 Extension Activities for Community Development

**Extra Curricular Activities, Extension Activities, Innovations and Best Practices  
(0.05 crores)**

Year	Description	Start Date	End Date	
2018-22	Deciding Internal Calendar for NCC, NSS, Red Ribbon Club, Red Cross.	April 2018	June 2018	
		April 2019	June 2019	
		April 2020	June 2020	
		April 2021	June 2021	
		April 2022	June 2022	
		April 2023	June 2023	
	Arranging Events, Trainings, Activities	July 2018		
		July 2019		February 2019
		July 2020		February 2020
		July 2021		February 2021
		July 2022		February 2022
		July 2023		February 2023
	Submission of Vouchers and Accounts Settlement	March of every year		March itself of that year

Resources Required 0.05 crores

Note:- Rs. 1,00,000 will be distributed among these activities and for Innovations and Best Practices as per the review of the (i) potential fruitfulness of the activity, (ii) novel and

uniqueness of innovation and (iii) sustenance of Best Practice.

## Goal 4 Institutional Reforms

### Milestones

8. Start and improve Green Audit
9. Create 5S, 6 Sigma system of administration
10. Ensure safety and basic amenities of water, washrooms and food for all, including the disabled.
11. Raise the ground water level of College premises and get rid of water scarcity.
12. Improve documentation in published form
13. Regular Feedback Mechanism for all Stakeholders
14. Start publication of a Journal

### Activities

#### Eco Friendly Campus

- Gardens
- Roof Water Harvesting
- Energy

#### Administrative Development

- Administrative Trainings
- Administrative Infrastructure Upgradation  
Principal's Chamber, Staff Room, Office Section, Store Upgradation

#### User Friendly Campus

- Ramps and Wheel Chair
- Washrooms Upgradation and Extension
- Cafeteria
- Fire Extinguishers
- RO Plants and Aqua Guards

#### Water Resource Management

- Tabs and Pipelines

#### Documentation

- Publication of AQAR, Annual Report, SSR, Audit Report and Journal

## 4.1 Eco Friendly Campus Gardens and Roof water Harvesting

1 Botanical Garden (0.20 crore), 2. Pharmaceutical Garden (0.20 crore), 3. Kitchen Garden (0.20 crore), 4. Green Window (0.20 crore), 5. Cattle Catcher (0.0040 crore ), 6. Manure Drums (0.0050 crore)  
7. Roof water Harvesting (0.10 crore)

Year	Description	Start Date	End Date
2018-19	Planning the structure of gardens, identifying and locating plants in the local nurseries or online	April 2018	July 2018
	Processing of paper for procurement of Plants, Soil, Manure, Seeds, Pots Fencing/Hedge, furniture and equipment	August 2018	December 2018
	Placing orders and procurement of the furniture and requirements	January 2019	March 2019
	Start preparing Gardens	January 2019	

Recourses Required 0.9090 crores

Persons responsible for conducting each activity

Incharge : 1. Dr. Neeta Tiwari, 2. Dr. Varsha Agrawal

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

### 4.1.3 Energy Saving Electrification



1. Solar Energy Panel (0.33 crore), 2. Solar Lights (0.02 crore), 3. Star Generators (0.19 crore), 4. Star Inverters (0.09 crore), 5. Energy Saving Electrification (0.10 crore)  
 1. Pollution Parameters Testing Lab (0.03crore) (PH meter, Pollution level measuring instruments)

Year	Description	Start Date	End Date
2018-2019	Processing of paper for procurement of Solar Energy Panel, Solar Lights, Star Generators, Star Inverters, and Equipment for Pollution Parameters Testing Lab	April 2018	July 2018
	Energy Saving Electrification of College and hostel  Placing orders and procurement of the requirements.  Fitting and Installation	August 2018	January 2019

Recourses Required 0.76 crore

Persons responsible for conducting each activity

Incharge : 1. Dr. V.K. Gupta, 2. Shri Kailash Chouhan

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

## 4.2 Administrative Development

### Administrative Trainings

1.Training on Office Management(0.0125 crores.) 2.Training Courses on Computer Applications (1.0 crore) 3.Trainings on Office Software handling (0.0050 crore) 4.Trainings on Accounts Software handling (0.0050 crore) 5.Soft Skills Trainings (0.0050 crore),

Year	Description	Start Date	End Date
2018-19	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2019-20	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2020-21	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2021-22	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of Training/Workshop Programme	April 2018	July 2018
	Organizing Training Workshops	August 2018	March 2019
2022-23	Planning and Decisions regarding Names of Experts/Resource Persons, Topics of Experts and Time Schedule of	April 2018	July 2018

	Training/Workshop Programme Organizing Training Workshops	August 2018	March 2019
Recourses Required 0.0100 caror			
Persons responsible for conducting each activity			
Incharge : 1. Dr. Anita Manchandia, 2. Dr. Rashmi Bhargav, 3. Dr. Sadhna Nirbhay, 4. Dr. V.K Gupta			
Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)			

#### 4.4 Administrative Infrastructure Development

<ul style="list-style-type: none"> <li>Up-gradation of 1. Principal’s Chamber(0.15crore), 2. Administrative/Office Section (0.15 crore), 3. Staff Room (0.15 crore), 4. Examination Control Room (0.15 crore), 5. Store (0.0500 crore) 6. IQAC, Virtual Class Room and Online Room (0.0770)</li> </ul>			
Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of equipment for the Rooms.	April 2018	October 2018
	Placing orders and procurement of the equipment for Solar energy project.	November 2018	March 2019
Persons responsible for conducting each activity			
Recourses Required 0.7270 crore			
Incharge : 1. Dr. Nancy Chouhan, 2. Dr. G.D. Agrawal			
Persons responsible for monitoring each activity& its timely completion			
Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)			

## 4.5 & 4.6 User Friendly Campus

1. Ramps and Wheel Chair (0.0050 crore) 2. Washrooms Up-gradation and Extension (0.25 crore) 3. Cafeteria Infrastructure(0.0550) & Furnishing (0.0250 crore), 4. RO Plants and Aqua Guards (0.0240 crore), 5. Fire Extinguishers (0.0060 crore) 6. Taps & Pipeline (0.0100 crore)

Year	Description	Start Date	End Date
2018-19	Processing of paper for procurement of furniture, equipment, for the as per requirement	April 2018	October 2018
	Placing orders and procurement of the furniture and equipment.	November 2018	March 2019
	Getting Drawings from PWD and start of Extension of Security Cabin, Ramps with Rallying, Washrooms, Cafeteria, Pond, Borewell Taps and Pipelines and drainage system .	April 2018	October 2018
	Start of civil works by PWD.	November 2018	
2019-20	Continuation of the civil works and Completion of civil works.  Issuing purchase orders and completion		

	of procurement of equipment, furniture and the requisites.	April 2019	March 2020
		October 2019	March 2020
<b>Persons responsible for conducting each activity</b>			
<b>Recourses Required 0.3750 crore</b>			
<b>Incharge : 1. Dr. Ravindra Bhardwaj      2. Dr. Bharti Jain, 3. Priyanka Verma, 4. Dr. Ranjana Wankhede, 5. Nikhat Parveen</b>			
<b>Persons responsible for monitoring each activity&amp; its timely completion</b>			
<b>Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)</b>			

#### 4.7 Documentation & Feedback

**Publication of, Audit Report, Annual Report, Journal, AQAR and SSR and Regular Feedback Mechanism for all Stakeholders (0.11 crore)**

Year	Description	Start Date	End Date
2018-19	Collection of data and documentation  Development of Schedule/ Questionnaire	April 2018	
		April 2019	
		April 2020	
		April 2021	
		April 2022	
	Processing of paper for Job Work and Printing	April 2018	June 2018
		April 2019	June 2019
		April 2020	June 2020
	Feedback Analysis	April 2021	June 2021
		April 2022	June 2022
Printing and Publications	April 2019	April 2019	
	April 2020	April 2020	
	April 2021	April 2021	
	April 2022	April 2022	

**Recourses Required 0.11 crore**

**Persons responsible for conducting each activity**

**Incharge : 1. Abha Laddha, 2. Archana Mehra**

**Controller – Dr. Ulka Yadav – Principal, Govt. Girls’ P.G. College, Ujjain ( M.P.)**

## **Goal 5**

### **Academic Support**

#### **Milestones**

4. Create a tracking system to track students for at least six months after graduation to check their employment status.
5. Start /Improve campus placement cell to increase the percentage of students who are placed on campus by 1% every year from year 2.
6. Strengthen the career counselling cell to increase the number of students successfully being employed or getting admitted to PG /Higher education within one year of graduation by 2% every year.

#### **Activities**

- Tracking System App/SMS
- Strengthening Vivekanand Career Counseling Cell
- Strengthening of Placement Cell
- Linkages and MOUs
- Skill Development Programmes/Career Orientation Programmes

**5.1 to 5.4 Activity Wise Yearly Plan**

5.1 Establishing and Maintaining a tracking system. (0.0200 crore)

5.2 Strengthening of a placement cell (0.0250 crore)

5.3 Strengthening of the Career counselling cell (0.0500 crore)

5.4 Strengthening the institute industry linkages and MoUs (0.0125 crore)

Year	Description	Start Date	End Date
2018-19	Design of the tracking system.	April 2018	August 2018
	Processing of paper for Procurement of equipment for the tracking system.	September 2018	March 2019
2019-23	Tracking of students and analysing the data received.	April 2019	March 2023
2018-19	Processing of paper for procurement of furniture and equipment for the strengthening placement Cell	July 2018	April 2019
2019-23	Organizing placement activities	March 2019	March 2023
2022-23	Identification of Industries, Institutes for Linkages and MoUs and processing of paper and conducting of related activities.		

Recourses Required 0.1075 crore

Persons responsible for conducting each activity

Incharge : 1. Dr. Ravindra Bhardwaj 2. Dr. G.D. Agrawal 3. Dr. Anita Manchandia 4. Dr. Pratibha Shrivastava 5. Dr. Ranjana Wankhede 6. Dr. Nikhil Joshi

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

## 5.5 Skill Development Programmes/Career Orientation Programmes



- 5.5.1 .Coaching for Competitive Examination (0.0250 crore)  
 5.5.2 Skill Development and COPs (0.0250 crore)  
 5.5.3 Training Workshops on Soft Skills and PD (0.0250 crore)  
 5.5.4 Coaching for Computer Applications (0.0250 crore)  
 5.5.5 Coaching for Communication Skills (0.0250 crore)

Year	Description	Start Date	End Date
2018-19	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2018	August 2018
		September 2018	March 2019
2019-20	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2019	August 2019
		September 2019	March 2020
2020-21	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2020	August 2020
		September 2020	March 2021
2021-22	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2021	August 2021
		September 2021	March 2022
2022-23	Motivation Session & Identification of the interested students Planning of schedule, contacting the expert & conducting of the classes	July 2022	August 2022
		September 2022	March 2023

Recourses Required 0.2325 crore

Persons responsible for conducting each activity

Incharge : 1. Dr. Ravindra Bhardwaj    2. Dr. G.D. Agrawal    3. Dr. Anita Manchandia    4. Dr. Pratibha Shrivastava    5. Dr. Ranjana Wankhede    6. Dr. Nikhil Joshi

Controller – Dr. Ulka Yadav – Principal, Govt. Girls' P.G. College, Ujjain ( M.P.)

# Institutional Project Budget

Goal	Activity	Project Allocation	2018-19	2019-20	2020-21	2021-22	2022-23
<b>Goal 1 – Access to Increase Enrolment</b>							
1.1	Advertising	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
1.2	<b>Branding</b>						
1.2.1	Student Activates	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
1.2.2	Innovations and Best Practices	0.0400	0.0080	0.0080	0.0080	0.0080	0.0080
1.3	<b>Start New Courses</b>						
1.3.1	UG & PG Courses	0.3200		0.0800	0.0800	0.0800	0.0800
1.3.2	P.G. Diploma Courses	0.0150		0.0150			
1.4	Publication	0.1000	0.0200	0.0200	0.0200	0.0200	0.0200
1.5	Infrastructural Development						
1.6	Furniture Enhancement	0.7000	0.2500	0.2500	0.2000		
	<b>Total</b>	<b>1.2750</b>	<b>0.2980</b>	<b>0.3930</b>	<b>0.3280</b>	<b>0.1280</b>	<b>0.1280</b>
Goal 2	<b>Goal 2 - Enhance Quality and Excellence</b>						
<b>2.1 Students' Development Programmes</b>							
2.1.1	Guest/Invited Lectures	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
2.1.2	Educational Tours	0.1800	0.0360	0.0360	0.0360	0.0360	0.0360
2.1.3	Exhibitions/Posters and PPT Presentations	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
2.1.4	Seminars/Conferences	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
2.1.5	Trainings on Self Defence, yoga and stress management, Practical Subject Related Training	0.1000	0.0200	0.0200	0.0200	0.0200	0.0200
<b>2.2 Faculty Development Programmes</b>							
2.2.1	Training workshops on Communication Skills	0.0125	0.0025	0.0025	0.0025	0.0025	0.0025
2.2.2	Refresher Workshops	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
2.2.3	Training Courses on Research Methodology	0.0250	0.0050	0.0050	0.0050	0.0050	0.0050

2.2.4	Training Courses on Computer Applications/IT	0.0100	0.0020	0.0020	0.0020	0.0020	0.0020
2.2.5	Trainings on Documentation and Management	0.0100	0.0020	0.0020	0.0020	0.0020	0.0020
2.3	Humanities Departments	0.4000	0.2000	0.2000			
2.5	Two Labs Extension	0.3000	0.1500	0.1500			
<b>2.8 Up-gradation of Departments with Potential for Excellence</b>							
2.8.3	Lab Up-gradation (Music, Drawing, Home Science, Psychology)	0.4500	0.1500	0.1500	0.1500		
2.8.4	Art and Culture Gallery	0.0050	0.0025	0.0025			
2.9	IT Infrastructure	1.0340	0.5170	0.5170			
2.10	Research & Development	0.2750	0.0550	0.0550	0.0550	0.0550	0.0550
2.11	Research & Development Apparatus	0.2300	0.0300	0.1000	0.1000		
2.12	Library						
2.12.1	Library Extension	0.9000		0.4500	0.4500		
2.12.2	Library Up-gradation	0.5000		0.2500	0.2500		
	<b>Total</b>	<b>4.6315</b>	<b>1.2120</b>	<b>1.9820</b>	<b>1.1125</b>	<b>0.1625</b>	<b>0.1625</b>
Goal 3	<b>Goal 3 - Student Support and Enrichment</b>						
3.1	Support Services- Sports and Gym Equipment	0.3000	0.1500	0.1500			
3.2	Auditorium Up-gradation and Modernization	0.5000	0.2500	0.2500			
3.3	Walking Tracks (Jogging)	0.0900		0.0450	0.0450		
3.4	Girls' Common Room Modernization and Upgradation	0.0300	0.0150	0.0150			
3.5	Sports, ECA and Extension Activities	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
	<b>Total</b>	<b>0.9700</b>	<b>0.4250</b>	<b>0.4700</b>	<b>0.0550</b>	<b>0.0100</b>	<b>0.0100</b>

## Goal 4 - Institutional Reforms

### 4.1 Eco Friendly Campus

4.1.1	Garden Development	0.8090	0.2697	0.2697	0.2696		
4.1.2	Roof Water Harvesting	0.1000		0.0500	0.0500		
4.2.3	Energy	0.7600	0.3800	0.3800			
4.3	Administrative Trainings	0.0100	0.0020	0.0020	0.0020	0.0020	0.0020
4.4	Administrative Structure Upgradation	0.7270	0.2440	0.2430	0.2400		

### 4.5 User Friendly Campus

4.5.1	Ramps with rallying And a wheel chair	0.0050	0.0025	0.0025			
4.5.2	Washroom modernization and Extension	0.2500	0.1250	0.1250			
4.5.3	Cafeteria						
4.5.3.1	Cafeteria Infrastructure	0.0550	0.0275	0.0275			
4.5.3.2	Cafeteria Furnishing	0.0250		0.0125	0.0125		
4.5.4	Aqua Guards & Water Coolers	0.0240	0.0120	0.0120			
4.5.5	Fire Extinguishers	0.0060	0.0060				

### 4.6 Water Resource Management

4.6.1	Taps and Pipeline	0.0100	0.0050	0.0050			
4.7	Documentation and Publication	0.1100	0.0220	0.0220	0.0220	0.0220	0.0220
	<b>Total</b>	<b>2.8910</b>	<b>1.0957</b>	<b>1.1512</b>	<b>0.5961</b>	<b>0.0240</b>	<b>0.0240</b>

## Goal 5 - Employability

5.1	Tracking System App/SMS	0.0200	0.0100	0.0025	0.0025	0.0025	0.0025
5.2	Strengthening Vivekanand Career Counseling Cell	0.0500	0.0100	0.0100	0.0100	0.0100	0.0100
5.3	Strengthening of Placement Cell	0.0250	0.0050	0.0050	0.0050	0.0050	0.0050
5.4	Linkages and MOUs	0.0125	0.0025	0.0025	0.0025	0.0025	0.0025
5.5	SDPs/Career Orientation						

	<b>Programmes</b>						
<b>5.5.1</b>	<b>Coaching for Competitive Exams</b>	<b>0.0250</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>
<b>5.5.2</b>	<b>Skill Development and COPs</b>	<b>0.0250</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>
<b>5.5.3</b>	<b>Training Workshops on Soft Skills and PD</b>	<b>0.0250</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>
<b>5.5.4</b>	<b>Coaching for Communication Skills</b>	<b>0.0250</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>
<b>5.5.5</b>	<b>Coaching for Computer Applications</b>	<b>0.0250</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>	<b>0.0050</b>
	<b>Total</b>	<b>0.2325</b>	<b>0.0525</b>	<b>0.0450</b>	<b>0.0450</b>	<b>0.0450</b>	<b>0.0450</b>
	<b>Grand Total</b>	<b>10.00 crore</b>	<b>3.1165</b>	<b>4.0245</b>	<b>2.1200</b>	<b>0.3695</b>	<b>0.3695</b>

## Overall Institutional Performance Targets

Sub Goal No.	Sub Goal	Milestone	Project Allocation	Year 1	Year 2	Year 3	Year 4	Year 5
<b>Goal 1 - Increase Enrolment</b>								

1.1	Advertising	1. To increase Enrolment rate by 1%  2. To increase On Time Graduation Rate in UG by 2%  3. To increase On Time Graduation Rate in PG by 2%					
1.2	Branding						
1.2.1	Student Activates			1%	2%	3%	4%
1.2.2	Innovations and Best Practices						
1.3	Start New Courses			2%	4%	6%	8%
1.3.1	UG & PG Courses						
1.3.2	P.G. Diploma Courses						
1.4	Publication			2%	4%	6%	8%
1.5	Furniture Enhancement						

**Goal 2 - Enhance Quality and Excellence**

**2.1 Students' Development Programmes**

2.1.1	Guest/Invited Lectures	1. Improve communication and Computer skills of Students and Faculty by 10% every year					
2.1.2	Educational Tours			10%	20%	30%	40%
2.1.3	Exhibitions/Posters and PPT Presentations						
2.1.4	Seminars/Conferences						
2.1.5	Trainings on Self Defence, yoga and stress management, Practical Subject Related Training						

**2.2 Faculty Development Programmes**

2.2.1	Training workshops on Communication Skills	2. Make teaching, learning, evaluation and administration tech friendly and user friendly		20%	40%	60%	80%	100%
2.2.2	Refresher Workshops							
2.2.3	Training Courses on Research Methodology							
2.2.4	Training Courses on Computer Applications/IT							
2.2.5	Trainings on Documentation and Management				25%	50%	75%	100%
2.3	Humanities Departments	3. Increase the quality and						
2.5	Two Labs Extension							

2.8 Up-gradation of Departments with Potential for Excellence		quantity of Research Output  4. Increase the Books Section, Reading Space, Racks, Books, Journals in the Library				
2.8.3	Lab Up-gradation (Music, Drawing, Home Science, Psychology)					
2.8.4	Art and Culture Gallery					
2.9	IT Infrastructure					
2.1	Research & Development					
2.11	Research & Development Apparatus					
2.12	Library 2.12.1 Extension 2.12.2 Up-gradation					

Goal 3	<b>Goal 3 - Student Support and Enrichment</b>				
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3.1	Support Services Sports and Gym Equipment	1. Increase the rate of achievements in Sports activities by 1% every year from year 2.  2. Facilitate useful Videos, Films, Plays, Music Recitals in Girls' Common Room to prepare a Music Band of College and improve the quality of leisure time by increasing the productive usage of GCR.  3. Enhance Society Connect through extension activities by 1% every year from year 2		1%	2%	3%	4%
3.2	Auditorium Up-gradation and Modernization						
3.3	Walking Tracks (Jogging)			10%	20%	30%	40%
3.4	Girls' Common Room Modernization and Upgradation						
3.5	Sports, ECA and Extension Activities			1%	2%	3%	4%

## Goal 4 - Institutional Reforms

4.1	Eco Friendly Campus 4.1.1 Garden Development 4.1.2 Roof Water Harvesting 4.1.3 Energy	1. Start and improve Green Audit  2. Create 5S, 6 Sigma system of administration  3. Ensure safety and basic amenities of water, washrooms and food for all, including the disabled.  4. Raise the ground water level of College premises and get rid of water scarcity.  5. Improve documentation in published form 6. Regular Feedback Mechanism for all Stakeholders 7. Start publication of a Journal		10%	20%	30%	40%	50%	
<b>Administrative Reforms</b>					20%	40%	60%	80%	
4.2	Administrative Trainings								
4.3	Administrative Structure Upgradation					30%	60%	100%	
<b>4.4 User Friendly Campus</b>									
4.4.1	Ramps with rallying And a wheel chair						20%	40%	60%
4.4.2	Washroom modernization and Extension								
4.4.3	Cafeteria  4.5.3.1 Extension 4.5.3.2 Furnishing				20%	40%	60%	80%	100%
4.4.4	Aqua Guards & Water Coolers								
4.4.5	Fire Extinguishers								
<b>4.5 Water Resource Management</b>									
4.5.1	Taps and Pipeline				30%	60%	90%		
4.6	Documentation and Publication			0.005		40%	50%	10%	

## Goal 5 - Employability

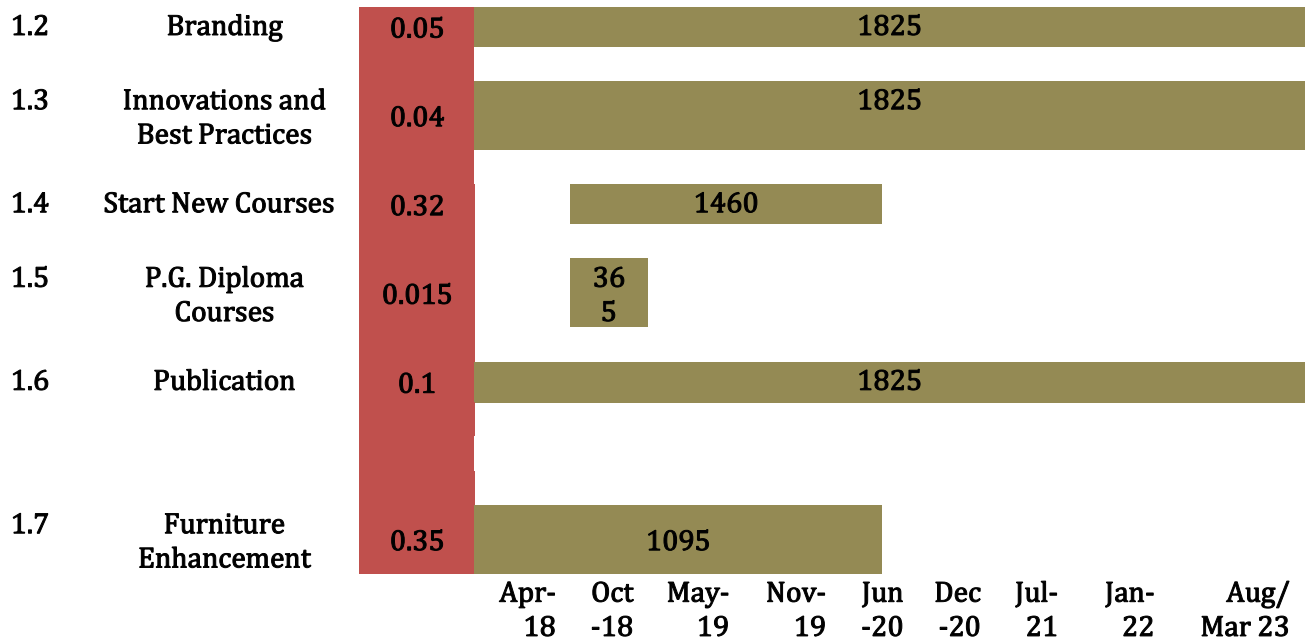
5.1	Tracking System App/SMS	1. Create a tracking system to tract students for at least six months after graduation to		20%	40%	60%	80%	100%
5.2	Strengthening Vivekanand Career Counseling Cell							
5.3	Strengthening of Placement Cell			1%	2%	3%	4%	5%
5.4	Linkages and MOUs							



5.5 SDPs/Career Orientation Programmes		check their employment status. 2. Start /Improve campus placement cell to increase the percentage of students who are placed on campus by 1% every year from year 2. 3. Strengthen the career counselling cell to increase the number of students successfully being employed or getting admitted to PG /Higher education within one year of graduation by 2% every year from year 2.					
5.5.1	Coaching for Competitive Exams						
5.5.2	Skill Development and COPs						
5.5.3	Training Workshops on Soft Skills and PD						
5.5.4	Coaching for Communication Skills						
5.5.5	Coaching for Computer Applications		0.01	2%	4%	6%	8%

**Goal 1 Increase Enrolment** Amount

1.1	Advertising	0.05	1825
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## Goal 2 Enhance Quality and Excellence

### 2.1 Students' Development Programmes

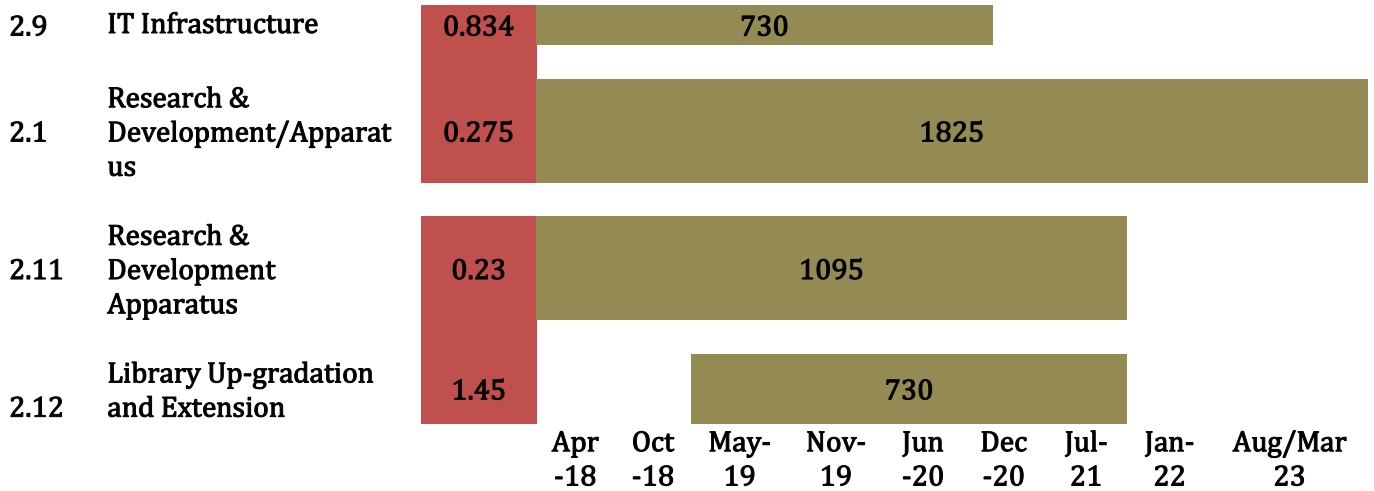
2.1.1	Guest/Invited Lectures	0.05	1825
2.1.2	Educational Tours	0.18	1825
2.1.3	Exhibitions/Posters and PPT Presentations	0.05	1825
2.1.4	Seminars/Conferences	0.41	1825
2.1.5	Trainings on Self Defense, yoga and stress management, Practical Subject Related Training	0.1	1825

## 2.2 Faculty Development Programmes

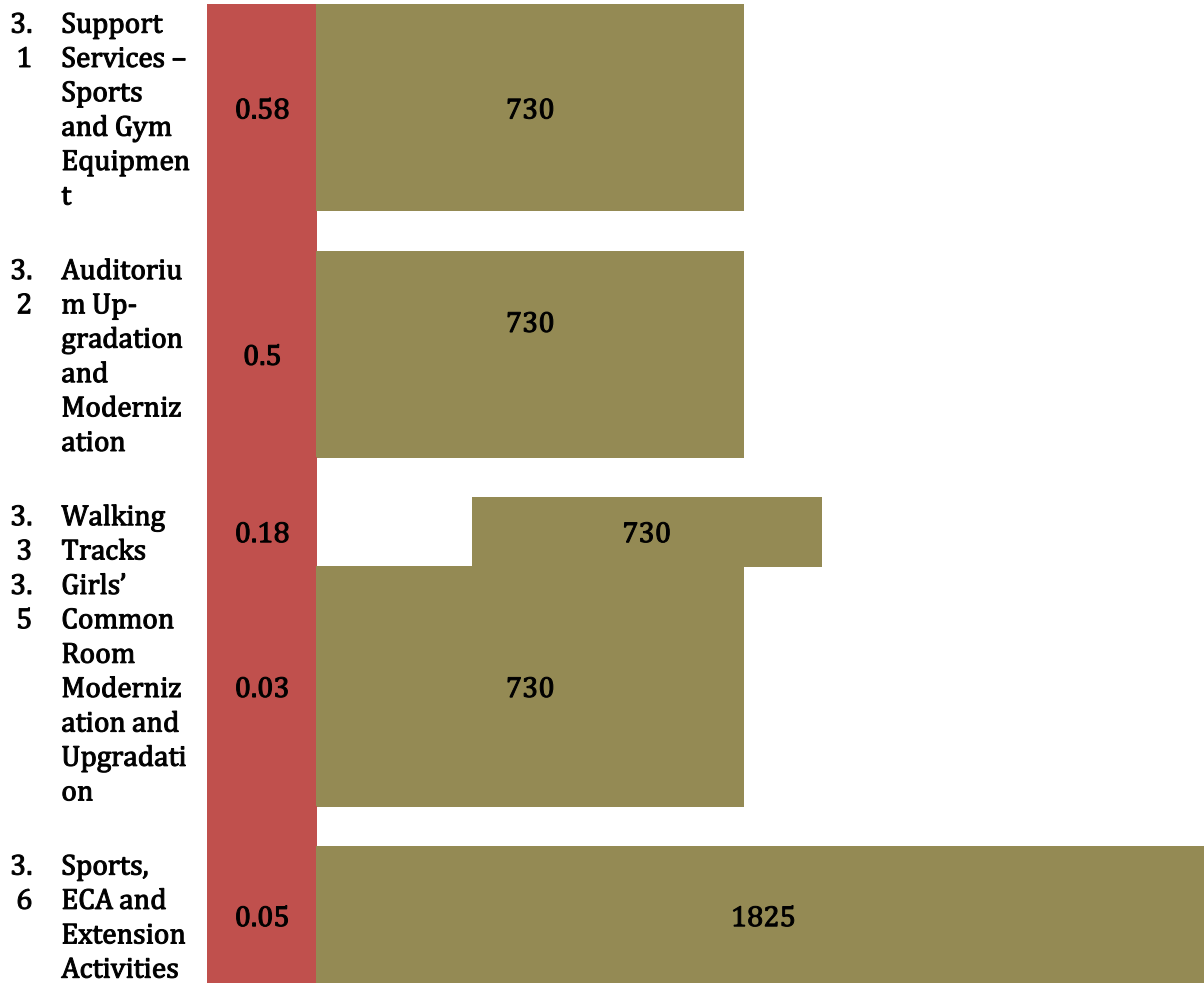
2.2.1	Training workshops on Communication Skills	0.013	1825
2.2.2	Refresher Workshops	0.05	1825
2.2.3	Training Courses on Research Methodology	0.05	1825
2.2.4	Training Courses on Computer Applications/IT	0.01	1825
2.2.5	Trainings on Documentation and Management	0.01	1825
2.3	Humanities Departments	0.8	730
2.5	Two Labs Extension	1.16	730

## 2.8 Up-gradation of Departments with Potential for Excellence

2.8.3	Humanities Lab Up-gradation	0.15	1095
2.8.4	Heritage Gallery	0.01	730

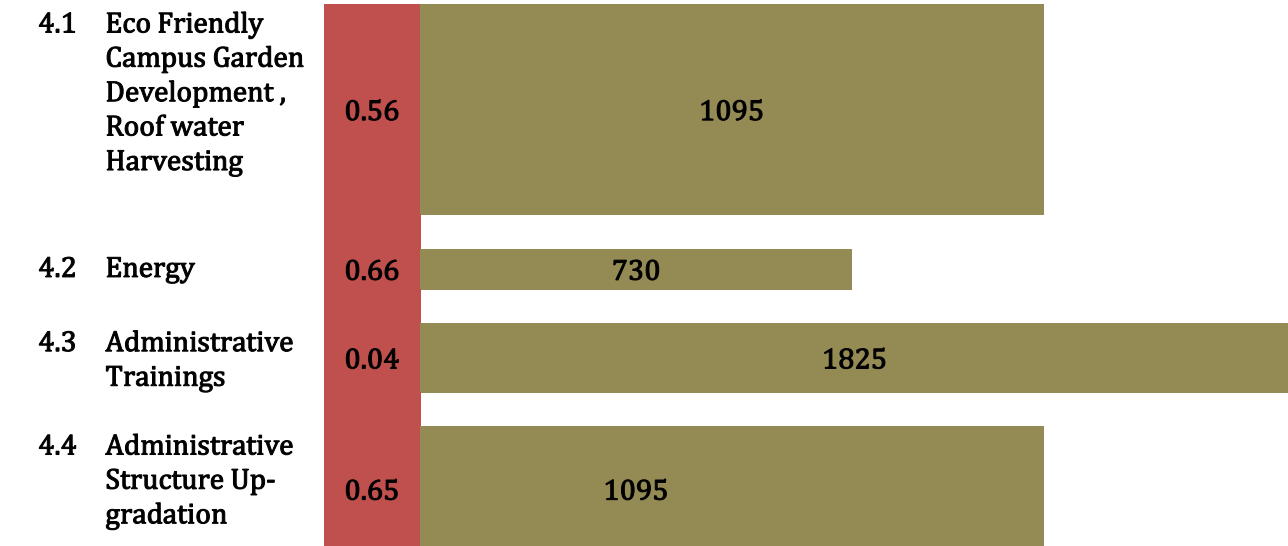


### Goal 3 Student Support and Enrichment

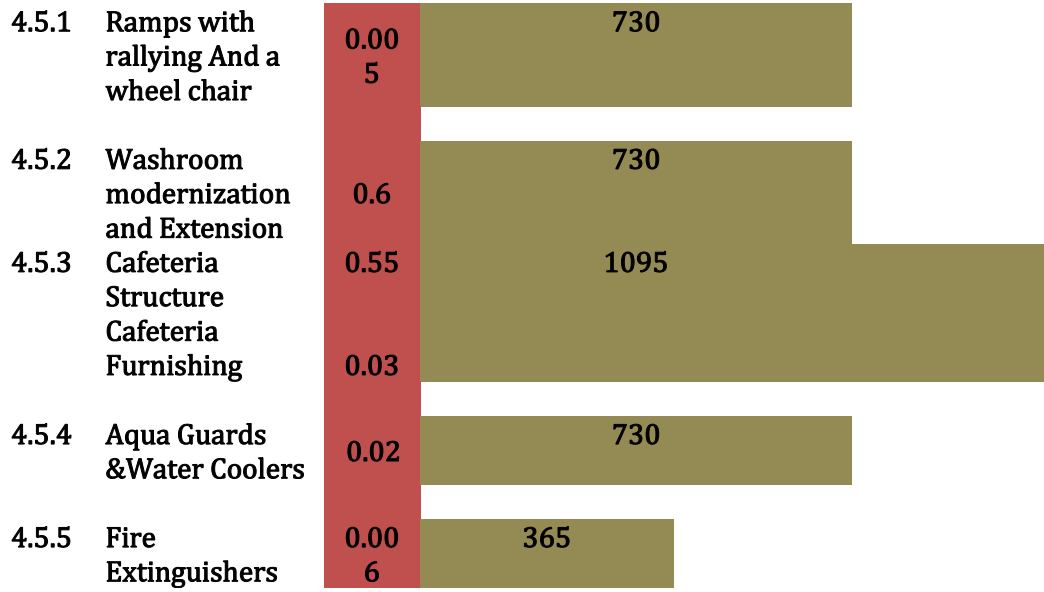


Apr -18   Oct -18   May- 19   Nov- 19   Jun -20   Dec -20   Jul- 21   Jan- 22   Aug/Mar 23

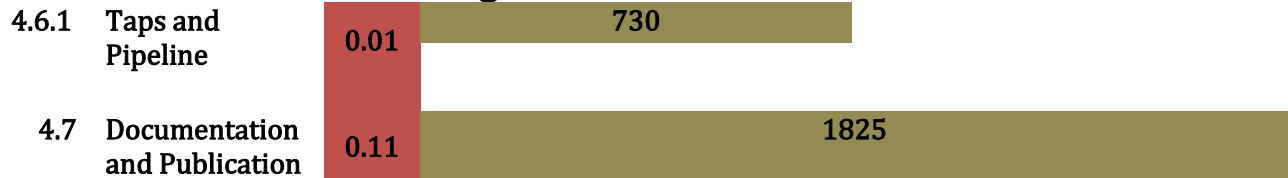
### Goal 4 Institutional Reforms



### 4.5 User Friendly Campus



### 4.6 Water Resource Management



Apr -18   Oct -18   May- 19   Nov -19   Jun- 20   Dec- 20   Jul- 21   Jan- 22   Aug/Mar 23

## Overall Institutional Performance Targets

No.	Goals	Sub Goals	Measurable Indicator	Year 1	Year 2	Year 3	Year 4	Year 5
1	<b>Infrastructure additions and enhancements</b>							
		<b>Infrastructure</b>	<ul style="list-style-type: none"> <li>• Infrastructure and Learning resources</li> </ul>					
2	<b>Research and Development support</b>							
		<b>Research Development Cell</b>	<ul style="list-style-type: none"> <li>• Research Consultancy &amp; Extension</li> </ul>					
		<b>Research Equipment</b>	<ul style="list-style-type: none"> <li>• Research Consultancy &amp; Extension</li> </ul>					
		<b>Research Support</b>	<ul style="list-style-type: none"> <li>• Research Consultancy &amp; Extension</li> </ul>					
3	<b>Development Support</b>							
		<b>Faculty Development</b>	<ul style="list-style-type: none"> <li>• Curricular Aspects</li> <li>• Teaching Learning and Student Evaluation</li> </ul>					
4	<b>Institutional reforms</b>							
		<b>Administrative Trainings</b>	<ul style="list-style-type: none"> <li>• Governance, Leadership and Management</li> </ul>					

		Rooms Upgradation	<ul style="list-style-type: none"> <li>Infrastructure and Learning Resources</li> </ul>					
		IT Infrastructure	<ul style="list-style-type: none"> <li>Teaching Learning and Evaluation</li> </ul>					
		Eco Friendly Campus, Energy	<ul style="list-style-type: none"> <li>Innovations and Best Practices</li> </ul>					
5	Academic Support							
		Students' Enrichment Trainings	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> </ul>					
		Infrastructural Support	<ul style="list-style-type: none"> <li>Infrastructure and Learning resources</li> </ul>					
		Student Support Activities	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> </ul>					
		Facilities	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> </ul>					
		New Courses	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> </ul>					
6	Miscellaneous							
		Parking Zone	Infrastructure					
		Security Cabin	<ul style="list-style-type: none"> <li>Infrastructure</li> <li>Student Support &amp; Progression</li> </ul>					
		Conference Hall	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> <li>Infrastructure and Learning resources</li> <li>Teaching</li> </ul>					

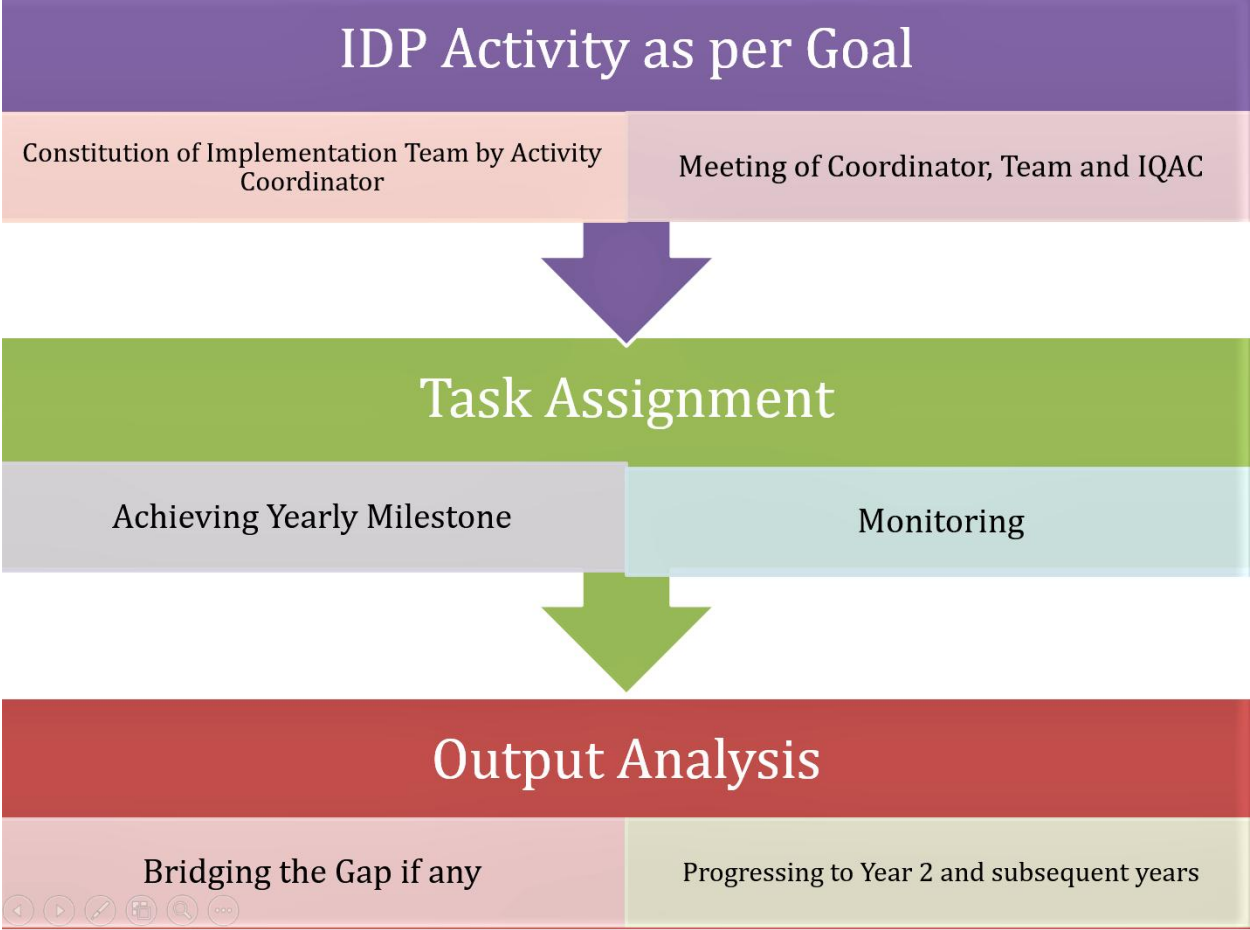
			Learning and Student Evaluation					
		Bank Counter	<ul style="list-style-type: none"> <li>Governance, Leadership and Management</li> </ul>					
		Contingency						
		Existing Hostel Energy Upgradation	<ul style="list-style-type: none"> <li>Innovations and Best Practices Student Support &amp; Progression</li> <li>Infrastructure</li> </ul>					
		Hostel Extension (PG and Research)	<ul style="list-style-type: none"> <li>Student Support &amp; Progression</li> <li>Infrastructure</li> </ul>					



## **IMPLEMENTATION PLAN**

Plan will be carried out by us in the given time limit by the Teaching and non-teaching staff of College. The roles and responsibilities will be assigned to the different coordinators who will form committees to implement the different goals. These committees will work in coordination and guidance of the IDP coordinators and IQAC cell of College under the Supervision of the principal.

Mid-term monitoring and performance assessment within the deadlines will be more or less ensured as per the year wise activity plan. The involvement of external agencies like PWD, UDA, HE Deptt and/or University etc. may lead to slight changes in the time schedule of the activity plan. However, best efforts will be put in to adhere to the proposed implementation plan.



**Synergy of IDP Goals**



## Alignment of IDP Goals with Sustainable Development Goals





**4** QUALITY EDUCATION

**5** GENDER EQUALITY



**10** REDUCED INEQUALITIES

**8** DECENT WORK AND ECONOMIC GROWTH

Access

Equity

Employability

## **MEASURES TO ENSURE SUSTAINABILITY BEYOND THE 5 YEAR PERIOD**

To ensure sustainability of the proposed plan new degree/diploma programmes proposed in the plan will provide fees. Apart from it separate funds will be created by the institute for corpus, faculty development, equipment replacement and maintenance. Revenue generation activities as planned will include

1. Fee collection from students
2. Continuing Education and short term training programmes.
3. Financial liability of supporting staff will be ensured by state government for project and beyond project period.
4. Green window will work as a nursery to sell the medicinal plants developed in the botanical, pharmaceutical garden.
5. Selling of product developed by the students of Drawing and Home Science under Earn with Learn Scheme.
6. Royalty from the music videos of our students uploaded on You Tube.
7. Organizing of FDPs at broader level for faculty members of other institutes with charging registration fees.
8. Organizing Seminars and Conferences with charging of registration fees.
9. Taking Subscription and Processing Fees for Subscription and paper publication in the Journal once ISSN No. Is obtained for the same.

### **Bridging the Resource Gap**

College will utilise the grants of UGC, RUSA, Janbhagidari and other grants and receipts of Government for the proposed Plan as per the requirement.

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